

The Minutes of Pendock Parish Council
Held at Pendock School at 7.30pm on 25th July 2012

Present: Cllrs Miss Rosemary Philipson-Stow, Mr John Humphreys and Mr Barry Baker,

In attendance: Clerk, County Cllr Tom Wells, Karen Humphries from Community First and 3 members of the public.

The meeting was adjourned for **Public Question Time**, notes of which are appended to these minutes.

- 1. Election of Chairman:** Following the resignation of the Chairman, Robin Williams, the Vice Chairman took the Chair and asked for proposals for the appointment of Chairman. It was proposed, seconded and agreed that John Humphreys take the role of chairman and that Rosemary Philipson-Stow become Vice-Chairman.
The Chairman signed the Declaration of Office counter signed by the Clerk.
- 2. Apologies:** District councillor Bronwen Behan
- 3. Declaration of Interests:** The Cllrs present submitted their Register of Members Interests as defined under the Localism Act 2011.
 - a. Personal Interests:** Cllr Humphreys re item 10 had a pecuniary interest and Cllr Philipson-Stow re item 5d had a family interest in the Green Waste Site.
- 4. Minutes:** The minutes of the meeting held on 16th May 2012 were approved and signed.
- 5. Progress Reports:**
 - a. Berrow & Pendock Village Hall Lease:** The Clerk reported that she had heard nothing further on the matter.
 - b. The Lengthsman Scheme:** It was reported that Jeremy Moore had been appointed to Lengthsman, the contract had been signed with the County Council and everything was now underway.
 - c. Grant 137:** The Pendock Post Office had received the maximum grant with total contribution from the Parish of £60.11
 - d. Liaison Group Report – Green Waste Site:** It was reported that the Liaison group had had two meetings, the first to consider the Standing Orders and the second meeting which had spent some time making amendments to the minutes of the first meeting. The recent hot weather had intensified the odour from the site and the Environmental Agency had received a number of complaints over the past week.

Since a number of local residents had also reported health issues it was recommended by the Parish Council that the NHS of both Gloucestershire and Worcestershire be informed and consulted.

It was reported that under the planning consent there were not provisions for lorries using the site to use specific routes and the Parish Council requested that the Liaison Group members make a request that if at all possible the lorries keep to the classified roads and avoid the smaller lanes.

There was a request to the Liaison Group Chairman, Tom Wells, to ask if members of the public could attend a group meeting as a non-participant. It was agreed that on placing such a request with the Chairman prior to the meeting he would accept any such reasonable request.

- e. **Traffic Speed Indicator:** A site for positioning the TSI in Lower Pendock had been considered and it was suggested that a suitable site in Upper Pendock would be near the Caravan Site. The TSI would be rotated monthly by the Lengthsman. County Cllr Wells recommended that he fund the equipment entirely from his budget, allowing him to loan out the TSI to neighbouring parishes should the occasional emergency arise. It was reported that the equipment would provide data showing how many motorists exceed the speed limit and this data would give evidence to the police should the speeding become excessive.
- f. **Home Security Unit:** It was reported that unfortunately the Home Security Unit belonging to the local Police was otherwise booked at the time of the School Fete and since the Parish had no further events this year, that a request for the unit to attend at the 2013 fete be made.

- 6. **Adoption of the Code of Conduct:** It was reported that the current Code of Conduct had been abolished on 1st July 2012 under the Localism Act 2011 and that each Parish would be required to adopt a code of its own to replace it. A model was submitted to the meeting and proposed and seconded for adoption. The Chairman signed the code on the Council behalf.

A concern was raised by Councillors that although the Localism Act was going to give local people a greater influence on local services, that a considerably greater workload could be placed onto Councillors.

- 7. **Financial Report:** The Clerk reported that the following transactions had taken place since 1st April 2012:

Outgoings:	£
Lower Severn Drainage Board	29.26
Insurance	225.00
Grant 137	60.11
Staffing Costs	173.37
Solicitors re: village hall	150.00
CALC membership	127.24
Administration	20.76

Incomings:	£
Precept	750.00
Moors rent	620.00
Vat refund	42.14
Interest	.73
Funds Available:	£
Opening Balance	5,599.54
Less: Outgoings	(785.74)
Plus: Incomings	1,412.87
Closing Balance	<u>6,226.67</u>

It was also reported that the 2011/2012 Accounts had been internally audited by Mr Mealing and were currently being externally audited.

It was agreed that as there were currently only two Councillors able to sign cheques, following the resignation of two Councillors that Cllr Baker be added. The appropriate mandate was duly signed by all concerned.

- 8. Malvern Hills Partnership:** Karen Humphries was invited to attend the meeting to introduce to the parish the Malvern Hills Partnership and Community First findings following a detailed investigation in both the Martley and Longdon wards. This investigation was to ensure that the needs of these two rural communities were being met by the Council and other providers of services.

The results focused primarily on communication and with Longdon ward in particular, that communication needed to be not only Worcestershire focused but also Gloucestershire as many from the community were more Gloucestershire orientated for their medical, social and domestic needs.

Three areas where Community First could help the parishes in the Longdon ward were:

- a. A grant of £500 was available for providing communication to the parish
 - b. A free website for the parish was available through the County Council
 - c. Malvern and Evesham College were able to offer a laptop for use within the parish
- 9. Planning:** It was noted that the planning application 12/00731/FUL which had been approved by the Cllrs in June had now been approved by MHDC.

- 10. Correspondence for Information:** Noted

- a. Worcestershire County Council – an appeal for residents who want faster Broadband to complete a Broadband survey.
- b. Resignation of Andrea Embley as Parish Councillor
- c. An appeal by Berrow church for funds to assist in major restoration.

11. Councillors' reports :

After the recent rains some localised flooding had occurred and it was suggested that residents be reminded of their duty to keep clear any ditches on their curtilage. A ditch at the corner of the church did need clearing out and the Chairman would arrange a contractor to do the work.

12. Items for future agenda:

- a. The co-option of additional Parish Councillors
- b. Community first and how the Council could best utilize any funding

13. Date of next meeting: 7pm on Wednesday 17th October 2012 at Pendock Primary School.

The meeting closed at 9.15pm.

Signed
Chairman

Date.....

Notes of Public Question Time

Three members of the public were in attendance and raised the following concerns during Public Question Time:

1. Fly tipping of garden rubbish in parish ditches
2. Communications – a list of useful contact numbers on the Parish noticeboard
3. The recent hot weather had caused severe odours and health problems near the green waste site.