

**MINUTES**  
**of PARISH COUNCIL MEETING**  
*held at 5 Russell Square, High Street, Broadway,*  
*on Thursday, 21<sup>st</sup> March 2013, at 7.00 pm*

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**PRESENT:** Councillors D. W. Folkes (Chairman), Dr. R. Clements,  
Miss D. Hardiman, R. Haslam, F. L. Penny, N. Robinson,  
Mrs. R. Rogers, Mrs. Stephenson, Mrs. J. Stock, J. Williams,  
Mrs. C. Wilson

**Also in attendance:** County and District Councillor Mrs. E. Eyre, PC L. Pegler/West  
Mercia Police, Mr. J. Vincent/Broadway Trust, Evesham Journal

(1) **APOLOGIES FOR ABSENCE:** District Councillor B. Parmenter, Councillors  
L. D. Keane, Mrs. A. Locker (apologies received and accepted)

(2) **DECLARATIONS OF INTEREST:** There were no declarations of interest.

(3) **PRESENTATION OF GRANT CHEQUE:**

Approval was given at the last meeting for a grant of £1,500 to be awarded to St. Mary's R.C. School for its IT project. The Chairman presented a cheque to the Head, Mrs. Sarah Munn, who thanked the Council on behalf of the school.

(4) **POLICE REPORT:**

PC Pegler reported that since the last meeting there had been no further house burglaries and thefts from vehicles had declined dramatically; a national campaign highlighting road safety for cyclists was being launched with posters displayed, and local cycling clubs being involved; the two cases of shoplifting were being followed up through the use of CCTV. There had, however, been three commercial burglaries, all of which took place on one night when small amounts of cash and items were taken. PC Pegler has been liaising with other police forces but no progress has been made to date. Extra patrols had taken place in the village during the hours of midnight and 4.00 a.m. to deter any further criminal activity.

PC Pegler had attended a local police force meeting held in Stratford-upon-Avon on Wednesday, 20<sup>th</sup> March. West Mercia and Warwickshire police were now an alliance with both forces needing to make massive savings in terms of buildings, and it was announced that the station at Broadway would close and would probably be sold. Broadway, however, was put forward as a site for a Community Policing Post. This would be somewhere within the village where local police, together with volunteers, could have a base from which to operate, and a suitable site was actively being sought. Assurances were given that both PC Pegler and CSO Schoenrock would still have a presence around the village. The Vice-Chairman suggested the Lifford Hall as a possible site for the policing post.

At this point it was suggested that a letter should be sent to the local police inspector highlighting the importance of police presence within the village and its support

for the two local officers, and the Clerk was instructed to write on behalf of the Parish Council.

Issues raised by councillors were (a) speeding in Cheltenham Road at the approach to the village, and along Leamington Road into Willersey, when it was suggested that 40 mph speed limits should be introduced, and (b) the continuing issue regarding the double yellow lines in Station Road. PC Pegler stated he would refer both these matters to Mick Digger of Traffic Management, and would report back accordingly.

With reference to the shoplifting item it was suggested that the traders' early warning scheme required updating, and PC Pegler stated that he had visited all the local shops to obtain up to date details for this scheme, and would be contacting the traders again shortly.

(5) PRESENTATION / BROADFEST:

Mr. Gary Thompson, who was a major organiser of last year's Jubilee celebrations, is proposing to hold a two-day music and food festival on the week-end of the 27<sup>th</sup> and 28<sup>th</sup> July, details of which had been circulated to all councillors, and gave a short presentation. After highlighting the success of both the Jubilee and Olympic celebrations, it was felt that it would be beneficial to continue this theme and organise an event alternately with the Arts Festival one year and Broadfest the next. The event for this year would involve music on the Green on the 27<sup>th</sup> and a focus on the food festival on the 28<sup>th</sup>, both highlighting local talents. In principle, the Parish Council was in favour of the event taking place, but concerns were raised regarding the estimated costs involved. The Vice-Chairman questioned the estimated cost of £4,500 for staging, sound and lighting, to which Mr. Thompson replied that the event required to be organised in a professional manner and proper staging, in particular, was needed for health and safety reasons. It was proposed by the Vice-Chairman, seconded by Councillor Penny, and carried unanimously that exact costs/proposed income figures be obtained so that this matter could be further discussed at a Finance Working Group meeting. It was also suggested to obtain a quotation for insurance against adverse weather conditions. Mr. Thompson confirmed that these figures, together with a quotation, would be forwarded to the Clerk. The Chairman thanked Mr. Thompson on behalf of the Parish Council for his presentation.

(6) MINUTES OF PARISH COUNCIL MEETING HELD ON 17:01:13:

Proposed by Councillor Miss Hardiman, seconded by Councillor Mrs. Wilson, the Minutes of the Parish Council meeting held on 17<sup>th</sup> January 2013 were unanimously approved, and were duly signed and dated as a true record.

(7) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

A copy of a report from County and District Councillor Mrs. Eyre had been circulated to all councillors, with a copy available for reading in the Parish Council office.

(8) CLERK'S REPORT AND CORRESPONDENCE:

The latest issue of the District Council's Parish Matters had been circulated to all councillors with copies available in the Parish office.

A newsletter from Friends of Broadway Station had been received giving the latest information about the works taking place at Broadway Station. Copies had been circulated to all councillors and further copies were available in the Parish office.

The District Land Drainage Officer had issued two letters under the Land Drainage Act 1991, Maintenance of Watercourse - one to Mrs. & Mrs. Underhill relating to a watercourse off the High Street, and one to GWR relating to a watercourse at Peasebrook Farm. Following site visits it was identified that remedial works should be undertaken within twenty-eight days to enable them to discharge their riparian duties.

Giffords Circus will be visiting Broadway this year from 16<sup>th</sup> to 20<sup>th</sup> May in the Kennel Field. More details were available on their website [www.giffordscircus.com](http://www.giffordscircus.com). Several councillors remarked that a lot of advertising notices were not removed after last year's event, and asked that Giffords could be made aware of this to ensure that all notices be removed before leaving the village.

The winner of the District Council Diamond Jubilee Community Recognition award was Emily Foster-Phillips who was nominated by Stoulton Parish Council. Broadway's nomination, Mrs. Joan Parfitt, was invited to a special reception at the Civic Centre to receive a Certificate of Commendation.

All councillors were in favour of accepting an invitation from Wychavon Sport for the parish to participate in the 2013 Parish Games.

The Parish Council had been advised that the Fish Hill picnic car park was to be resurfaced with work scheduled to commence on 4<sup>th</sup> March for approximately two weeks. The car park would be closed but the picnic site itself would remain open. It would be surfaced with a permeable tarmac and drainage improvements would be made. White lines were to be marked in order to make better use of parking.

The District Council was encouraging residents to sign up to a new scheme offered by a company named 'ichoosr' which had the potential to save money on energy bills. Anyone interested could register by providing current gas and electricity suppliers by midnight on 8<sup>th</sup> April on the ichoosr website.

All councillors were in favour for Mr. Bert Humphreys, who recently donated a seat in memory of his Wife which was placed in the activity park, to plant small shrubs/flowers alongside the wall adjacent to the seat.

As part of its annual budget the Parish Council sets aside two grants of £250 for any organisation/club willing to undertake a litter pick around the village. Any interested parties please contact the Clerk.

The Parish Council had applied for the 2012 New Homes Bonus to be allocated to the proposed Badsey Brook Flood Alleviation Scheme which now needed to go to public consultation, and more details were to follow shortly. Councillor Robinson raised his concerns regarding the allocation of all the money to the Flood Defence Scheme and, in particular, the need to consult residents on the decision. It was agreed that Councillor Robinson be included in the ongoing discussions prior to a public consultation

As requested, the Clerk placed an article regarding dog fouling in the Broadway Newsletter, and it was hoped that this would alert residents to report any offences to Environmental Services at the District Council, telephone 01386 565015.

The County Council had notified the Clerk of the details of the 2013/14 Lengthsmans Scheme, the annual budget for Broadway being £2,212.43.

An article was placed in the Broadway Newsletter regarding the missing sign outside the former Coach and Horses public house in the upper High Street asking for suggestions for its possible replacement. Several comments had been received in favour of the sign being replaced but that it should refer to the fact that it was the site of the former public house, and not "High Street" as suggested. All councillors were in favour and the Clerk will make further enquiries.

Finally, on a lighter note, the Parish Council had made a donation to the recent Race Night held in aid of the flood alleviation scheme, and as a 'thankyou', the Parish Council had been given a box of chocolates to share out.

(9) REPORTS OF VARIOUS COMMITTEES AND GROUPS:

*Visitor Management Group:*

The Group met on Wednesday, 6<sup>th</sup> March, at the Parish Office when the following items were discussed :

Councillor Robinson raised concerns of the Traders' Association, particularly those businesses in Cotswold Court, regarding the state of the hoardings in the entrance area which had a detrimental impact on neighbouring businesses, and it was intended to seek rate relief via the Valuation Office on behalf of those particularly affected. A Section 125 Notice had been unsuccessfully applied for, but this matter would now be referred again to the enforcement team for further discussion.

Mr. Neil Hilton presented plans for the classic car show to be held on 8<sup>th</sup> June, and it was unanimously agreed that a grant of £500 from the Visitor Management Group's annual budget be awarded to support this project.

Mr. Simon Williamson provided the Group with an overview of the current position of the Arts Festival together with plans for the next event to be held in 2014.

Mr. Phil. Whatmough gave an update on the Gordon Russell Design Museum. The Trustees would like to attract more people to the museum feeling that better use of Russell Square would be advantageous, and for three weeks in June they wished to instal a temporary structure, details of which had been forwarded to all councillors. The Group gave its unanimous support for its installation.

Councillor Mrs. Eyre updated the Group regarding the Ashmolean at Broadway.

Mr. Ed. Dursley of the County Council had carried out an initial audit of signage within the village and had given several suggestions with the overall aim of cutting out clutter and ensuring signs were clear and useful. He had been invited to the next meeting to discuss this matter further.

The next meeting would be held on Wednesday, 5<sup>th</sup> June.

***Library:***

The Committee, together with both District Councillors and other members of the Parish Council, met with County Council officers on Wednesday, 6<sup>th</sup> March, at the Parish Office. After discussion, it was agreed to recommend that the decision of the future of the library be put to public consultation with the Parish Council supporting Option 2 – a community group setting up as a charity to lease the building at a peppercorn rent of £1.00 per annum. The library service would then rent back space for library activities and the group could then take advantage of other room hire opportunities to further offset running costs. Funding in the form of a grant could be available from the Parish Council to assist the group should it be required, and it was proposed by Councillor Miss Hardiman, seconded by Councillor Penny, and carried unanimously, that a grant should be made available.

***Tree Committee:***

The Chairman of the committee, Dr. Rachel Clements, reported that members of the Group met at the Parish Council office on Thursday, 14<sup>th</sup> March when the following points were discussed:

Station Road – the new trees were growing well but three of the old original trees were now in a very poor state and required replacement. The Committee would like to recommend the removal of these three trees and replace them with trees of the same height as those in situ, the approximate cost being £400 to £500. This recommendation was approved after a proposal by Councillor Haslam, seconded by Councillor Mrs. Stock, and carried unanimously.

Activity Park/Recreation Ground - several trees required minor pruning for health and safety reasons, and Andrew Woods had been asked to carry out this work.

High Street - there had been an ongoing issue regarding several trees which had to be removed over the years and not replaced. The District Tree Officer, Sally Griffiths, would pursue the replacement of trees outside Hunters Lodge, Hagen's Gallery and the Old Coach and Horses. The Committee then transferred the meeting to the Green where the need was identified to remove a dead tree outside Treasure Trove and to plant a new tree a little further down outside Broadway Modern. It was suggested that three more trees required to be planted - one by the bench in the far corner of the Green, one outside Tisanes, and one outside Hilton China. It was recommended by the Committee that this work be approved, the approximate cost being £1,500. This recommendation was approved after a proposal from Councillor Mrs. Wilson, seconded by Councillor Mrs. Stock, and carried unanimously.

## (10) PLANNING:

**Parish Council comments:****MEETING: 28:01:13**

Application W/12/02585/PP **MR. L. MAISEY**  
 Mill Hay Cottage, Snowhill Road  
 Proposed garage, walling and dormer windows  
 The Parish Council raised no objections to this application

**MEETING: 04:02:13**

Application W/12/02826/PP **MR. A. BOFFEY**  
 Renwick Lodge, Springfield Lane  
 Attached carport, garage conversion and entrance  
 The Parish Council raised no objections to this proposal

Application W/12/02805/LB **MR. A. EWART**  
 Pavillion Broadway, The Old Schoolhouse, 67 High Street  
 Signage to front elevation and hanging sign on existing bracket  
 The Parish Council raised no objections to this proposal but noted it was retrospective

Application W/13/00077/AA **LLOYDS BANKING GROUP**  
 37 High Street  
 Erection of illuminated and non-illuminated signs  
 The Parish Council raised no objections to this proposal

**MEETING: 18:02:13**

Application W/13/00111/PN **MR. D. W. INGLES**  
 Hayway Farm, Collin Lane  
 Open sided agricultural building for storage of straw  
 The Parish Council raised no objections to this proposal

Application W/13/00078/LB **LLOYDS BANKING GROUP**  
 37 High Street  
 Replacement signage  
 The Parish Council raised no objections to this proposal

**MEETING: 11:03:13**

Application W/13/00383/CU **MR. C. SUGDEN**  
 The Cotswold Design Centre, Kennel Lane  
 Change of use from auction house to A1 retail gun shop  
 The Parish Council raised no objections to this proposal

Application W/13/00251/PP **DR. A. PRITCHARD**  
 4 Leamington Road  
 Proposed two-storey rear extension  
 The Parish Council raised no objections to this proposal

**Wychavon Approvals:**

Applications W/12/02284/PP and W/12/02283/LB **Mrs. F. Stewart, 148 High Street**  
 Minor alterations and addition of single storey breakfast room  
 Application W/12/02514/PP **Mrs. M. Wood Power, 36 Gordon Close**  
 Demolition of conservatory and erection of single storey rear extension  
 Application W/12/02585/PP **Mr. I. Maisey, Mill Hay Cottage, Snowhill Road**  
 Proposed garage, walling and dormer windows  
 Application W/12/022826/PP **Mr. A. Boffey, Renwick Lodge, Springfield Lane**  
 Attached carport, garage conversion and entrance canopy

Application W/12/02805/LB	Mr. A. Ewart, Pavilion Broadway, The Old School House, 67 High Street Signage to front elevation and hanging sign on existing bracket
Application W/12/02464/LB	Mr. A. Dakin, Russell Court, Lower Green Restoration and refurbishment, internal alterations, demolition of existing flat roof extensions, partial demolition of existing car port, new single storey garage
Application W/13/00111/PN	Mr. D. W. Ingles, Hayway Farm, Collin Lane Open sided agricultural building for storage of straw
Application W/13/00077/AA	Lloyds Banking Group, 37 High Street Erection of illuminated and non-illuminated sign
Application W/13/00078/LB	Lloyds Banking Group, 37 High Street Replacement signage
<b>Appeal Decision:</b>	
Applications W/12/00690/PP and W/12/00691/LB	Mr. B. Donoghue, 158 High Street Proposed rear entrance porch

Appeal REFUSED by notice 05:03:13

## (11) SCHEDULE OF PAYMENTS/RECEIPTS from 01:01:13 – 11:03:13

<i>Payments:</i>	verified by the Clerk together with two nominated signatories	<i>net of VAT</i>
Wychavon District Council / refuse collection bin		154.00
Worcestershire County Council / pension contribution		405.38
Unicom / telephone-internet		58.07
EBC Group (UK) Limited / photocopier charges		17.66
Broadway Traders' Association / grant re Christmas lights		500.00
Grassroots Garden Services / activity park maintenance		72.00
Cotswold Building Supplies / activity park maintenance		65.38
Society of Local Councils / annual subscription		162.00
Wychavon District Council / refuse collection bin		71.07
Giffords Recycling Limited / activity park maintenance		318.00
Metcalfe's / insurance expenses re claim		296.60
Tower Trophies / plaques for benches		137.25
24/7 Security / security contract		89.00
Maurice Parkinson Contracts / lengthsman scheme		56.00
Maurice Parkinson Contracts / VAS sign maintenance		90.00
Maurice Parkinson Contracts / bench maintenance		300.00
BCM Community Trust / donation re Jubilee		50.00
K. Beasley / Clerk's salary / January		1,177.60
G. A. Tomkins / Asst. Clerk's salary – January		653.20
Grassroots Garden Services / activity park maintenance		36.00
Teal Turf / activity park maintenance		170.80
DLF Trifolium activity park maintenance		64.80
Permutation Company / computer maintenance		58.00
Worcestershire County Council / pension contribution		405.38
Unicom / telephone-internet		55.64
Scribe 2000 / computer licence		245.00
Wychavon District Council / office service-insurance		202.45
Worcestershire CALC / Clerks' gathering		10.00
Worcestershire CALC / Clerks' gathering		10.00
Colwyn Thomas / activity park maintenance		105.00
Severn Trent Water / office water		21.93
E-ON / office electricity		313.51
Vale Press / office stationery		18.00
K. Beasley / Clerk's salary / February		1,177.60
G. A. Tomkins / Asst. Clerk's salary – February		666.50

Grassroots Garden Services / activity park maintenance	180.00
Cotswold Building Supplies / activity park maintenance	40.71
St. Mary's R.C. School / grant	1,500.00
E-ON / village green electricity	88.10
Wychavon District Council / dog foul bins	900.96

**Receipts:**

Lloyds TSB / gross interest	3.99
Lloyds TSB / gross interest	3.43
W. Blundell and B. Humphries / donations re benches	855.00
Worcestershire County Council / lengthsman scheme	56.00
Signpost / contribution to office water	10.96

**(12) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:**

Councillor Dr. Clements reported that some of the wooden bollards were loose outside the Swan Hotel and were in need of attention. The Clerk would report this matter to Highways.

The Vice-Chairman reported that a resident had raised concerns that the view of the Tower from the centre of the village was obscured, and had also contacted the chairman of Broadway Trust, Mr. Vincent, who was asked by the Vice-Chairman if he would like to make a comment on the situation. Mr. Vincent stated that the Trust had received a letter from the resident stating that the view of the tower was partially obscured from the Village Green by trees situated on Trust land, and the Trust had asked the District Council and the Conservation Board if there was any obligation to maintain the view given that the trees etc. were in situ before the Tower was constructed, and the site was within an Area of Outstanding Natural Beauty. Mr. Vincent also stated that the Trust was unconvinced that the line of sight from the Tower to the village centre actually crossed Trust land. The Vice-Chairman requested that it be minuted that (a) he, as a councillor, would think it a great shame if the view of the Tower was obscured from the centre of the village, and felt that other members of the parish council would be in support of this, and (b) a precedent may have been set by the fact that Prince Charles had cut down trees at his home in Highgrove in order for the local church to be seen from his property.

The Chairman closed the meeting at 8.05 pm.

Date /Time Next Meeting: *Thursday, May 16<sup>th</sup> 2013, at 7.00 pm*  
(Annual General Meeting)



**Broadway Parish Council Report County and District Councillor Liz Eyre  
March 2012**

At County Hall a West Mercia wide work is progressing to reduce drift and delay in adoption , we are extending our analysis of the costs of children in the Council's care, we are getting inspection ready re Children's Safeguarding and the work rolling out the preventative work with families in Wychavon is progressing – a provider to deliver real outcomes is being sought. The welfare reforms and their potential impact and how to mitigate is also occupying our thoughts.

Cabinet /Council is now in purdah period re major decisions.

**Local issues**

**South Worcestershire Development Plan** : we are in the a final technical phase before the SWDP is submitted to the Secretary of State for Communities and Local Government. The Plan will then go forward to an Examination in Public in the summer of 2013, (presided over by an independent Inspector) with final adoption of the Plan at the end of 2013.

**Planning**

The Solar Panel application in Willersey has glare and landscaping and highways issues which I have highlighted to CDC.

Developers are in pre-application discussions re sites in Broadway

**New Homes Bonus** – a local consultation on how the funds are to be allocated is planned.

**Community Grants – Tracy Grubb WDC** a £50,000 pot is available for well worked up bids

**Flooding:**

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**Culvert High Street turning circle:** I have put forward a proposal to senior officer to move this item along.

**Clearance of the culvert head Upper High St:** The community bid re the grill and maintenance is being considered post a site visit.

**Insurance:** Insurance industry leaders are meeting with Government – no outcome yet

**New flood storage area in Broadway** - consultants are undertaking the detailed design work to get the scheme ready for construction next year. Once they have this, and detailed construction costs and risks are understood, a revised bid will be put forward for funding the construction in 2014/15.

**Broadway balancing pond** - has been checked and is doing its job

**AONB:** looking at how the natural environment can be used to improve health outcomes.

**Enhancing Broadband :** still not enough businesses or residents have requested a step change to be part of the local delivery Rail

#### **Broadway**

1. Brown Signs – Pilot going well some excellent work being done. Proposal will come to the Parish Council in due course as part of the consultation period.
2. Dropped kerb back of arcade to be made mobility scooter friendly awaiting financing
3. Fish Hill – work to clean and de veg escape done.
4. Resurfacing work at Fish Hill Picnic place – done
5. Sandscroft – Cement Road on the list for Spring
6. Leamington Road mini roundabout – site visit with myself in near future
7. Speed lines end Springfield – near misses - awaited
8. Fish Hill travellers – resolved
9. Carriage work repairs Murcot turn to bypass roundabout – on the list soon