

**Pebworth Parish Council**

Minutes of an Ordinary Meeting of the Parish Council  
Held at the Pebworth Village Hall on Monday 5<sup>th</sup> November 2012.

**Present:** Cllrs. John Hyde (Chairman), June Haycock, Albert Jeffrey (Arrived Late), Simon Shiers, David Cranage, David Lees, & Pam Veal

**In attendance** – John Stedman (Clerk), Ward Members Cllr. Alistair Adams, Cllr. Tom Bean, two members of the public and four representatives from Carla Homes.

**142. Apologies:** accepted for Cllr Simon Shiers, Business commitments

**143. Disclosures of Interests**

- a. Members were reminded of the need to keep their register of interests updated.
- b. To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.

**Disclosable Pecuniary Interests** None declared

**Other Disclosable Interests** – None declared

**144. Chairman Moved:** The meeting be now adjourned for Open Forum  
**NB** Cllr Albert Jeffrey was not in attendance during open forum

**Open Forum:**

A member of the public asked about the progress with the proposed allotment land. The Chairman said the matter is in hand and will be considered later in the meeting.

A question was put regarding the recent large fire at Simms Metal and its environmental impact – Cllr. Alistair Adams had not arrived at this time and the question was noted as no information was available from the Parish Council.

Four representatives from Carla Homes gave a short presentation on their housing proposals for the Jeffrey Transport Yard. They presented plans and design drawings of their proposals and gave a very detailed report on mitigating and alleviating flooding on and off the site. They informed the meeting that a drainage and storm water discharge investigation had been carried out throughout the village to ensure the development will not intensify any existing flood problems. The development will embody a flood attenuation scheme to cope with a 1 in 1000 year flood situation and also incorporate a wet pond instead of a dry balancing pond. The representatives made reference to their proposals for the adjoining Ron Tracy site for 12 dwellings and made reference that it will be a gateway development for the village with access off the Honeybourne Road. This site would also embody the same flood attenuation scheme and 30% social housing. Individual house design is important and will be in keeping with local design standards. An assurance was given that the two sites would remain as individual sites and not become integrated. When asked about time scales, they considered if all goes well building could start in May 2013.

**Ward Members**

**Cllr. Alistair Adams** gave his report which is appended to the minutes.

**Cllr. Tom** Tom Bean reported that concern has been raised at the proposed cuts in funding for small schools such as Pebworth and others. The final budget cuts have not yet been agreed and it is hoped that any future cuts could be smaller than the proposed 37%. Cllr Bean suggested Pebworth amalgamates with Blackminster School and Cllr Pam Veal pointed out that Pebworth School has in fact already federated with Blackminster and both school budgets are handled by one Governing Body to make the best of funding for all the children.

### Pebworth Parish Council

**145. Chairman Moved:** The adjournment be closed at 7:55

**NB** Cllr. Albert Jeffrey joined the meeting at this time

**146. Confirmation of the Minutes:** Cllr David Lees proposed an amendment to delete the words “Cllr Lees proposed” and “The Council agreed to the proposal” from minute 127, Council agreed the proposal deletion and the Chairman deleted the words; the council then agreed the wording of the minutes of the October meeting and the Chairman signed them as a true record of the meeting.

**147. The Clerk’s Progress Reports.**

- a) Issue of £100 cash to Pebworth in Bloom for incidental expenses; this was confirmed by the Clerk and a receipt was signed for the cash.
- b) Allocation of funds from the Global Gathering; Council noted the correspondence which indicated local groups could apply for a share of the charity fund.
- c) Request to Rooftop housing for a canopy lift of the large Willow tree on the corner of School Street; the request was made via their website on 4<sup>th</sup> October
- d) Rooftop funding for the ditch clearance expenses; a purchase order had been received and an invoice returned and payment is expected shortly.
- e) Caravan parked on the Long Marston Road; the caravan was removed last Monday, the matter is now resolved
- f) Western Power Distribution invitation to stakeholders workshop was noted
- g) The Clerk reported on a phone call received from Mrs Page referring to a letter from Severn Trent Water inferring the compulsory purchase of her memorial woodland area in Broad Marston. She was informed it is not a Parish Council matter but the Clerk would help in any way he could by seeking local information.

**148. Planning Matters**

- a) **W/12/01464/PO** – The **Bird** Group of Companies Ltd. – Sims Metals UK Ltd. additional information; to consider the Noise Report.

Council noted the content of the noise report which indicates the night time processing operation should not be permitted due to the excessive noise level impact on the quite rural background noise levels. No response will be made at this time and the Council await further developments in the application.

**149. Planning Matters:**

- h) Council noted the response from Foxley Tagg following a request for information on their presentation for 333 dwellings held at the Masons Arms
- i) The Clerk confirmed correspondence sent to WDC planning regarding the Foxley Tagg poor presentation of the 333 houses on the Bird site and requested a further, and more informative public presentation of the detailed plans for the proposed development.

**Note:** Cllr. Albert Jeffrey left the room having a disclosable interest in the next item as disclosed at a previous meeting.

- j) Members made supportive comments on the Carla Homes design proposals for the Jeffrey Transport Yard site, the change from 40% to 30% social housing was noted. Carla Homes informed the meeting of their public presentation on 4<sup>th</sup> December for the new adjoining Ron Tracy site for 12 dwellings, an issue with the flood zone needs to be resolved but they were confident their flood alleviation scheme would work. The Council noted the site is not currently allocated for development in SWDP and made no comments on the development proposals as a presentation of their outline plans pending prior to submitting plans to WDC.

**Note:** Cllr Albert Jeffery returned to the meeting.

**Pebworth Parish Council**

k) Bank Farm planning appeal for the development of 6 dwellings; no further information was available at this time. Members concerns were raised over the appeal timing as the inclusion in the SWDP would time out in December when the draft is adopted by WDC.

l) Members noted without comment, the WCC consultation on future plans for mineral extraction and processing.

**150. Neighbourhood Development Plan (NDP) Working Group**

a) Cllr David Lees provided an update report on the progress of the NDP working party. The draft application for NDP status was complete and had been circulated to members prior to the meeting. It is intended that the plan will cover far more than housing development as it will encompass community facilities and village infrastructure. David reported there had been considerable debate by the working party regarding the geographical scope of the plan. The options were to restrict the plan scope to the existing residential areas of the parish or to include the whole of the parish; the group's recommendation is to include the whole parish. WDC have advised that the format of the NDP application needs to be changed as the Parish Council are a qualified body to make an application and therefore a simpler planning application can be made and David will undertake the drafting of this document. David confirmed the NDP time line for completion extends to 2015

Cllr David Lees proposed to Council that the scope of the plan should cover the whole parish. After considerable debate, his proposal was put to Council and carried by four votes to two.

b) Cllr Pam Veal reported on the progress with the consultation questionnaire and indicated this will be put to council shortly for verification.

c) Clerk was requested to chase up the ownership of the land off New Road

d) The Clerk confirmed the deposit of the first formal NDP planning application to WDC and the OS mapping agreement signed and returned to WDC. It was noted that a new application will now be made due to new information received from WDC

**151. Highways:**

a) New highway matters to be reported: -

- (a) Flooding at Town Pool due to blocked drainage pipes.
- (b) blocked drainage pipes or gullies in Friday Street
- (c) Exposed gully tops in back Lane causing water to flow around them

b) Honeybourne Road Signage: The Clerk informed the council that persistent requests for information has not been successful, the Council agreed the time taken to resolve this matter was unacceptable requesting further information requests to be made and indicating formal complaints will follow in the mater continues to remain unresolved.

c) WCC winter gritting services letter was noted

**152. Lengthsman/ Handyman:**

a. Matters for the Lengthsman and Handyman's attention

- i. Check road grips, signs and highway visibility restriction
- ii. Front Street footway overhanging trees to be canopy lifted
- iii. Clear leaves from the highway and footway at Town Pool
- iv. Clear brambles from the footway in Friday Street and by the Masons Arms
- v. A light canopy lift to 3m on the row of Plain trees on The Close adjoining the Chapel Road footway

### Pebworth Parish Council

#### 153. Public Rights of Way Reports. No new matters to report

- a. PPW Resignation: An email received from Fiona Argyle informed the Council that David Greenwell has resigned from the post of PPW leaving a vacancy to be filled. It was agreed to advertise the post in the next edition of the Parish Pump.

**154. Street Lighting** – Members reported that streetlight No 20 in back Lane requires up-righting as its leaning angle has deteriorated; Clerk to request the Handyman investigates.

#### 155. The Close and Recreation Field

- a) The Chairman reported on the regular visual inspection of the play equipment and found the Zip wire stop end requires adjustment as it has possibly moved along the wire. The Clerk was instructed to request the Timberplay engineers to attend to the problem.
- b) Skateboard Ramp project; Cllr Alistair Adams said he had no further information on the proposed skate ramp and members informed the meeting that the Long Marston camp housing development leisure park will have a large skate park possibly floodlit which could negate the need for one in the village.
- c) Council agreed the tree planting in the Recreation Field should proceed and the Heart of England manager is expected to shortly offer a quotation to supply the 20 large trees for the fence-line planting. The Clerk presented a quotation from an alternative local tree supplier and Council agreed to delegate the purchase to the Clerk following the receipt of the second quote and within a budget of £400.00.
- d) Report on the integrity of the newly placed wooden seats for public use. The Chairman reported that the seats were sound but potentially un-stable due to their design. He recommended wooden stabling struts should be fitted to the legs to improve stability. Cllr David Lees proposed that John Hyde fits the stabling struts as soon as possible and the Council agreed the proposal.

#### 156. Cemetery:

- a) Council considered several items of cemetery maintenance and agreed the following works should be carried out in the autumn
  - b) Removal of a large dead tree on the Churchyard boundary –the Council agreed that John Hyde could remove the tree at no cost to the Council and would remove all arisings from the cemetery.
  - c) Removal of a dead Yew tree by the entrance gate
  - d) Canopy lift to the purple Prunus tree on the eastern boundary
  - e) Canopy lift to the beech trees on the eastern boundary
  - f) Canopy lift to the large conifer in the centre of the site
  - g) Greatly reduce the ivy cover on the Churchyard boundary wall
- Items C to G were considered as necessary grounds maintenance action and it was proposed by Cllr Albert Jeffrey that the grounds maintenance contractor be requested to carry out the works and remove all arisings from the site for the sum of £200.00 .

#### 157. Allotments:

- a) The acquisition of allotment sites at the rear of Chapel Road was put to WDC and the officer dealing with the request suggested that the whole site could be transferred to the Parish Council's ownership under a Community Land Trust Model which would involve building houses (private and social) and including allotments and any other community facilities. The Council considered they only want allotments at this point in time, therefore rejected the Land Trust offer and requested the Clerk to make a further request for just allotments on the land and enquire as to the size of the whole site owned by WDC.

**Pebworth Parish Council**

**158. Pebworth in Bloom:**

- h)** Council considered several matters raised in the In Bloom committee's letter and financial report to the Council:

Questions were raised over the receipts and payments balances held by the Parish Council as the Councils balance did not accord with the Committee's account. The Clerk informed the members that the Council's accounts are simple receipts and payments of the In Bloom funds and no accountancy of individual payments or receipts was applied. The Clerks balances were agreed by the Council to be correct and the discrepancies indicated by the committee are accountancy errors not balance discrepancies. It was considered that as the committee intend to continue with the competition next year and further enhance the village they should be responsible for their own funding and accounts. To help this move, Clerk will liaise with Yvonne Rose and Cllr Simon Shiers to resolve the accountancy issues and suggest the committee's manages own bank account in future.

Other funding issues were raised in the report i.e. Council to supply paint for painting the metal railings in Friday Street, Town Pool tree works and refurbishment and the supply of Water butts and associated items. All these matter will be considered by the finance group and a future Parish Council meeting.

- 159. QPS:** The form which required the Chairman's signature was returned to CALC and the new QPS certificate is awaited.

**160. Pebworth Discretionary Fund**

- a)** The Council agreed to pass the fund cheque book to Cllr Pam Veal to enable the agreed gifts to be distributed by Pam to approximately 18 already identified recipients. The cheques will be accompanied by a letter from the Council signed by Pam on behalf of the Council and the Vicar. It was further agreed to advertise the fund in the Parish Pump.

**161. Finance:**

- a)** Council agreed and approved the Payments, Receipts and Balances as in Appendix A  
**b)** Members noted a letter from WDC regarding the precept for 2013-14  
**c)** The Clerk reported on the annual wayleave payment of £25.41 for equipment on The Close.

**162. Correspondence for consideration:**

- a)** WCC Demand for faster Broadband – Questionnaire distributed to members  
**b)** Stratford Branch of the Samaritans, invite to AGM Noted  
**c)** Letter from Mrs Collins regarding a Severn Trent Water investigating blocked sewer pipes

**163. Correspondence to note:**

- a)** Worcestershire Heritage Garden Events For 2013  
**b)** Clerks and Councils Direct

**164. Matters Raised by Members for Consideration and or items for future agendas.**

- a)** Cllr Albert Jeffrey: Village verge mowing in 2013; members reflected on the difficult conditions encountered in the summer when trying to mow the verges to a good standard for the In Bloom competition. It was agreed to consider the verge mowing for next year at the finance group meeting in November

**165. Next Meeting:**

- a)** It was confirmed the next Ordinary Meeting is scheduled for the 10<sup>th</sup> December at 7.00 pm

There being no further business the Chairman closed the meeting at 10.00 pm

Chairman .....

Date .....

## Pebworth Parish Council

### APPENDIX A: FINANCE

PAYMENTS TO BE AUTHORISED

Nov-12 Meeting

Cheque	Payee	Details	Total	VAT	Net
No.			Payment	Element	Payment
1330	Raffe's Garden Services	In Bloom Committee	300.00		300.00
1331	Pebworth Village Hall	NP meetings	40.50		40.50
1332	Yvonne Rose	In Bloom Committee	65.00		65.00
D/D	Npower	Streetlight Energy	46.25	7.71	38.54
D/D	Npower	Streetlight Energy	313.69	14.94	298.75
1333	Wychavon Sport	Parish Games	12.00		12.00
1334	Limebridge RS	Mowing contract	597.60	99.60	498.00
1335	J Stedman	Clerks Salary and Expenses	663.32		663.32
1336	Clive Giddings	Rec Field Hedge & Verge cutting	87.50		87.50
1337	Ursula Key-Davis	In Bloom Committee trees	57.60		57.00
			2,183.46	129.45	2,054.01

Received from	Description	Amount	Date
	Account Transfers	6,000.00	29-Oct
Western Power	Wayleave payment	25.41	15-Oct
Total		25.41	

All Paid Up Bank Accounts	
DEPOSIT ACCOUNT	30,206.91
CURRENT ACCOUNT	8,176.37
TOTAL FUND BALANCE	<b>38,383.28</b>
Reserve Lighting Fund	4,000.00
Reserve Capital Fund	4,000.00
Revenue available	30,383.28