

Tutnall & Cobley Parish Council ^{DRAFT} 05/13 p931

THE MINUTES of an ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL
held on Tuesday 8 October 2013 at 7.20 p.m. in the Community Hall, Tardebigge

Present: Cllrs M Pengelly, L Denyer, P Whittaker and A Wheeler-Vine

In Attendance: The Clerk

- 1 **APOLOGIES:** Cllr Cooper: resilience planning, London: accepted
Cllr Tolley: ploughing: accepted
Cllr Ryan: family illness: accepted

- 2 **DECLARATION OF INTEREST:**
 - a) Register of Interests: Councillors were reminded of the need to update their register of interests, and
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature, and
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature:
Cllr Whittaker: planning items as he is a member of Bromsgrove District Council Planning Committee
Cllr L Denyer who is a member of the Management Committee of the Community Hall.

- 3 **MINUTES:** The Minutes of the meeting held on 10 September 2013 were approved.
Proposed: Cllr Wheeler-Vine Seconded: Cllr Denyer; All in agreement.

- 4 **PROGRESS REPORTS FOR INFORMATION:**

Clerk: Noted
Chairman: Covered in the agenda.
District Councillor: No report.
County Councillor: No report.
Footpath Warden: No report.
Tree Warden: No report.
Conservation Officer: No report.
Community Hall Representative: Still looking into road entrance repairs.
Charities Representative: No report.

- 5 **CORRESPONDENCE:** Additional item:
 - g) Worcester Regulatory Services: terms of reference for policy reviewAll items received were tabled in a folder for Councillors' inspection at the meeting and noted.

- 6 **PLANNING MATTERS:**

Applications for Consideration:
13/0659 Extension of time for permission: 3 Tutnall Grange: conversion of storage space above garage into habitable accommodation and addition of dormer window to rear. Planning approval B/2007/1256 and 10/0682. **It was resolved** there was no comment to make to the application.

Approvals: None received.

Refusals: None received.

Planning Matters:
13/0727 2 The Woodlands, Hewell Lane: Certificate Existing Lawful Use/Dev for single storey permanent residential dwelling.

2013/0179/ENF Land at Wharf Lane: Field approx. half way down with a sign outside 'Wharfe Paddock'. About half a dozen buildings have been erected, one of which is allegedly being lived in. Noted.

- 7 **REINSTATEMENT OF COBLEY HILL WINDMILL:** As no restoration work had been started, Members agreed that the Chairman would ask for the gear box to be returned.
- 8 **RAILINGS TO THE PLYMOUTH MEMORIAL:** Cllr Wheeler-Vine showed Members the fence prototype. As a courtesy gesture it was agreed that the Clerk would contact the Conservation Officer to advise that the fencing was being replaced with like-for-like seasoned oak.
- 9 **LENGTHSMAN SCHEME:** Brockhill Lane ditchwork near Brockhill Farm had not been carried out; Lengthsman to be reminded.
- 10 **HIGHWAYS MATTERS:**

Himalayan Balsam: Highways did not have a policy for its eradication. The weed was growing on the corner of Wharf Lane and Stoney Lane, ditch side of the animal sanctuary.
Hewell Lane gabions: should be finished shortly.
Pikes Pool Lane: road closure for four days from 11 November for Severn Trent.
- 11 **COMMUNITY HALL CAR PARK ENTRANCE RESURFACING:** Patching work to the road entrance is still being discussed.
- 12 **BACKING-UP PC DOCUMENTS USING THE CLOUD:** Deferred to the next meeting.
- 13 **INSURANCE RISK: LIBEL & SLANDER COVER:** Noted
- 14 **ORCHARD MAINTENANCE:** Both plots had been seeded with the wild flower mix. The suggestion of putting up flower meadow signs would be discussed at the next meeting. A letter had been received from the bowling club, giving permission for the tops of the trees to be cut back to six feet only.
- 15 **DOLAN PARK HOSPITAL DISCHARGE:** The Environment Agency had confirmed that formal samples taken from the ditch had come back as passes. It was agreed a letter be sent to the EA asking:
 - why no prosecutions have taken place given that this was not the first time a serious pollution had occurred at the site and,
 - why Dolan Park had been given five months to get the discharge down to an acceptable level of pollution.
- 16 **BROAD GREEN FLOWER BED:** No further correspondence had been received and Members noted the roses were still looking good.
- 17 **NEIGHBOURHOOD PLAN:** Given the rural nature of the parish, it was agreed it was not feasible to produce a Plan.
- 18 **COUNCILLOR TRAINING ON THE GENERAL POWER OF COMPETENCE:** Members agreed it was unlikely the Council would use these powers so training was not needed.
- 19 **NEWSLETTER:** Members to be asked to provide photos of rural scenes so a decision could be made for the front cover.

D R A F T

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FINANCE:

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To consider:

a) Bank Balances: as at 30 September 2013	Current Account	£ 4,939.37
5 April 2013	Deposit Account	<u>£ 3,802.76</u>
	Total Balance	£ 8,742.13

b) Receipts:	Co-op Bank: Interest 5 September 2013	£ 0.75
	Co-op Bank: Deposit Account Interest 5 April 2013	£ 1.78
	St Bartholomew's Church: footpath	£1,250.00
	Worcestershire CC: Lengthsman 13/010 & 13/011	<u>£ 287.00</u>
		£1,539.53

c) Payments for Approval:

H Davies: Clerk's salary for September 2013	£220.68	
H Davies: refund for grass seed purchase £30 + £6 VAT	£36	£ 256.68
HMRC: for September salary		£ 55.00
Patricia Butts: internal audit fee (June cheque lost in post)		£ 125.00
Worcestershire CALC: Clerk's training on 24 September		<u>£ 5.00</u>
	Total:	£ 441.68

d) **Unpresented Cheques:** None

e) **Outstanding Invoices:** None

f) **Year to Date Budget:** Noted.

g) **Quarterly Audit:** verbal update - July 2013 income needed to be itemised.

h) **End of year P9D submission:** HMRC have still not fixed the fault despite numerous phone calls to the clerk.

i) **Finance Items - Proposed:** Cllr Denyer **and Seconded:** Cllr Wheeler-Vine; All in agreement

21 COMMENTS FROM MEMBERS:

Hewell Grange Conservation Group would be commenting about the housing proposals in the Bromsgrove District Plan - proposed submission document.

Vehicle activation lights at Broad Green: a letter would be sent to Highways advising that the lights had been on permanently since February 2013; flashing only when a vehicle went past.

22 DATE OF NEXT MEETING:

Resolved: There will be an Ordinary Meeting at 7.20 pm on Tuesday, 12 November 2013 in the Committee Room of Tardebigge Community Hall.

The Chairman thanked everybody for attending and closed the meeting at 9.20 p.m.

Signed: Chairman

12 November 2013