

Minutes of the Annual Meeting of Rushock Parish Council held on Tuesday 15th May 2012 in Rushock Village Hall at 7.35pm

Present: Cllrs. L. McCurrich, J. Nicholls, T. Green, S. Hamilton, G. Wilson, District Cllr. S. Williams, CSO K. Easthope, Messrs. W. Waldron, J. Cutress and M. Trimble and the Clerk.

Election of Chairman: It was **Proposed:** Cllr Nicholls and **Seconded:** Cllr Hamilton and unanimously agreed that Cllr McCurrich should continue as Chairman and he was thanked for the sterling job he was doing. The Declaration of Office was signed by Cllr McCurrich.

To Consider Apologies and Approve Reasons for Absence: Apologies were received from Cllrs S.Clee and P Hayward.

Election of Vice Chairman: It was **Proposed:** Cllr McCurrich and **Seconded:** Cllr Hamilton and unanimously agreed that Cllr Nicholls should continue as Vice Chairman.

Declarations of Interest: There were no declarations of interest.

Public Question Time: There were no questions from the Public

To Note Standing Orders: The Standing Orders December 2005 were shown and noted.

To Note Code of Conduct: Cllr Williams reported that the District Council were in the process of reviewing the Code of Conduct and would be updating the Committee within the next month.

To review the Council's Financial Regulations, Risk Assessment and Insurance Requirements: The Financial Regulations were shown and noted, the Risk Assessment was read out by Cllr McCurrich and the insurance requirements remained as last year.

To Nominate Councillors to Worcestershire CALC Area Meetings: It was **Proposed:** Cllr McCurrich and **Seconded:** Cllr Hamilton and unanimously agreed that Cllr Green would be the main representative. Cllrs McCurrich and Nicholls would act as back up.

Minutes of the last Meeting 3rd May 2011 had been approved and signed at the Parish Council Meeting 7th September 2011.

Matters Arising: There were no matters arising.

Appointment of the Clerk: It was **Proposed:** Cllr McCurrich and **Seconded:** Cllr Hamilton and unanimously agreed that Pauline Trimble should be appointed as Clerk

Appointment of Proper Officer and Financial Officer: It was **Proposed** Cllr Green and **Seconded:** Cllr Hamilton and unanimously agreed that Pauline Trimble should be appointed Proper Officer and Financial Officer.

Adoption of Accounts for the year 2011-2012: It was **Proposed:** Cllr Nicholls and **Seconded:** Cllr Hamilton and unanimously agreed that the Accounts be adopted. The precept for 2012-2013 had been set the same as last year at £1800 and the precept per household actually went down as there were now more residents in Rushock.

Approval of the Annual Audit Return and Annual Governance Statement: Approval **Proposed:** Cllr McCurrich and **Seconded:** Cllr Nicholls and unanimously agreed.

Appointment of the Internal Auditor: It was **Proposed:** Cllr Nicholls and **Seconded:** Cllr Green and unanimously agreed that Tony Horton be appointed.

Any Other Business: There being no further business the meeting closed at 7.55pm Pauline Trimble - Clerk