

KEMERTON PARISH COUNCIL

The Minutes of Kemerton Parish Council Meeting held at the Victoria Hall on Tuesday 1st May 2012 at 7.00pm.

PRESENT Cllrs Mr A Darby OBE, Mrs K Cartwright, Mrs C Ford, Sir D Logan, Mr S Papacostantinou, Dr C Renfrew (Chairman), and Dr R Withnall.

IN ATTENDANCE Ms J Shields (Clerk).

1. Election Of Chairman.

Cllr Withnall proposed, Cllr Papacostantinou seconded and it was agreed by all to elect Cllr Renfrew. *Cllr Renfrew expressed his thanks to Cllr Logan for his role as Chairman.*

2. Apologies For Absence.

Non received.

3. Election of Vice Chairman.

Cllr Darby proposed, Cllr Papacostantinou seconded and it was agreed by all to elect Cllr Ford.

As there were no Parishioners present the meeting continued.

4. Declaration Of Interests.

Councillors were reminded to update their registers of interest and to declare any personal or prejudicial interest in items on the agenda and their nature. Cllr Mr Papacostantinou declared a prejudicial interest in item 9d and did not take part in the decision making process. Cllr Darby declared a non prejudicial in a letter in item 22.

5. To Review The Councils Financial Regulations, Standing Orders, Risk Assessment And Insurance Requirement.

The Financial Regulations, Standing Orders and Risk Assessment were reviewed and no alterations are necessary at this time. The Clerk to investigate alternative Insurance arrangements and report to the Council via E Mail. All previous important documents and minute books are to be deposited with the Archive at Worcestershire County Council.

6. To Appoint the Following:-

- a) Finance Officer - Cllr Renfrew.
- b) Bredon Hill Conservation Group Representative – Cllr Papacostantinou
- c) Victoria Hall Representative – Cllr Cartwright.
- d) Area CALC Representative- Cllr Ford
- e) Footpath warden – Cllr Logan. (Clerk to notify Worcestershire County Council).

7. To Consider The Adoption Of The Minutes Of The Meeting Held On The 6th March 2012.

The minutes having been previously circulated were agreed and signed as a true record.

8. To Approve The Parish Council Accounts.

The accounts for 2011/12 were agreed by the Council and will be taken to the internal auditor in May and sent to Clement Keys the external auditor in June.

9. Finance

- a) Invoices To Be Paid.

The council agreed payment of the following invoices:-

A Hull (March) £170.95, A Hull (April) £115.15, Westcotec £3,150.00, W.CALC £165.21, Neighbourhood Watch Signs £6.00, Victoria Hall £49.00, HMRC £212.40.

- b) To Receive Bank Balance To Date.

The following remittance were received;-

Worcs. County Council £213.75 (Lengthsman) and £1,000.00 (County Councillor Budget for VAS).

Wychavon District Council, New Homes Bonus £1,126.00 for VAS.

HMRC – Vat Reclaim £297.08.

Bank Statement had not been received.

The Council is considering moving their account to a High Street Bank, Clerk to investigate.

- c) To Consider A Donation to the Wychavon CAB.

KEMERTON PARISH COUNCIL

The Council agreed to donate £100.00 to Wychavon CAB. The Chairman will investigate further, which CAB office is used by the residents of Kemerton.

d) To Consider Application No. 500170695 for Rate Relief.

The council agreed to the application for 'discretionary relief' of £94.46.

A further application had been received and will be discussed at the next meeting, as again concern was expressed regarding the opening hours of the business.

10. To Consider the Continuation of the Lengthsman Scheme.

The Council agreed to continue with the Lengthsman Scheme for the coming year and to continue the employment of Mr A Hull.

11. Planning.

a) To Ratify The Comments For Applications Submitted Since The Last Meeting.

i. W/12/00433/PP W/12/00608/PP Ryeclouse, Back Lane, Kemerton. Rear extension with new roof dormer and proposed single storey extension. It is important that the proposed extensions are consistent with the Kemerton Village Design Statement guidelines. As the building has already been extended, the proposed further extensions should not exceed 40% of the area of the original building. No objections subject to this.

ii. W/12/00577/PP Coneygree, Back Lane, Kemerton.

Two storey extension, demolition of existing conservatory & replacement with single storey extension. No objection.

iii. W/12/00592/LB The Grange, Kemerton. No objection.

Internal modernisation, repair works and making good to external elevations

iv. W/00546/PP Boundary Cottage, High Street, Kemerton,
Erection of conservatory. No Objection.

b) To Consider Planning Applications Submitted since the Publishing of the Agenda.
Non received.

c) To Report Wychavon Planning Decisions.

W/12/00577/PP - Coneygree, Back Lane, Kemerton,

12. To Discuss Traffic Calming Measures.

All councillors were asked to read the appropriate literature that will be circulated by the Clerk and to come to the next meeting with some ideas.

13. To Discuss the Condition of the Grass Verges.

Ongoing.

14. Kemerton Post Office Update.

Cllr Papacostantinou expressed his thanks to the Council and the parishioners for their concern and was very grateful for their offers of help however he and Mrs Maber have decided that the situation will be dealt with 'in house'.

15. To Consider Tree Planting to Celebrate the Queens Jubilee.

The Council are happy for a tree to be planted to commemorate the Jubilee; a fruit tree for Daffins Orchard was suggested.

The Council had received a request from the group organising a Village Event to celebrate the Queens Jubilee, the Council are prepared to donate £600.00 towards the celebration that will also provide a gift for all the village children attending. Clerk to contact Mrs C Darby. The Council hoped that the Village Hall Committee would be also making a donation to the Village Event.

16. To Consider A Mission Statement and Greater Visibility For The Council And Councillors.

All Councillors were asked to look at the Mission Statement provided and to feed back comments at the next meeting.

All Councillors agreed to send a profile to the Clerk for submission on the Website and Cllr Ford took photographs of the Councillors.

The Council's E Mail address will be displayed on the notice board.

17. To Discuss The Involvement Of West Mercia Police Officers With Their Local Community.

Clerk to respond to the E Mailed survey, and to write to the Chief Constable regarding the unacceptable level of policing in Kemerton. Clerk to contact other villages regarding the return of PC Shepherd.

18. Recruitment of Clerk.

Not required.

19. County Councillor Report.

KEMERTON PARISH COUNCIL

20. District Councillor Report.

There is not much to report this time, other than that there have been a number of planning applications in Kemerton. I have declared an interest in the two applications on Rye Close and have asked the Chairman of the Planning Committee to make the decision on whether it should be taken to Committee, since I cannot do it as local member. I have asked her to pay particular attention to any comments the Parish Council might make. I did not consider any of the other applications to be controversial and have left them all to be decided under delegated powers.

Next week there is a Wychavon Council meeting. This is one of the meetings at which the Liberal Democrat opposition members propose a subject for debate, and we have chosen to discuss the government's new National Planning Policy Framework and its implications for the South Worcestershire Development Plan. The preferred options consultations on the SWDP took place before the NPPF was finalised and we now have to consider how far the SWDP needs changing in the light of the new framework. Wychavon and the other two councils, Malvern Hills District and Worcester City are due to agree a final version of the SWDP on July 3, and it is obviously important that we take this opportunity to make our comments on draft policies before everything is finalised

21. Progress Reports for Information.

a) Clerk.

The VAT reclaim has been completed and returned.

The Auditor undertaking has been signed and returned.

Highways had been thanked for the footway repair, the reinstatement of the manhole cover outside St Bennets and the repair of the retaining wall outside the village hall.

PAYE had been submitted, acknowledgment no.B70C73875A6F43A68FB3FA12891B2940

b) Chairman.

22. Correspondence For Information. (Listed On The Clerk's Report.)

A letter had been received regarding crop spraying, this was not within the remit of the Parish Council, however the letter has been passed on to the land owner concerned, Clerk to respond accordingly.

23. Items for Future Agenda and Councillor Reports.

24. Date Of Next Meeting.

2012 - 3rd July, 4th September and 6th November.

2013 - 8th January, 5th March and 7th May.

Annual Parish Meeting 19th March 2013.