

## ELDERSFIELD PARISH COUNCIL

Minutes of the Meeting of Eldersfield Parish Council held on  
Thursday 9<sup>th</sup> May 2013 at Eldersfield Lawn School, commencing at 7.45 p.m.

**Present:** H.S. Davis (Chairman), C.H. Jeffes  
R.S. Manwaring MBE, Mrs C Powell-Chandler,  
C. J. Whitehead

**In Attendance:** District Councillor Bronwen Behan

**Members of the Public:** Mrs Carole Joseph

### **1. To elect a Chairman**

Mr Davis indicated that he was willing to serve as Chairman. It was **RESOLVED** that Mr Davis be chairman of the Parish Council for the year now started.

### **2. To elect a Vice Chairman**

Mr Manwaring indicated that he was willing to serve as Vice-Chairman. It was **RESOLVED** that Mr Manwaring be Vice-Chairman of the Parish Council for the year now started.

### **3. Apologies for absence**

B.N. Parsons, Mrs R Wilder, O D Williams

### **4. Members' interests**

None.

### **5. Adoption of the Minutes of the previous meeting**

The Minutes of the meeting held on Thursday 14<sup>th</sup> March 2013 were accepted as a true record of that meeting and were signed as such by the Chairman of the meeting.

### **6. Matters arising**

None.

### **7. Reports from District and County Councillors**

District Councillor Bronwen Behan informed the meeting that the new recyclable waste bins had been well received and that in the first few weeks there had been both an initial significant increase in the weight of material recycled and a substantial reduction in the quantity of non-recyclable waste placed in black bags.

She also mentioned an initiative to bring faster broadband to the area. A company called 'airband' had made a presentation at Pendock of a project to provide area wifi; a minimum number of 20 subscribers at £22 per month was needed. The Clerk was asked to make enquiries.

Councillor Behan confirmed that she was prepared to describe for Councillors the Rural Rate Relief system but it was decided that such a presentation, although of use and interest, would be of greater benefit if made immediately before Councillors considered any future applications.

### **8. Public Comment**

None

### **9. Traffic measures**

County Councillor Wells was not present to describe his proposals. The Chairman said that he felt constrained to advise the meeting that in his view the duty of providing suitable roads and pavements for the safe use of the public lay with the County Council and that it was not for the Parish Council to usurp that role; indeed, it would be unconscionable for the Parish Council to take any action without first receiving expert and compelling advice and, insofar as he was aware with respect to the possible paving of the area of the verge on the side of the road opposite to the school, no such advice had been received.

The Chairman was also aware that Councillor Wells had intimated that he would make available a portion of his discretionary grant of £20,000 on condition that the Parish Council paid the balance of the cost of any works; given that the cost of the works had not been defined but could be £30,000 or more he thought that the impact on the precept would be large and unacceptable to parishioners who, given that a majority of the children at the school were from outside the parish, would be entitled to query why this parish's funds were being spent principally for the benefit of residents of other parishes.

### **10. Jubilee Souvenir photos**

Mrs Carole Joseph advised the meeting that subsequent to the last meeting amendments and changes had been made to the Jubilee Souvenir Booklet, which would now, including the Jubilee Walk, contain 16 pages. Publication date was expected to be early June and distribution would be with the Parish Magazine.

She said that it would be helpful if non-parish magazine receiving households could be identified in order that a distribution to all parishioners could be efficiently effected.

The Council warmly accepted this news and agreed a revised budget of £400 to accommodate the changes.

## **11. Planning Matters**

### **SECTION A**

#### **SUMMARY OF PLANNING DECISIONS SINCE LAST MEETING**

- 13/00132/HOU**                      **Raise existing roof line and fitting dormer window to create en-suite bathroom within an existing roof void.**
- Rose Cottage, Corse Lawn, Worcestershire, GL19 4LY
  - Mr Michael Kurton

*Council's Comments:*

This modest extension will not impact any neighbouring property.

We support the application.

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*Approval (Full) Planning Householder*

- 13/00336/S73**                      **Application to vary condition 2 of planning permission 12/01462/HOU to allow the proposed building to be repositioned 1.5m to the rear**
- Thatched Rose Cottage, Corse Lawn, Worcestershire GL19 4LY
  - Mrs P Glover

*Council's Comments:*

We note the small positional amendment.

We have no further comments.

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*Approval (Removal / Variation of Planning Conditions)*

### **SECTION B**

#### **SUMMARY OF PLANNING APPLICATIONS AWAITING DECISION**

- 13/00210/HOU**                      **Extension to accommodate new music room**  
**(and 3/00211/LBC)**
- Eldersfield Court, Church Road, Eldersfield, Worcestershire, GL19 4NP
  - Mr & Mrs Collins

*Council's Comments:*

This extension will not impact any neighbouring property. We note that both the design and materials proposed have been approved by listed building control

We support the application.

**13/00214/FUL**

**Extension to existing indoor arena, extension to existing outdoor arena, re-siting of viewing gallery, resurfacing of holding area, installation of spectator walkway and judges' box**

- Moores Farm Equestrian Centre, Corse Lawn, Worcestershire, GL19 4LY
- Mr & Mrs P Betteridge

*Council's Comments:*

We have the following comments:

1. Parking

We are concerned about overspill parking in open countryside. The applicant informs us that initial estimates indicate that adequate parking already exists but that if demand increases sufficiently a planning application for additional car parking space will be submitted.

We accept that although the applicant claims to discourage visitors to the site from parking on the adjoining regulated pasture he is not in a position to require them to so refrain. We believe that our concern may best be addressed indirectly and we therefore suggest that any planning permission specify the maximum number of visitors who may use the site at any one time; the maximum number should be set at a level where parking outside the curtilage of the site is unlikely to be necessary. This condition, in the event that an application is later made for additional car parking space, may then be varied.

2. Floodlighting around open arena

Clarification on whether the existing lighting is lawful was requested some twelve months ago from the Enforcement Officer but to date he has not expressed his opinion. We note that the application makes no reference to lighting.

We believe that a full specification of the proposed lighting should be included in this application.

3. Loudspeaker system

We accept that a loudspeaker system is required.

We believe that any planning permission should contain conditions specifying the times during which the system may be used and the maximum volume which may be employed.

We have raised the above points with the applicant who indicated that he would be prepared to address them.

Subject to the foregoing, we have no objection to the application.

## **12. Accounts**

It was **RESOLVED** that the accounts circulated by the Clerk prior to the meeting be approved and adopted as the Accounts of the Council; that they be attached hereto as Appendix A; and that the Chairman be authorised to sign the Annual Return Sections 1 and 2, and the Council required that the Clerk publish forthwith the relevant Notice as prescribed by regulation.

## **13. Bank Account Signatories**

Council decided that no change was needed to the list of councillors (being Councillors Davis, Manwaring, Jeffes and Parsons) authorised to operate the Council's bank account.

## **14. Investment Policy**

It was **RESOLVED** that, in accordance with item 15 of the minutes of the meeting of 11<sup>th</sup> May 2006, the Council's investment policy remain that all funds be maintained in a current account and that this Policy be reviewed annually. It was noted that organisations may not purchase Premium Bonds.

## **15. Risk Assessment**

The Councillors carefully considered the Risk Assessment Policy adopted on 14th July 2011 and decided that no amendments were required.

## **16. Insurance**

The Council considered the offer of the Council's current insurer Zurich Limited to renew the insurance for the year commencing 1st June 2013 at a premium of £230.00 and it was **RESOLVED** that this offer be accepted.

## **17. CALC**

The Council considered the invitation by CALC to renew the Council's membership for the current year at a premium of £233.94 and it was **RESOLVED** that this invitation be accepted.

## **18. Grant for Flower Arranging classes**

It was noted that Mrs Mary Mitchell had provided flower arranging classes at the School for the ladies and gentlemen of the parish and that it was **RESOLVED** that in accordance with her request a grant be made to her in the amount of £60.24. Councillors noted with pleasure and satisfaction that her classes had been popular and well attended.

## **19. Authorisation of Disbursements**

It was **RESOLVED** that the following disbursements be made:

£218.73	J L Gabbott
£53.40	HMRC
£233.94	CALC
£230.00	Zurich Limited
£60.24	Mrs Mary Mitchell

## **20. Correspondence**

The following correspondence was noted:

### **Received:**

- CALC: Training Bulletin
- CALC: Updates
- WCC: Monthly Crime Reports

## **21. Future Meetings**

It was noted that, in accordance with Minute 19 of 8th November 2012, future meetings would take place at 7.30 pm at Eldersfield Lawn School on the following Thursdays in 2013: 11th July, 12th September, 7th November.

## **22. Other business**

None.

There being no other business, the meeting closed at 8.50 p.m.

JLG  
10.5.13

## Accounts for the Year 1st April 2012 to 31st March 2013

		2011-12	2012-13	2012-13	
		£	£	£	<i>Assets</i>
<b>Receipts</b>					
	Precept	6,000	4,000		
	Grant from MHDC		500		
	Grant from Community Fund	2,594			
	Hire of table, chairs, china	125	45		
		<b>8,719</b>	<b>4,545</b>	<b>£4,300</b>	Shed, tables, chairs, etc
<b>Payments</b>					
	Clerk: salary, expenses	1,849	1,661	£	
	Insurance	541	225	7,822	Opening Bank Balance
	Audit	60	144	4,545	Receipts
	CALC	245	243	-	Payments
	Grant: CL Women's Group	169	60	3,540	Net cash movement
	Grant: Jubilee Committees	224	139	1,005	
	Grant: St John the Baptist	400	500	<b>8,827</b>	Closing Bank Balance
	Hire of meeting rooms	112	128		
	Election expenses	37			
	Other - Notice Board		440		
		<b>3,637</b>	<b>3,540</b>		
		1,788.00	1,879.00		

I certify that these accounts present fairly the financial position of the Council and its receipts and payments for the year ended 31st March 2013

J L Gabbott Clerk  
11th April 2013