

DRAFT

Tutnall & Cobley Parish Council 07/13 p938

THE MINUTES of an ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL
held on Tuesday 10 December 2013 at 7.20 p.m. in the Community Hall, Tardebigge

Present: Cllrs M Pengelly, K Tolley, L Denyer, M Ryan, S Cooper and P Whittaker

In Attendance: The Clerk

1 **APOLOGIES:** Cllr Wheeler-Vine: holiday: accepted
County Cllr Taylor

2 **DECLARATION OF INTEREST:**

- a) Register of Interests: Councillors were reminded of the need to update their register of interests, and
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature, and
- c) To declare any Other Disclosable Interests in items on the agenda and their nature:
Cllr P Whittaker: planning items as he is a member of Bromsgrove District Council Planning Committee.
Cllr L Denyer who is a member of the Management Committee of the Community Hall.

3 **MINUTES:** The Minutes of the meeting held on 12 November 2013 were approved.
Proposed: Cllr Denyer Seconded: Cllr Tolley; All in agreement.

4 **PROGRESS REPORTS FOR INFORMATION:**

Clerk: Noted

Chairman: Covered in the agenda.

District Councillor: Nothing significant to report.

County Councillor: Had raised the issue of listed building consent for the railings at the Plymouth Memorial with the Head of Planning and would forward the responding email.

Alcester Road speed limits were being looked at as was the bus review, in particular 181 St Bede's school bus.

Footpath Warden: The requested signpost had been delivered.

Tree Warden: Nothing to report.

Conservation Officer: Felt a response should be made on the Consultation on Criteria for the Bromsgrove Local Heritage List; to be discussed at the next meeting.

Community Hall Representative: The car park had been closed for a week as users had been complaining about the potholes. A school child's parent provided planings and rolled at no charge and would continue to maintain.

Charities Representative: No meeting since last month.

5 **CORRESPONDENCE:** Noted

6 **PLANNING MATTERS:**

Applications for Consideration: 13/0896 Top Lock 58, Worcester Birmingham Canal: replace bottom lock gates, repair brickwork in chamber, replace lock ladder. **It was resolved** to comment that there were no objection to this application.

Approvals: None received

Refusals: None received

Planning Matters: None

- 7 **BROAD GREEN GRASS CUTS:** It was agreed no additional cuts were needed during winter. The contractor would be thanked and advised as to how pleased Members were with his work.
- 8 **RAILINGS TO THE PLYMOUTH MEMORIAL:** Members awaited information from the County Cllr before deciding how to deal with the listed building application.
- 9 **LENGTHSMAN SCHEME:** It was noted that the Lengthsman had been provided with the Safety at Street Works, New Guidance from 1 October 2013.
- 10 **HIGHWAYS MATTERS:**
Footway between Linthurst Newtown and the motorway bridge on Blackwell Road: Members discussed the email received from Lickey & Blackwell PC and agreed they would look at the area so it could be discussed at the next meeting.
- 11 **BACKING-UP PC DOCUMENTS USING THE CLOUD:** It was agreed the Clerk would open a free account with Google with the Chairman being given the password.
- 12 **ORCHARD MAINTENANCE:** The Footpath Warden offered to prune and tidy up the area and erect the wildflower meadow sign he had made. The PC was waiting to hear from a contractor on the cost to cut the 'hedge' back to six feet as stipulated by the Bowling Club.
Furniture: two brochures were discussed. The general preference was for SLPW with the bench and seat being concreted in. The PC's name would be embedded into the table. It was agreed to double check the costs to allow for wheelchair access. The County Councillor's Divisional Fund would be applied for.
- 13 **NEWSLETTER:** A good edition and contributors were thanked.

14 **FINANCE:**

To consider:

| | | | |
|----|---|---|-------------------|
| a) | Bank Balances: as at 30 November 2013 | Current Account | £ 7,663.57 |
| | 5 April 2013 | Deposit Account | <u>£ 3,802.76</u> |
| | | Total Balance | £11,466.33 |
| b) | Receipts: | Co-op Bank: Interest 5 November 2013 | £ 0.91 |
| | | Worcestershire CC: Lengthsman 13/012 & 13/013 | <u>£ 562.00</u> |
| | | Total: | £ 562.91 |
| c) | Payments for Approval: | | |
| | S Skeys: Lengthsman Scheme: November 2013 | | |
| | T&C: 15 hours | Burcot: 14 hours | |
| | Total 29 hours @ £11 per hour = £319 | | |
| | Broad Green Mowing: 1 cut @ £42 (14/14) | | |
| | | Total | £ 361.00 |
| | H Davies: | | |
| | Clerk's salary for November 2013 | £220.48 | |
| | Office Expenses Sept - Nov 2013 | £212.01 | |
| | | Total | £ 432.49 |
| | HMRC: for November salary | | <u>£ 55.20</u> |
| | | Total: | £ 848.69 |

- d) Unpresented Cheques: None
- e) Outstanding Invoices: None
- f) Draft Budget for 2014/2015: Noted. Information from Bromsgrove DC was needed before the precept can be decided.
P3 claim had to be submitted by the end of January 2014: the Clerk would provide copy invoices from the contractor.
- g) Finance Items - Proposed: Cllr Denyer and Seconded: Cllr Whittaker; All in agreement.

15 COMMENTS FROM MEMBERS:

Tree Pests and Diseases Roadshow: Places would be booked for Cllrs Pengelly, Cooper and Ryan.
Hospitality Register: the Clerk had received £25 Burcot Garden vouchers from Burcot Village Hall Committee as thanks for administering the Lengthsman Scheme on their behalf.

16 DATE OF NEXT MEETING:

Resolved: There will be an Ordinary Meeting at 7.20 pm on Tuesday, 14 January 2014 in the Committee Room of Tardebigge Community Hall.

The Chairman thanked everybody for attending, wished everyone Merry Christmas and closed the meeting at 9.10 p.m.

Signed: Chairman

14 January 2014