

Knightwick and Doddenham Parish Council

Minutes of the Annual Meeting of the Council held at 8pm on Monday 21st May 2012 in the Village Hall, Knightwick.

Present;

Mr S K Munday - Chairman

Ms G Evans M Horton J Robbie

Messrs; F Budden, P Edwards, G M Brewin (Clerk).

Apologies: D Kirkbright, B Munt,

Visitors: Mr I Smith - Doddenham

Questions from members of the public: None

Agenda *The meeting was opened by the current chairman Cllr S Munday.*

1. To accept nominations and appoint a Chairman.

Cllr S Munday asked for nominations for Chairman for the coming year. He was asked by members to continue as chairman and agreed.

2. Apologies for absence and members declarations of interest.

The apologies from Cllrs D Kirkbright and B Munt were accepted. There were no declarations of interest in agenda items.

3. To accept nominations and appoint a Vice-Chairman.

Cllr F Budden proposed Cllr Mrs G Evans. This was agreed unanimously.

4. To appoint a representative to the Village Hall Charity Trustees

G M Brewin was proposed: agreed

5. To appoint a representative to the Knightwick Charity Trustees

Cllr F Budden was proposed: agreed.

6. Confirm Minutes of the meeting of 19th March 2012

These had been circulated in advance, were agreed as a true record and signed by the chairman.

7. Financial Matters:

- a. Acceptance of the Accounts for 2011-12 and Statement of Assurance.
These had been circulated in advance; they were agreed unanimously.
- b. Confirm Clerk's Salary & Hours - 2012-13 (No change - NALC - SCP27 - £11.932/hr, 242hrs/yr)
Confirmed.
- c. Support the application for Discretionary Rural Rate Relief from Business Rates - The Village Shop, Knightwick and the payment of £37.93 so that the full 50% Discretionary Relief may be awarded.
Agreed
- d. Review quotations for maintenance work on the Village Hall.
The clerk had sent schedules of work to four local contractors; the two most competitive contained differing proposals for additional work and the clerk was asked to clarify these items for review at the next meeting.
- e. Approve payments -
- f. WCALC Membership Subscription 011-12 - £144.50 - Agreed
- g. Parish Council Insurance renewal - Came & Co (Norwich Union) £290.38 - Agreed

- h. Gottfire – Village Hall Fire Extinguishers Service £33.00 - Agreed
- i. Brithish Gas – Village Hall Electricity £118.46 - Agreed

9. Planning Matters -

- a. Note the Clerk's delegated response to application 12/00392/HOU, The Puddle, Suckley Road, Knightwick,
'This council recommends approval of this application' - Noted.
- b. Review applications, 12/00646/LBC /... 644/HOU, The Old Rectory, Knightwick, WR6 5QF
After a detailed discussion - 'this council has no comment to make on its merits' was agreed.

10. Consider taking legal action against Worcestershire County Council to enforce clearance of the obstructed layby on the A44 at Knightwick.

After a careful discussion it was agreed that formal legal action would be excessively expensive even though the existence of this blocked layby was considered illegal; the clerk was asked to contact County and District Councillors with a view to providing further pressure on WCC.

11. Review the implementation of 'Waiting Restrictions' – old A44 from A44 to River Teme Footbridge.

This had been raised by residents concerned at the possible return of illegal parking of caravans over a prolonged period as had occurred in the past. The clerk advised that 'Overnight Waiting Restrictions' had been rejected by the Police and Highways Authority as being unenforceable and excessively expensive. It was noted that with the clearance of the overgrown hedges along this road it was less attractive as a stopping place. The matter would be kept under review.

12. 'Gravity Sports' track on Berrow Hill

Information had been circulated regarding this proposal and the objections of residents in Martley Parish. After a discussion it was agreed that the main implication if plans were approved would be increased traffic on Ankerdine Hill. The clerk was asked to contact the various parties involved and report at the next meeting.

13. Ankerdine Hill - State of Roadway and Footpath

The clerk was asked to press WCC Highways to repair the footpath; which was in a very poor condition; and also potholes in the road surface by Ankerdine Cottage.

14. Clerk's report on actions from previous meetings and Correspondence Received

The clerk noted that matters from the previous minutes had been completed. He had completed the council's registration for PAYE noting that it was complicated for a such a small organisation.

15. Items for the Next Meeting

Layby on the A44 at Knightwick
Developments at Berrow Hill
Progress on improvements to roadway and footpath - B4195 Ankerdine Hill

16. Confirm the date of the next meeting:

16/7/12 at 8pm In the Village Hall Knightwick.

The meeting closed at 9:12 pm

Chairman