

**Honeybourne Parish Council**  
**Minutes of the Honeybourne Parish Council Meeting held at the**  
**Village Hall on 10<sup>th</sup> September 2013**

Prior to the meeting; Elaine Artherton the WDC conservation officer and Jim Burgin (Heritage Manager) presented the draft Honeybourne Conservation Area Review map and appraisal document. Several questions were put to the officers over the addition and removal of sections of the existing conservation area. Small and large changes are proposed in the draft and following the consultation with the Parish Council the draft review will be presented again at a public presentation at the Village Hall possibly in November. The Chairman thanked them for the presentation and confirmed the Council would respond to the draft following the October council meeting when the appraisal document would be considered.

Prior to the meeting; Claire Poore and Rita Booth the editors of the Village News Magazine presented their aspirations and business plan for the parish wide distribution of the Village News. Claire outlined her business plan and the community benefits of full parish wide distribution to 660 homes. The possibility of increased advertising revenue from having a larger distribution making the magazine financially independent is her goal. After an exchange of questions and ideas the Chairman thanked them for their presentation and invited them to stay for the Councils debate on the matter.

**Present:** Cllrs. B Johnson (Chairman), G Clelland, M Powell, D George, D Cowan, P Brookes, S Matthews & C Clear

**In Attendance:** Mr J Stedman (Clerk), Cllr Alistair Adams and three members of the public

**98. Apologies:** were accepted from - Cllrs. T Probert, A Attridge and A Simmons.

**99. Disclosures of Interests**

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

**Disclosable Pecuniary Interests:** Cllr B Johnson minute 105b, if the area of his land boundary is discussed

**Other Disclosable Interests:** none

**Register of Interests:** The Chairman reminded members of the need to update their register of interests and that the Clerk has copies of all members register of interests if they wish to review them

**100.** The Chairman adjourned the meeting for public open forum.

**Public Open Forum:** no one from the public wished to speak

Cllr Alistair Adams gave his District and County Council reports and responded to members questions – his report is appended to the minutes

The Chairman closed the adjournment and reconvened the meeting at 8.13 pm

**101. Minutes:**

- a. Council agreed the wording of the minutes of the August ordinary Council meeting and the Chairman signed them as a true record of the meeting.
- b. Council agreed the wording of the minutes of the August 22<sup>nd</sup> extraordinary Council meeting and the Chairman signed them as a true record of the meeting.

## Honeybourne Parish Council

### 102. Clerk's Report on Matters in Progress:

- a. The Vicarage hedge cutting – The Vicar had informed the Clerk that the hedge cutting is in hand and will be completed shortly.
- b. Honeybourne Pottery response to the letter regarding High Street Parking; members noted the response and photographs of the night time parking around the bend at the top of High Street were issued to members
- c. Letter sent to Mr Basu First Great Western in February 13 – an email exchange is ongoing and further information should be available for the next meeting
- d. Confirmation of the receipt of the 9<sup>th</sup> Edition of the Arnold Baker book on Council administration was noted.

### 103. Planning Applications–

- a) W/13/01741/CU, Mrs Probert, Honeybourne Post Office – change of use from post office to residential. The Council has no objection to the application and wished to record their regret at the loss of a retail unit in the central part of the village.

### 104. Planning Decisions Noted:

- a. W/13/01005/RM Taylor Wimpey Midlands Grange Farm, High Street: Erection of 75 dwellings, associated infrastructure and provision of open space - reserved matters application following outline planning permission ref no W/12/01020/OU **Granted** with 10 conditions
- b. W/13/01460/LB Mr A Guppy The Forge House, 6 School Street,; Demolition of sauna attached to rear extension and replacement of roof windows to rear of main house (retrospective) **Granted** with one condition
- c. W/13/00719/OU Mrs V R Hall, Mr A J Shorey & Mrs E A O'Sullivan Land off, High Street, Honeybourne: Outline application residential development comprising of up to 14 no. dwelling houses, access road, area of open space and drainage improvements. **Refused** for three reasons

### 105. Planning Matters:

- a. **David Wilson Homes:** The Clerk reported that David Wilson Homes have two new planning applications for the Station Road site in the system – one to change house types for the 44 houses and one to reduce the housing density to 35 houses. The road layout is the same for all the application current and granted. They would like to come to a PC meeting to present their plans and take comments from the PC and locals. They are offering all the sec 106 funds to the parish for any project we want and it can be the original amount generated by the 44 homes. They have offered their builder services to build any sports facilities we might want.

Members welcomed the proposal for a public presentation and suggested a timing of 4.00 to 7.00 pm. on the 8<sup>th</sup> October if possible at it precedes the Parish Council meeting.

- b. **Conservation Review:** After considering the proposals and changes put by the conservation officer and the need to comment on the appraisal document it was agreed that the officers would send the appraisal documents by email for members to study prior to the next meeting when the Councils formal response will be considered. Areas of concern in the proposals are the inclusion of the Village Hall site and the exclusion of a section of High street. The Village Hall project manager will be informed of the proposals.

### 106. Finance:

- a) The Council approved the Payments, Receipts and Balances as listed in appendix A

## Honeybourne Parish Council

### 107. Council and Community Matters for Consideration–

- a. **Village News:** The Council considered the proposals put by Claire Poore for the Village News distribution to be increased to all houses in the parish free of charge and the financial implication of doing so i.e extra printing and distribution costs along with the loss of the small revenue from the current 30p charge. Her business plan gave a detailed financial analysis of her proposals and demonstrated a short fall in funding for the first year. Claire made a very well-reasoned request to the Council for financial support to enable her proposals to start. After consideration of the Parish Council's existing expenditure on its own newsletter which will now be un-necessary the Parish Council agreed to grant the Village News £1,500 for one year, to be reviewed annually.
- b. **Notice Board Glass:** The Council considered quotations to replace the polycarbonate glass in the notice board on the Gate Inn cross roads and agreed the £80.00 refurbishment would be of benefit to the parish as the County Council has confirmed the notice board can now be fully maintained and used by the Parish Council.
- c. **New Noticeboards:** After considering the designs and costs put forward by Long Lartin Prison workshops it was agreed to refine the design slightly and reconsider the proposed changes at the next meeting.
- d. **Bus Shelter Bench:** Council agreed to the offer from Long Lartin Prison to make a replacement six foot long bench for the bus shelter at Gloster Ades for £200. Cllr Colin Clear to make the arrangement.
- e. **Energy Scheme.** Cllr Peter Brookes reported on the rural sustainable energy scheme and had found the scheme was not as he thought as it is for large scale community schemes such as wind generators or solar farms. In view of this information he recommended the idea was dropped.
- f. **Lioncourt development land for recreational use:** Clerk's report on the comments made by the H&SE on the proposed use of the Lioncourt open space land for recreation equipment. The H&SE officer requested any proposals need to be put into a plan of the site and submitted for their consideration, it was agreed members would consider this further at the October meeting.

### 108. Cemetery & Churchyard

- a. The Clerk reported on the proposed remedial works to the brick pathway at the Church. At the request of the PCC a tarmac contractor had been invited to a meeting at the church with members of the PCC, Parish Council Chairman and the Clerk. Several options were put forward for the restoration works and the contractor offered to quote for all options in detail. The quotations were received by the Clerk and forwarded to the PCC and Council members. The Vicar confirmed that the Dioceses would have to agree to the proposals and then a faculty gained before funding could be established by the PCC, it was considered this process would take some time to complete.
- b. The Clerk reported on felling the dead ash tree in the boundary hedgerow as it was considered to be unsafe and an opportunity arose to fell it onto the neighbouring farm land. Mr Paul Miller kindly offered to clear the felled tree from his land without charge.
- c. The very weedy state of the Church footpath which is maintained by the Council's mowing contractor was reported to Council and it was agreed to inform the contractor that the path is to be cleared of all weeds as stated in the mowing contract specification.

## Honeybourne Parish Council

### 109. Public Rights of Way:

- a. The PPW's reported that a gate is broken on PROW 357B and the handyman has been asked to carry out repairs. The County Council PROW officer will be asked to finance the re-laying of the blue bricks on PROW 537 near the kissing gate to the churchyard as the bricks are now in an even worse state than when first reported some months ago
- b. The Clerk confirmed that Worcestershire County Council has passed ownership of the PROW notice board at the Gate Inn cross roads to the Parish Council.
- c. Byway Open to All Traffic – The planning inspectorate has confirmed the order for the BOAT HY556 the order is dated 30<sup>th</sup> August 2013

### 110. Highways:

- a. Members reported the following highway matters
  - i. Potholes on Gloster Ades 500m from the houses.
  - ii. Mud accumulation on Station Road from the construction activity.
- b. The Clerk issued the report on the VAS deployment and infringement counts which indicated a reduction in infringements. Members will liaise with the Lengthsman over alternative deployment sites.
- c. Members noted a meeting arranged for 10.00 am Wednesday 2<sup>nd</sup> October with Kieran Hemstock of County Highways to consider the 30MPH extension on Station Road. It was recommended that all attendees wear high visibility vests on the highway.

### 111. Lengthsman and Handyman:

- a. It was agreed to request the Lengthsman to clear the ditch on the corner in School Street
- b. The resident's complaint over disabled scooter access on to the pavements in Green Close is under investigation by the Lengthsman.

### 112. The Leys Playing Field:

- a. **Inspection:** The regular weekly visual inspection report was considered to be satisfactory but tarmac on the base of the seat area was agreed to be carried out as recommended in the inspection report. Clerk to instruct the handyman accordingly.
- b. The Council considered a request from Mr Steve Bullen to use The Leys for the Honeybourne Mile Sport Relief event in 2014 and agreed to respond as follows: -  
The Parish Council considers that the VISA, field as the primary sports location in the village, should be used for the Honeybourne Mile event. Exclusive use of The Leys cannot be given as it is a public facility, furthermore, any car parking on The Leys or in the area of Brick Walk and High Street is not acceptable and access to PROW must be maintained at all times. If for whatever reason the VISA field is not available then The Leys can be used as a last resort. The Council will require evidence of public liability insurance for the event.
- c. Council noted an email from the Gate Inn football team Manager stating the team will not be using The Leys for their matches this season.
- d. Council agreed to request the removal of the Gate Inn football team's goalposts from The Leys as they will be redundant and a potential legal liability to the Council.

### 113. Allotments:

- a. Cllr David George informed council all matters were resolved and the site is now tidy

### Honeybourne Parish Council

#### 114. VISA Field and VISA Ltd :

- a. The implication of Mr Ken Watkins doubting the suitability of the VISA field for league football was noted as no matches are expected this season.
- b. The Clerk reported that the Project Manager report and information is expected next month
- c. The complaint regarding Ragwort on the VISA field boundaries has been resolved as the boundaries have been cleared of weeds by VISA Ltd.

#### 115. Village Hall:

- a. Mr Richard Kendrick issued an extensive report on several matters and the service providers needed to move the project forward. The Council considered a funding request in the report for the project service providers and considered further information would be required to enable any funding to be fully considered. The matters of concern are that the land ownership of the car park area and the green fronting the Village Hall is not resolved and consideration must now be given to the probable inclusion of the site in the conservation area of the parish. From these concerns it was agreed a Village Hall project steering group would be useful to exchange information and maintain momentum and three Councillors would be needed to form the group along with the Clerk; Cllrs B Johnson, David Cowan and Mike Powell agreed to be steering group members. The Clerk will arrange a meeting with the Village Hall committee or project manager as soon as possible.

#### 116. Matters Raised by Members for Consideration or Items for Future Agendas. - none

#### 117. Correspondence Noted: Newslines and Clerks & Councils Direct

#### 118. Meeting Dates:

- a. Members confirmed the next Ordinary Meeting is scheduled for the 8th October at the Village Hall at 7.30

#### 119. Exclusion of the Public from the Meeting. Council agreed the following resolution: - *That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw*

#### 120. Consideration of applications for Rural Rate Relief from: -

- a. MRC Badham T/A Badham Motors 96 Stratford Road – it was agreed to support the application for a 50% rate reduction and the necessary Parish Council funding was made.
- b. Mrs P H Probert 36 High Street for the period 01/04/13 to 02/09/13– it was agreed to support the application for a 50% rate reduction and the necessary Parish Council funding was made.
- c. Miss Lisa Weston Gate Inn Public House – it was agreed to support the application for a 50% rate reduction and the necessary Parish Council funding was made.

There being no further business the Chairman closed the meeting at 10.12pm.

Chairman \_\_\_\_\_

Date \_\_\_\_\_

## Honeybourne Parish Council

### APPENDIX A: FINANCE

Payments to be Authorised

Sep-13

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1122	Brian Johnson	Mileage & parking expenses	18.00		18.00
1123	BPS Ltd	Stratford Road Sign	1.14	0.19	0.95
1123	BPS Ltd	Stratford Road Sign	6.00	1.00	5.00
1124	Worcestershire CALC	Charles Arnold Baker book	63.75		63.75
1125	Westhill Direct	Stationery	85.38	14.23	71.15
1126	John Hyde	Lengthsman's Works	175.50		175.50
1126	John Hyde	Handyman Works	97.50		97.50
1127	GBD	Mowing Contract	571.03	95.17	475.86
1128	J Stedman	Clerks Salary and Expenses	1,001.78		1,001.78
1129	Honeybourne Village News	Honeybourne Village News	1,500.00		1,500.00
1130	Wychavon District Council	Rural Rate Relief	102.27		102.27
1131	Wychavon District Council	Rural Rate Relief	357.81		357.81
1132	Wychavon District Council	Rural Rate Relief	36.25		36.25
			<b>4,016.41</b>	<b>110.59</b>	<b>3,905.82</b>

Account Transfer
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#### Payments received and banked

Received From	Details	Amount	Banked
	Total	<b>0.00</b>	

#### All paid up Account Balances

CURRENT ACCOUNT	£3,006.45
DEPOSIT ACCOUNT	71,060.12
<b>TOTAL FUND BALANCE</b>	<b>£74,066.57</b>

**Honeybourne Parish Council**

**District Councillor report**

**- Honeybourne**

**Month: September 2013**

**Prepared by Alastair Adams**

**Honeybourne & Pebworth Ward, Wychavon District Council**

**The Planning Committee meeting on 15<sup>th</sup> August was very much a Honeybourne & Pebworth day. I attended from 2pm to 8pm and had 6 items on the agenda on which I spoke.**

1. **W/13/01005/RM – Grange Farm – Reserved Matters** Taylor Wimpey's detailed planning application for 75 houses on this site was approved
2. **W/13/00132/OU - 380 new houses next to SIMS re-cycling plant in Pebworth/Long Marston– Appeal** The developer has taken this to Appeal The Planning Committee unanimously agreed to fight the appeal. The Secretary of State has also stated he will make the decision following the Planning Inspector's Enquiry.
3. **W/13/00719 Land off High Street for 14 dwellings -Outline** The Planning Committee agreed to reject this application due to flooding and other issues.
4. **W/13/01235/PN – Pebworth – Jeffreys site –variation** The Planning Committee approved this
5. **W/13/00435/OU – Fancutts – 8 new houses -** The planning committee approved this but included strongly worded recommendations that the buildings to be built in the style of the other houses in the conservation area – blue lias, Cotswold stone, natural slates, etc.
6. **Enforcement report – IN/12/00152 – SIMS metals UK** The Planning committee recommended that this site be monitored including out of hours, and a further report presented to the committee within 6 months

**Other Planning – Sheep Sales Field** – David Wilson Homes, the developer, is still negotiating with WDC to build less houses on this site. Their latest proposal is 35 homes rather than the 44 on the original application that won at Appeal.

**Appeal ref APP/H1840/A/13/2202364 - 380 new houses next to SIMS re-cycling plant in Pebworth/Long Marston** – As mentioned above, the developer has gone to appeal. The Planning Inspector has now agreed to write a report and submit it to the Secretary of State (Eric Pickles) who will make the final decision. If you do not want 380 new houses built in the parish of Pebworth, you need to show your opposition in a BIG WAY NOW!. If you wish to make comments, you can do so on the Planning Portal at [www.planningportal.gov.uk/pcs](http://www.planningportal.gov.uk/pcs) and type in the planning inspectorate 7 digit reference :- **2202364**

Or you can email the Planning Inspector directly to: [robert.cook@pins.gsi.gov.uk](mailto:robert.cook@pins.gsi.gov.uk)

**Fire at SIMS Re-cycling plant** –Still no news from the Environmental Agency re their report on the fire.

**Food Waste collection** – The Wychavon Council are voting on whether to scrap food waste collection from next January 2014 as less than 20% of residents use the service and in a recent questionnaire 87% of respondents stated that they would choose to stop this collection as part of a money saving measure.

End of District Councillor report

## Honeybourne Parish Council

### County Councillor Report- Honeybourne

**Month: September 2013**

**Prepared by Alastair Adams**

**Littletons Division, Worcestershire County Council**

#### **Highways –**

Since my last report, nearly all the key roads in the area that were identified to be repaired have now been completed. It has been estimated these works have cost in excess of £1 million. There are a couple of roads in Offenham that are being done this week, and work should start on 30<sup>th</sup> Sept on the main road from Honeybourne to Bretforton.

#### **Points Raised by residents or council with updates:**

- 1. Buckle Street – overgrown hedge as you go up the hill out of Honeybourne on the Bidford Rd.** Following a call from a resident, I have reported this, and I understand the landowner has been contacted. I reminded Ian Bamforth again about it last week.
- 2. Footpath from Westbourne to Stratford Rd** – I have reported this and it has been inspected and agreed it will be done. To get it done sooner rather than later, I have agreed to finance it from my Councillors Highways fund.

#### **New Points Raised at last meeting or by residents since last meeting**

1. Pavement going up Stratford Road – surface cracking - reported
2. I was asked whether section 106 monies for the 2 possible new sites in Honeybourne were going to Honeybourne if the applications are approved. I did check with Jem Teal who confirmed “Yes”.
3. I had a meeting with Kieran Hemstock from Highways on moving the 30mph sign to other side of railway Bridge towards Bidford. A meeting has been arranged for 2<sup>nd</sup> Oct
4. Blocked drain / culvert in School Lane reported - ref SR5742152

**Reminder - Campaign on fairer funding for rural councils** Have you signed the petition? Make sure it is sent back to Parliament by 30<sup>th</sup> Sept. Urban councils currently receive 50% more per head than rural areas in central government grant; surely this is unfair?

**PACT. (Police Liaison Meeting)** As mentioned last month, Evesham North Rural policing is being increased: By the end of September we should have in place have 1 x new patrol person, and 2 x new CSO's, a new CSO for the schools, and 6 x new Special Constables. The Special Constables will concentrate on enforcing speed limits in and around the area. Unfortunately, as part of this re-organisation, we will be losing a familiar face in Honeybourne; Julie Pardoe, our current CSO, is moving to Pershore Rural North. May I take this opportunity to thank Julie for all her hard work over the last few years, and I warmly welcome the new members of the Evesham Rural North team to Honeybourne.

**30mph stickers for wheelie bins** Reminder - these are now being produced by the West Mercia Safer Road Partnerships, and if you want some please contact your Parish Council– they are free but must only be applied to wheelie bins.

**Broadband** — Worcestershire County Council signed a £20m deal with BT in August to bring broadband services in the county in line with the government's targets. That means that all residences should have access to a minimum of 2Mb/s broadband speed by the time that the project completes in June 2016. Additionally the deal will see superfast broadband speeds (up to 80Mb/s) made available to 90% of homes in the county. There was a meeting on Wednesday 21<sup>st</sup> August with the council and BT to find out more about the next steps. On 9<sup>th</sup> Sept, WCC announced which villages would be included in the roll-out of Superfast Broadband and all the villages in this area have been included but some houses in the outlying areas may miss out. We are awaiting a more detailed plan later.

End of report