

**MINUTES OF A MEETING OF RUSHWICK PARISH COUNCIL HELD ON
WEDNESDAY 9th MAY 2012 AT 7.30 PM
IN RUSHWICK VILLAGE HALL**

PRESENT: Mr A Deakin (Chair), Mrs V Bennett, Mrs M Rowley, Mrs V Wigglesworth, Mr P Lewis, Mr D Bufton & Mr I Parker

1. **Election of Chairman and Declaration of Office of Chairman:** A proposal was made by Mr Bufton to appoint Mr Deakin as Chairman, seconded by Mrs Bennett and voted unanimously to accept. Mr Deakin took up the position of Chairman and duly signed his declaration form.
2. **Apologies:** Mrs Haywood (illness) – accepted
District Councillors Mr Swinburn and Mr Bass in attendance at SWDP meeting.
1. **To elect / appoint the following Officers/representatives -**
 - Vice Chairman - Mr Parker was appointed
 - School Representative – Mrs Haywood reappointed
 - Village Hall Committee representative – Mrs Rowley reappointed
 - Playscape representative – Mr Bufton reappointed
4. **Declarations of interest** - Mr Deakin & Mrs Rowley declared an interest in Village Hall matters being members of the VHC. Mrs Bennett also declared an interest in Village Hall matters, as her husband is a member of the VHC.
5. **Register of Interests** – Members were reminded of the need to update any changes.
6. **To appoint** members to the following:
 - a) Staffing Committee – Mr Deakin and Mr Parker were appointed
 - b) Planning Committee – To consist of Mr Deakin, Mr Parker, Mr Lewis, Mrs Rowley, Mr Haywood, Mrs Bennett and Mrs Wigglesworth
7. **Minutes:** Having been previously circulated the minutes of Wednesday 11th April 2012 were signed by The Chairman as a true and correct record.
8. **Progress Reports:** The action plan was updated.
9. **Parish Lengthsman Scheme:** An update was received. The Clerk queried the Lengthsman's hourly rate.
10. **Reports from representatives:**
 - 10.1 Report from Village Hall Committee - Nothing to report
11. **Finance**
 - 11.1 To authorize payment of accounts as per schedule – All payments on the schedule were authorized. An amendment was to made to the Lengthsman's invoice to only pay £104.00
In addition it was agreed to pay S Baxter £39.86 (Stationery) Worcs County Council £531.00 (Rent) Zurich Municipal £1788.43 (Insurance) Mrs Bennett £46.46 (reimbursement Jubilee /Annual Refreshments) and MHDC £160.88(Rural Rate Relief)
The Chairman made a proposal to enter into a 5 year agreement with Zurich to ensure a reduction in insurance costs, seconded by Mr Bufton and voted for unanimously.

- 11.2 To review/update asset register - Reviewed and agreed
 - 11.3 To approve statement of unaudited accounts - Approved
 - 11.4 To adopt and sign Sections 1 and 2 of Annual Return - Adopted and signed by the Chairman and Clerk
12. **To consider application for Discretionary Rural Rate Relief:** This item was well discussed. A proposal was made by Mr Bufton to support statement A, seconded by Mrs Wigglesworth and unanimously agreed to accept.
 13. **Planning: To consider planning applications received below and prior to this meeting:-**
Planning Application No: 12/00509/HOU
Proposal: Roof lights to facilitate loft conversion
Location: Oak House, Bransford Road, Rushwick WR2 5TD
Comments: No objections
 14. **Councillor Vacancy** – Position still vacant
 15. **To Discuss Play Area Safety Inspection Report (ROSPA)** – A copy of this report was presented to Mr Bufton (Playscape representative) for risks to be addressed.
 16. **Footpath - Summer Hollow, Broad Green to Bransford Rd, near Roots** – A quote is to be obtained. This item to be placed on the Action Plan.
 17. **Funding to support extended bus service** – Subject to further information being obtained. Action Plan item
 18. **Car Park Security** – To consider paying extra £50
Proposed by Mr Bufton, seconded by Mr Lewis and voted unanimously to accept.
 19. **Correspondence for Information:**
All items of correspondence were noted and included in the Round Robin to provoke further discussion.
 20. **Councillors' reports and items for future agendas**
Mrs Wigglesworth reported a parking post needed replacing in Tanhouse Lane.
Mr Bufton to inspect and report on a damaged tree in the recreation area.

Meeting closed at 7.59pm
Sharon Baxter
Clerk

