

# HANLEY CASTLE PARISH COUNCIL

**Minutes** of the meeting of the Parish Council held on Thursday, 21<sup>st</sup> June 2012 at 7.00pm in Hanley Swan Village Hall.

**Present:** Councillors: Sue Roberts (Chairman) Sue Adeney Tony Atkinson  
Jackie Bass Alex Grimwade Francis Harcombe Wendy Roberts-Powell  
John Taverner

**In Attendance:** WCCllr T Wells\* DCllr Mike Morgan\*\* Mrs Susan Hughes (Clerk)

**85/12 Apologies:** DCllr Tim Perry WM Police

**86/12 Declarations of Interest: a) Declarations of Interest (Personal & Prejudicial):** Cllr Sue Adeney declared a personal interest in Min 89/12 below as former Leader of the Local Youth Club; Cllr Tony Atkinson declared a personal interest in Min 89/12 below as PC Trustee of the Village Hall & also in planning applications in general as the owner of a shop selling OS maps; Cllr Sue Roberts declared a personal interest in Min 89/12 as a Vice president of the Cricket Club: **and b) any Changes to be Notified to the Register of Interests and Gifts & Hospitality:** There were none.

***Closure of the meeting to allow the public present to speak on any matters relating to Hanley Castle Parish.*** There were no parishioners present.

## **87/12 Minutes**

The Minutes of the Meetings of the Parish Council held on 17<sup>th</sup> May 2012 having been previously circulated were **approved** and signed by the Chairman as a correct record.

## **88/12 Matters Arising & Progress Reports not Listed elsewhere on the Agenda**

**a) Min 75/12: Update on the Jubilee Celebrations:** The chairman and Cllr Adeney advised on a very successful weekend in both villages that had been thoroughly enjoyed by all. Members who had attended the events expressed their thanks to the organisers for all of the events.

Cllr Adeney advised that there was some surplus funding left once all accounts had been cleared which could be used as the initial fund for the next 'Big Lunch'. Following discussions, members **agreed** that it would be inappropriate for the funds to be held by the Parish Council. Cllr Adeney agreed to discuss the matter further with the Café & Market.

The clerk advised that the current insurance company would not offer cover for any inflatable equipment such as a bouncy castle. Appropriate cover had been accessed through an alternative company and the Risk Assessment Register updated. In view of the cost Cllr Adeney volunteered a contribution from the 'Big Lunch' fund towards the insurance.

**b) Min 75/12: Noticeboard adj to the Former Hanley Castle Post Office:** The chairman had discussed the suggestion to resite the noticeboard near to the High School sign with a member of the staff. A firm decision was awaited from the Business Manager at the High School.

## **89/12 Projects Related to the Section 106 Funding**

a) **Arts:** Members noted that the MHDC Officers Group meeting had been delayed until 25<sup>th</sup> June.

**b) Cricket Club:** The project was progressing well and additional grant funding had been sought.

c) **Parish Council:** Three estimates had been pursued but one required further clarification.

d) **Youth:** The application had been approved by the MHDC Officers Group and was for consideration by the MHDC 'Signing-off Group' prior to a legal agreement with the Parish Council.

e) **Liaison with MHDC:** Following discussion, members **agreed** to attend the next meeting of the full council at MHDC to raise their concerns over the Section 106 procedures.

**90/12 Planning:** a) *To consider planning applications referred by MHDC for comment:*

12/00557/LBC Replacement dormer windows with timber frames, metal casements and leaded lights. Replacement east slope with hand made plain clay tiles.  
Severn End Cottage, Hanley Castle

Members welcomed this application and recommended approval.

b) *To Consider under the Scheme of Delegation any Planning Applications received between publication of this agenda and the Meeting:* There were none.

c) *Details of Decision Notices Received to-date:*

12/00195/LBC Repositioning of milestone & replacement of plate  
**Approved 21<sup>st</sup> May 2012**

12/00221/FUL Construction of a manege & horse exerciser  
Sink Farm, Hangmans Lane, Hanley Castle  
**Application withdrawn 29<sup>th</sup> May 2012**

12/00247/FUL Change of use of land to be included within residential curtilage & proposed detached carport, workshop & store  
Veeda Glenta, Blackmore Park Road  
**Approved 24<sup>th</sup> May 2012**

12/00462/FUL Erection of permanent security fencing, hedging & temporary contractor's facilities (2 years) Waste Incineration Unit  
**Approved 25<sup>th</sup> May 2012** NB Height of fencing had been reduced, therefore approval not required.

12/00611/FUL Detached two bedroomed cottage  
Jessamine Cottage, Worcester Road, Hanley Swan  
**Refused 24<sup>th</sup> May 2012**

12/00406/HOU Extend & rebuild out-house Horton Lodge, Hanley Swan  
**Approved 13<sup>th</sup> June 2012**

d) *South Worcestershire Development Plan:* The clerk reminded members of the special meeting called by MHDC on 3<sup>rd</sup> July to accept that the revised document should be subjected to further public consultation.

e) *Possible Enforcement Action:* Members **agreed** to view a property in Gilberts End and consider a possible alleged breach of planning at the next meeting.  
**Action: Members to view the property prior to the next meeting.**

\*WCC Cllr Tom Wells arrived at this point in the meeting.

## **91/12 Highway Matters**

a) *Report & Works for the Lengthsman:* Cllr Taverner advised that the Lengthsman had found that the battery in the VAS signage usually only lasted for approximately one week but for only three days during recent activities at the Three Counties Showground. It was agreed to monitor the battery for 6 months and seek a copy of the print-out of speed numbers from the machine.

It was further **agreed** to request a speed count in Hanley Castle both before and after the VAS signage was in place.

**Action: The clerk to contact WCC**

The Lengthsman had completed various areas of work, the footway adjacent to Evendine had been left at the request of the householder but he had expressed concerns over the brambles already encroaching on the new footway on the B4209.

**Action: The clerk to ascertain if these brambles could be sprayed with weedkiller rather than simply cutback.**

It was reported that the hedge at the junction of Picken End/Welland Road was overgrown and required cutting back.

**Action: The clerk to contact the landowner**

b) *Carriageway Surfacing:* Members advised that the various potholes in Gilberts End, a designated cycle route had yet to be filled.

**Action: The clerk to advise the Highways Authority**

c) *Footway, The Holloway to No 1 Roberts End:* Cllr Taverner advised that this remedial work had not yet been undertaken.

**Action: Cllr Taverner to e-mail Cllr Wells  
The clerk to contact WCC Highways**

d) *Hedge, Gilberts End & Hanley Castle:* Members noted that the hedge in Gilberts End had still not been cut back and a hedge in Hanley Castle was causing concerns.

Following discussions, it was **agreed** that

**Cllr Atkinson would ascertain through Land Registry the contact details of the owners of the land in Gilberts End;**

**Cllr Bass to visit and the clerk to write to the relevant property owners in Hanley Castle;**

**An article to go in the Parish Magazine with regard to overgrown hedges and stones on the verge.**

## **92/12 District & County Councillors Reports**

a) *District Cllrs Mike Morgan & Tim Perry:* Neither member was present.

b) *County Cllr Tom Wells:* Cllr Wells advised that MHDC would discuss the procedures in relation to Section 106 Grants when all parish councils would be invited to provide feedback. Members **unanimously agreed** to attend the meeting.

\*Cllr Wells left the meeting at this point.

## **93/12 Report of the:**

a) **Parish Paths Officer:** Mike Andrews was not present at the meeting. Concerns were raised over the width of the footpath adjacent to Maisey Cottage.

**Action: The clerk to contact Mike Andrews & WCC**

b) **Pond Wardens:** There was no report.

c) **Playing Field:** Cllr Atkinson advised that the surround to the playarea had been vandalised and the fence damaged. There was a dip in the ground approaching the playarea which required filling.

**Action: Cllr Harcombe volunteered to provide suitable soil for the site.**

**94/12 Environmental Matters**

There had been no meeting during the month.

\*\* *DCLlr Mike Morgan arrived at this point in the meeting*

**95/12 District Councillors Report**

Cllr Morgan advised that the Overview & Scrutiny Cttee would meet on 10<sup>th</sup> July to discuss the Section 106 procedures. Members clearly expressed their dissatisfaction with matters to-date.

Cllr Morgan outlined the proposed changes in carparking charges that would see an increase in the short-term residents parking permits but a reduction in costs for the unrestricted permits. The carpark in Hanley Road, Upton would be resurfaced once the Environment Agency had completed their works.

**96/12 Local Government Code of Conduct 2012**

The clerk spoke to the previously circulated documents and subsequent Area Committee meeting at Great Witley. Following discussions, it was proposed, seconded & unanimously **agreed:**

- to **adopt** the Worcestershire model code of conduct with effect from 1<sup>st</sup> July, and to delegate to the clerk the ability to amend the document as needed when a final version is made available;
- that members would register interests with the district council as soon as the regulations and appropriate forms were published and no later than 27<sup>th</sup> July;
- Standing Orders to be amended as soon as possible.

**97/12 Finance:** *a) Payment & Receipt of Accounts:* The clerk advised that the Café & Market had given a very generous donation of £200 to the Parish Council towards expenditure on Open Spaces.

Members **approved** the payments and receipt of accounts as in the presented schedule (attached).

*b) Annual Audit Return:* The clerk confirmed that the Internal Auditor had signed-off the accounts: his report was awaited.

**98/12 Resignation of Current Clerk & Appointment of a New Clerk**

The chairman advised members of the resignation of the current clerk with effect from a mutual date to be agreed over the next few months.

Cllr Taverner spoke to the previously circulated draft Minutes from the Staffing Committee, advised that the vacancy had been advertised, the closing date for applications was 10<sup>th</sup> July.

**99/12 Topics Raised by Councillors, Committees and Parishioners**

*a) Neighbourhood Plans:* Item to be placed on a future agenda.

*b) Broadband Survey:* Cllr Alex Grimwade advised that he had reviewed the recently circulated survey from WCC. He would complete the detail where appropriate and also advised that some local speeds would be increased through the upgrading of a station in Upton.

*c) School Signage in Hanley Castle:* The chairman had received various complaints over the appropriateness of the new, large school signage in Hanley Castle. Following discussions, it was agreed to seek advice as to whether or not planning permission was required for the signs.

**Action The clerk to contact MHDC**

**100/12 Date of Next Meeting:** 19<sup>th</sup> July 2012

The meeting closed at 8.50pm

Signed ..... Date: 19<sup>th</sup> July 2012  
Chairman