

EASTHAM PARISH COUNCIL

Minutes of Parish Council Meeting of Eastham Parish Council held in Eastham Memorial Hall at 8.00pm on Tuesday 27th March 2012

**Present: Cllr Inge (Chairman), Cllr Moseley,
Cllr Adams, Cllr Norman, Cllr Horsfall, Cllr Arnold**

In Attendance: Clerk, no members of the public attended.

1. **Apologies:** All agreed to accept apologies received from Cllr Worsley.
2. **Declaration of Interests –**
 - a. Register of Interests – No changes
 - b. To declare any Personal interests – None.
 - c. To declare any Prejudicial Interests – None.
3. **Public Question Time** – No matters were raised.
4. **Minutes of last Meeting** – Minutes of Meeting held on 29th November 2011 were agreed by all and signed by Chairman.
5. **District Cllrs report** – Details of meeting had been emailed.
County Cllrs report – Apologies received, email report sent regarding queries raised.
6. **Progress Reports for information:**
 - **BT Box Contract** – Contract now signed by both parties, copy in files.
 - **Jubilee Celebrations** – A marquee had been purchased for village use by Memorial Hall Committee; plans were on-going for celebrations on June 3rd.
 - **First Aid Course** – a day course was held in February, 8 attended. Thanks had been sent to County Cllr for funding this event. Further short course may be arranged.
7. **Reports on Meeting attended by Clerk or Councillors:**
 - CALC training (13th December) Insurance** – Renewal due in June.
 - Broadband Meeting Knighton on Teme 16th January** – details had been circulated.
 - Broadband Meeting Great Witley 26th March** – Teme Valley have been shorted listed for funding, further meeting 4th April. Clerk to inform PC of outcome.
 - Planning Meeting Great Witley 26th January** – no Cllrs attended.
 - CALC training (23rd February) Audit** – Changes for future audits to be circulated.
 - Area Committee Meeting 8th March** – Clerk attended. CALC will circulate minutes.
8. **Finances:**
 - a. **Payments made** – WCC Gritbin + Grit = £288.00, WCALC Clerks gathering (23rd February) = £7.50, Bayton PC (50% cost of printer/copier see 8d) = £25.82, Clerk Salary increase 20th November 2011-14th April 2012 = £17.01, Clerk expenses 11-12 = £290.66.
 - b. **Payments received** – WCC LM October, November, December 11 = 3 payments of £192.00 each, Investment Account interest for December 2011, January, February, March 2012 = 67p total.
 - c. **Bank Reconciliation** – November/December 2011 + January/ February 2012 signed. (Investment and Current Accounts). Balance in Lloyds Acc = £4794.46, Santander = £2010.19.
 - d. To agree to 50% funding for Clerks purchase of Printer/Copier/Scanner costing £59.98 (Inc. VAT). Bayton PC had agreed to purchase with Eastham. All agree to pay £25.82 to Bayton PC.
 - e. **To agree to appoint Internal Auditor** – It was agreed to re-appoint the present Internal Auditor.
 - f. **Financial Internal Audit** (circulated) – all agreed PC comply with all of the Audit requirements.
9. **Planning:**
 - a. Plans circulated since last meeting – **See 13 below.**
 - b. Decisions received since last meeting –
11/01100 – Lower Bank Farm, Eastham – Extension of time limit to commence development on application 08/00193/FUL – Conversion of redundant barn and stock shelter to a live work unit.
Approved by District Council.
 - c. Plans for consideration tonight – **None.**

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10. Road Report:

- a. **Lengthsman** – To tidy roads affected by diversion traffic. County Cllr had advised he has requested work to be undertaken on verges by WCC.
- b. **Any problems to report** – Clerk to ask WCC to remove leaves from New Road/Highwood.
- c. **Winter Gritting** – Due to mild winter no problems.
- d. **Update on outstanding queries** –
 - **Highwood Road** – Clerk queried tarmac around drains with WCC awaiting response.
 - **Water on road at Robins End Corner** – Work in progress to resolve issue.

11. **Teme Bridge, Tenbury Wells** – Complaint received regarding kerbstones. County Cllr advised road width same as before. Kerbstones are now 150mm all along bridge. Parish Cllr queried kerb height for all of bridge, difficult to manoeuvre when large traffic on bridge.

12. Correspondence for information:

Circulation with Clerk, list in minute's folder.

13. Clerks report on Urgent Decisions since last meeting –

Payments – LM November/December 11 = 2 payments of £230.40 each, LM January 2012 = £140.40, Inkwell 2000 (printer ink) = £6.12.

- **Plans - 12/00233/LBC – The Dingle, Highwood** – Internal alterations & replacement of external door and windows. Plans emailed to all and it was agreed to support this application.
- Email received regarding increase in precept. Copy of minutes forwarded to resident.

14. Councillor's reports and items for the next agenda.

Queens Jubilee, Memorial Hall Report (Chairman), Welfare Trust Report (Clerk). Chairman to respond to letter issued in Teme News regarding precept increase for Eastham Parish.

15. Date of next meeting: 1st May 2012

**Annual Parish Council Meeting to start at 7.15pm followed by
Annual Parish Meeting to start at 8PM**

It was agreed to exclude public and press from the meeting due to the confidential nature of the business to be discussed.

16. **Clerks Review (circulated)** – all agreed for Chairman to sign the review.

17. **Lengthsman Contract 2012-13** – WCC Contract had been received, slight increase in funding. LM is willing to renew his contract at current hourly rate. All agreed to continue with current LM.

18. **Mowing of Millennium Green** – Clerk had obtained quotes. It was agreed to offer contact for 2012-13 to MTM Contracting Ltd (usual contractor).

19. **Meeting closed 9.00pm.**

Signed-----
Chairman

Date 1st May 2012