

**MINUTES**  
**of PARISH COUNCIL MEETING**  
*held at 5 Russell Square, High Street, Broadway,*  
*on Thursday, 17<sup>th</sup> January 2013, at 7.00 pm*

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**PRESENT:** Councillor D. W. Folkes (Chairman),  
 Councillors Miss D. Hardiman, F. L. Penny, N. Robinson,  
 Mrs. R. Rogers, Mrs. Stephenson, Mrs. J. Stock, J. Williams,  
 Mrs. C. Wilson

**Also in attendance:** CSO P. Schoenrock/West Mercia Police, Mr. J. Vincent/Broadway  
 Trust, Evesham Journal

(1) **APOLOGIES FOR ABSENCE:** County Councillor Mrs. E. Eyre, District  
 Councillor B. Parmenter, Councillors R. Haslam, Dr. R. Clements, L. D. Keane,  
 Mrs. A. Locker (apologies received and accepted)

(2) **DECLARATIONS OF INTEREST:** There were no declarations of interest.  
 The Clerk had circulated an item headed "Do I Have an Interest" to all councillors and  
 requested that this be read by councillors before every meeting.

(3) **POLICE REPORT:** In the absence of P.C. Pegler CSO Schoenrock reported there  
 had been two dwelling burglaries and investigations were currently being carried out.  
 Broadway had been subject to thefts from motor vehicles like many other areas, power  
 tools and catalytic converters being particularly targeted.

Councillor Penny reported that since the Olympics there seemed to be an increase  
 in large groups of organised cyclists travelling through the village and surrounding roads  
 especially on Sundays, and asked if they should be riding in single file or en bloc. CSO  
 Schoenrock stated that the police would liaise with local cycling groups in an effort to  
 ascertain which was the safer option for both cyclists and other road users.

Councillor Mrs. Rogers reported that Landmark had again been targeted by  
 organised shoplifting gangs, and PC Pegler would arrange to visit the premises to discuss  
 the matter with staff.

There being no other business the Chairman thanked CSO Schoenrock for his  
 attendance.

(4) **MINUTES OF PARISH COUNCIL MEETING HELD ON 13:12:12;**  
 Proposed by Councillor Mrs. Wilson, seconded by Councillor Mrs. Stock, the  
 Minutes of the Parish Council meeting held on 13<sup>th</sup> December 2012 were unanimously  
 approved, and were duly signed and dated as a true record.

(5) **COUNTY AND DISTRICT COUNCILLORS' REPORTS:**

In the absence of Councillors Parmenter and Mrs. Eyre a report had been  
 submitted by Councillor Mrs. Eyre which included items on the following:

- South Worcestershire Development Plan (SWDP)

Worcester City Council, Malvern Hills and Wychavon District Councils had approved the draft version at their individual council meetings held in December. The draft version documents had been published to allow for a final technical consultation before the SWDP is submitted to the Secretary of State for communities and local governments. The plan will then go forward to public examination in the summer with a final adoption at the end of the year. The six week technical consultation commenced on 11<sup>th</sup> January and will end at 5.00 pm on 22<sup>nd</sup> February. It is a statutory requirement to consult at this stage, and the consultation will only cover issues concerning whether the plan has been prepared in accordance with legal and procedural requirements and whether the plan is sound.

- Flooding: updates on the High Street culvert turning circle
- Broadway, Childswickham and Murcot (BCM) scheme
- Highways: updates on the condition of the surface of the High Street, Sandcroft Avenue and Fish Hill

A full copy of the report is available for reading in the Parish Council office

(6) CLERK'S REPORT AND CORRESPONDENCE:

The County Council Project Manager had forwarded a copy of the draft proposal for the future of Broadway library. This had not arrived in time to be made an agenda item at this meeting and would, therefore, be an agenda item at a future meeting.

Several members of the public and councillors had raised concerns regarding the state of the footpath between Morris Road and Back Lane particularly during adverse weather conditions. The Clerk had spoken with Fiona Argyll at the Countryside Agency who had agreed to include it for improvement in the Spring.

The Clerk had been asked to investigate the possibility of a lighting column being installed at the Cheltenham Road junction for which a quotation of approximately £1,400 had been received from the County Council. Proposed by Councillor Mrs. Wilson, seconded by Councillor Mrs. Rogers, and carried unanimously, the Clerk was instructed to make the necessary arrangements.

The Clerk had been instructed to obtain a costing for the installation of a gravelled surface to the footpath along Snowhill Road near Bury End, and the lengthsman had put forward the sum of approximately £1,200 for this work. After discussion it was agreed that further investigation was required regarding ownership together with the full extent of the length of the footpath before any work could be approved. The Clerk was instructed to look further into this matter.

At the previous meeting Councillor Miss Hardiman had asked if a dog waste bin could be placed along West End. There were currently eleven bins around the village but none in that particular area, and the Clerk had obtained costings for a new bin, including

installation, emptying and cleaning, of approximately £400.00. Councillor Penny stated there was also a need for a bin in Leamington Road, and after discussion it was proposed by Councillor Miss Hardiman, seconded by Councillor Mrs. Stock, and carried with one vote against, that two bins be purchased. The Clerk was instructed to make the necessary arrangements.

At the last meeting an application for the deletion of footpath BY524 had been discussed. The Clerk made further investigations as to the reason for this and received a reply from the County Council stating that the applicants understood that the footpath was added to the definitive map by mistake. The evidence submitted to support this claim comprised mainly from a statement received from the previous landowner who denied the existence of a footpath in that location. Councillor Penny offered to further investigate and would report back to the Clerk.

Details of the 2013 Wychavon Community Grant Scheme had been received and a poster placed in the Parish office window. Anyone interested please contact the Clerk.

The latest Year 3 New Homes Bonus allocations had been published, but Broadway would not receive any funding this year because the number of new/empty homes occupied between October 2011 and October 2012 had decreased.

Regarding the Parish Council's application for current funding in respect of the flood alleviation scheme project, available under the New Homes Bonus, the proposal would be put to the Localism and Communities Advisory panel on the 11<sup>th</sup> February for consideration, and this panel would then make its recommendations to the Executive Board meeting to be held on 12<sup>th</sup> March.

A "Race Night" at the Lifford Hall on Saturday, 2<sup>nd</sup> February, at 7.00 p.m. had been organised in order to raise funds for the Broadway, Childswickham and Murcot Flood Relief Scheme. A poster was given to all councillors to promote this event, and sponsorship was available at £40.00 per race and £5.00 per horse. The Clerk reported that the event was now sold out and all sponsorship was filled. It was proposed by Councillor Mrs. Stephenson, seconded by Councillor Mrs. Stock, that the Parish Council make a donation of £50.00. The proposal was carried with one vote against.

Following the previous meeting the Clerk had arranged to meet the District Conservation Officer on Wednesday, 23<sup>rd</sup> January, at 11.00 a.m., to further discuss the proposed renovation of the War Memorial, and would report back accordingly.

During last year's Jubilee celebrations Mr. Neil Hilton had organised a vintage car show on the village green, and due to its success and popularity would like to arrange a similar event this year on Saturday, 8<sup>th</sup> June. It was unanimously agreed that this event should go ahead.

Sketts, the market operators, had requested reservations for the small Green for farmers' markets on the following Sundays - 2<sup>nd</sup> June, 7<sup>th</sup> July, 4<sup>th</sup> August, 1<sup>st</sup> September.

These dates were approved by the Parish Council, and a request from the District Council for reservation of the small green for an Italian market on Sunday, 5<sup>th</sup> May, was also approved.

(7) APPROVAL OF BUDGET AND SETTING OF PRECEPT FOR 2013/14:

The Finance Working Group held a meeting on Monday, 14<sup>th</sup> January, when the Clerk produced the three quarterly year financial accounts to 31<sup>st</sup> December 2012 together with the proposed budget figures for 2013/2014. The accounts and budget were fully explained by the Clerk and discussed, and any necessary amendments were made to the budget. Copies of these were circulated to all councillors. The Group recommended approval of the budget for 2013/2014 and the setting of the precept at £86,000. Approval was agreed after being proposed by Councillor Mrs. Stephenson, seconded by Councillor Mrs. Stock, and carried unanimously. The Chairman stated that the Parish Council had agreed to maintain the precept at the same figure as the previous year.

(8) REPORTS OF VARIOUS COMMITTEES AND GROUPS:

*P.A.C.T.* – the Group met on Tuesday, 8<sup>th</sup> January, at the Parish Council office. No decision had yet been reached on the future of PACT which would ultimately be decided by the new Police Commissioner who was reported to be supportive of community involvement which PACT clearly covered. The Chairman of PACT, David Noyes, would be writing to the new commissioner highlighting the success of this particular group. There were twenty-eight surveys completed in Broadway with the only issue raised being speeding which will be followed up by P.C. Pegler. The date of the next meeting was to be confirmed.

*Finance Working Group* – as reported in Item 7 above, the Group met on 14<sup>th</sup> January. Councillor Mrs. Stephenson reported on the following further item :-

Funding Applications –

(Councillor Miss Hardiman declared an interest in this item). St. Mary's Catholic Primary School had written with a request for assistance towards the cost of upgrading the server and computer in their ICT Suite. The first stage of this project was expected to cost approximately £8,000. Following discussion, the Finance Working Group recommended a grant of £1,500 towards this project.

Proposed by Councillor Penny, seconded by Councillor Mrs. Stock and carried unanimously, this recommendation was approved.

Any Other Business –

The Clerk reported that the office shredder required replacement and had sourced a model via the internet at a cost of £29.99 from Argos. The Group recommended that this item be purchased.

Councillor Robinson was given a cheque for £500 from the Parish Council to the Traders' Association in respect of a grant towards the upkeep of the Christmas lights. The Group thanked Councillor Robinson on behalf of the Parish Council for all his hard work in the organisation of the lights each year.

## (9) PLANNING:

## Parish Council comments:

## MEETING: 10:12:12

Applications W/12/02333/PN and W/12/02334/LB  
**HSBC Bank PLC**  
 53 High Street  
 Installation of single timber post/bollard aligned with ATM and wall mounted CCTV camera at high level above entrance door

The Parish Council raised no objection to this application

Application W/12/02525/PP  
**MR. & MRS. DOWNEY**  
 16 Leamington Road  
 Rear extensions

The Parish Council raised no objection to this application

Applications W/12/02284/PP and W/12/02283/LB  
**MRS. F. STEWART**  
 148 High Street  
 Minor alterations and addition of single storey breakfast room

The Parish Council raised no objections to this application

## MEETING: 07:01:13

Applications W/12/02463/PP and W/12/02464/LB  
**MR. A. DAKIN**  
 Russell Court, Lower Green  
 Restoration and refurbishment, internal alterations, demolition of existing flat roof extensions, partial demolition of existing car port, new single storey garage

The Parish Council raised no objections although it was pointed out that work had already commenced in anticipation of approval from the District Council

Application W/12/02514/PP  
**MRS. M. WOOD POWER**  
 29 Gordon Close  
 Demolition of conservatory and erection of single storey rear extension

The Parish Council raised no objections to this application.

## Wychavon Approvals:

W/12/01707/LB  
**Mr. P. Turnbull**, Pemberton House, Snowhill Road  
 Extension to single bay garage to form triple bay garage and erection of garden wall and entrance gates

W/12/02210/LB and W/12/02150/PP  
**Mr. & Mrs. R. Haslam**, Luggers Hall, Springfield Lane  
 Replacement of window to sitting room with matching, but with cill 300mm lower and five lights instead of four. New glazed door in return wall.

W/12/02160/PP  
**Mr. C. Markham**, Evesham Road  
 Single storey extension to side and rear of residential property providing living space, w.c., kitchen, utility and garage

W/12/02334/LB and W/12/02333/PN  
**HSBC Bank plc**, 53 High Street  
 Installation of single timber post/bollard aligned with ATM and wall mounted CCTV camera at high level above entrance door

W/12/02525/PP  
**Mr. & Mrs. Downey**, 16 Leamington Road  
 Rear extensions

## (10) SCHEDULE OF PAYMENTS/RECEIPTS from 01:12:12 – 31:12:12

Payments:	verified by the Clerk together with two nominated signatories	net of VAT
Cash -Milk/coffee/sugar		14.61
Cash - Postage stamps		51.20
Cash - Office supplies		5.72

Worcestershire County Council / pension contribution	405.38
Unicom / telephone-internet	55.55
Colwyn Thomas / Activity Park maintenance	192.50
Proludic / Activity Park maintenance of equipment	117.20
G.B.D. (Evesham) Ltd / mowing	298.94
Justice Fire and Security / office security maintenance	131.80
K. Beasley / Clerk's salary / December	1,177.60
G. A. Tomkins / Asst. Clerk's salary – December	635.60
HM Revenue and Customs / P.A.Y.E.	1,269.09
Vale Press Limited / stationery	18.00
<i>Receipts:</i>	
Lloyds TSB / gross interest	3.68
Lloyds TSB / fixed term deposit interest	208.09
Wychavon District Council / Christmas lights grant	500.00
Signpost / contribution to office alarm	65.90
Worcestershire County Council / lengthsman scheme	77.00

## (11) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Robinson asked if quotations had yet been obtained for repair work to the barriers on the Green. The Clerk stated that this work would be carried out in the Spring and would obtain quotations and report back accordingly.

Councillor Penny stated there were several road signs around the village in poor condition and asked if these could be replaced. The Clerk was instructed to investigate and report back.

Councillors Miss Hardiman and Mrs. Stephenson reported that water was accumulating outside St. Mary's Catholic School and along Snowhill Road by Kite's Nest farm. The Clerk would report these matters to Highways.

Councillor Mrs. Stephenson reported there was a tree across the brook along Childswickham Road, which she had reported to the Environment Agency, and also that the hedge by Tuck Mill in Childswickham Road was encroaching on to the highway which the Clerk would report to Highways.

The Chairman closed the meeting at 7.35 pm and opened the PUBLIC INFORMATION SESSION

Mrs. Dottie Friedli thanked the Parish Council for its donation to the Race Night and said how encouraging it was to see such support for the event.

Mr. Vincent of Broadway Trust asked if a meeting had been arranged regarding the production of a Neighbourhood Plan, and the Clerk replied that contact would shortly be made with those involved to arrange a meeting.

The Chairman finally closed the meeting at 7.40 pm

*Date /Time Next Meeting: Thursday, March 21<sup>st</sup> 2013, at 7.00 pm  
followed by Annual Parish Meeting at approx. 8.00 pm*