

Honeybourne Parish Council
Minutes of the Honeybourne Parish Council Meeting held at the
Village Hall on 10th December 2013

Prior to the meeting at 6:45pm two representatives from Taylor Wimpy presented their proposals to the Parish Council for the adoption of the balancing pond on the Grange Farm development site. After considering the various possibilities of adopting all the amenity land and balancing pond Taylor Wimpy agreed to make a detailed proposal for the Council's consideration at the January Parish Council meeting.

The Chairman convened the meeting at 7:35

Present: Cllrs. B Johnson (Chairman), M Powell, A Attridge, P Brookes, T Probert, G Clelland, A Simmons, D George, D Cowan, S Matthews & C Clear

In Attendance: Mr J Stedman (Clerk), Cllr Alistair Adams

171. Apologies:– All members present

172. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary Interests: None

Other Disclosable Interests: None

Register of Interests: The Chairman reminded members of the need to update their register of interests and that the Clerk has copies of all members register of interests if they wish to review them.

173. Public Open Forum: no public were present

Cllr Alistair Adams gave his District and County Council reports later in the meeting and is recorded here for consistency. His written report is appended to the minutes.

174. Minutes:

- a. Council agreed the wording of the minutes of the November ordinary meeting and the Chairman signed them as a true record of the meeting.

175. Clerk's Report on Matters in Progress:

- a. Return of the Leys gate key - Cllr David George reported the keys had not been returned – The Clerk to send a further reminder to Paul Benfield.
- b. Purchase the book "Local Councils Explained" This had been received and passed to Cllr David Cowan for members to reference.
- c. The hedgerow at the top end of High Street was reported to Rooftop Housing in November and is not resolved, Clerk to raise this again with Rooftop housing.
- d. Potholes on Weston Road reported to Gloucestershire County Council – members reported this was resolved.
- e. PROW footbridge on the Leys; Mr Canning had reported to the Clerk that a section of the bridge platform has been smashed by vandals leaving a sizeable gap in the platform. Mr Canning offered to carry out repairs and did so the same day. The council offered their thanks to Mr Canning and agreed a letter of thanks should be sent to Mr Canning.
- f. Salt grit delivery and storage – The 80 bags of salt grit have been delivered and stored in the Village Hall garage and the Lengthsman has been requested to fill all the green bins.

Honeybourne Parish Council

- g. Letter to Network Rail and emails from Cllr Alistair Adams regarding parking problems. Following the Clerk's correspondence with Network Rail several further exchanges of email took place, Network Rail have agreed to consider what can be done to alleviate the parking problems around the station and in Stevenson Way.
- h. A request made to Cllr Alistair Adams for grant funding village projects is still being considered.
- i. HGV's access to High Street – following extensive correspondence between Cllr Alistair Adams, David Wilson Homes and the County Highways officers an agreement has been reached to place signage in Bretforton to direct HGV's through Weston Sub Edge when accessing the development sites in the village.
- j. Hot air balloon launch request – A resident requested the use of the Leys playing field for private hot air balloon launches. The Council considered the VISA field would be more appropriate for reasons of access, parking and distance from dwellings for early morning activities. Clerk to reply accordingly and divert the request to VISA.
- k. Resident's complaint received over the poor state of the footway from Green Close to High Street – the matter has been reported to County Highways and now Cllr Alistair Adams has been requested to follow up the complaint.

176. Planning Applications– None received

177. Planning Decisions Noted:

- a. **W/13/02137/PP:** Mrs J Garside 3 Keepers Cottage, Mickleton Road: Proposed Two storey side extension and internal/external alterations. Application **refused** on policy grounds
- b. 13/W02135/RM Lioncourt Homes Ltd - To build without compliance with condition 2 requiring chimneys to be constructed of brick. **Granted** with 3 condition

178. Planning Matters:

- a. Lioncourt - the adoption of Public Open Spaces and balancing ponds on the Station Road development – no further information was available for consideration.
- b. David Wilson Homes sec 106 funding – correspondence from Graham Parker, Cllr Alistair Adams and the planning officer was noted. The matter will be further considered when the sec 106 contract is considered by the developer and the planners.
- c. A request to David Wilson Homes to add stone features to their development was sent in November; no response received to date.
- d. Planning Enforcement regarding the erection of a fence on Stratford Road – the enforcement officer has visited the site and informed the Parish Council that a planning application would be forthcoming as the fence contravened planning policy.

179. VISA Field and VISA Ltd

- a. The development project has not progressed as positive funding confirmation is required to enable project budgets to be considered. A meeting with WDC officers is arranged for 17th December when the sec 106 funding will be agreed allowing the projects to progress with agreed funding.
Members noted the report from Total Turf Solutions and agreed further quotations are required for the field drainage and pitch creation.

Honeybourne Parish Council

180. Finance:

- a. The Council approved the Payments, Receipts and Balances as listed in appendix A
- b. Council consideredⁱ and agreed the finance group's budget recommendations for 2014-15.
The report proposes an increase in the precept of 1.89% which will be considered at the January meeting when further council tax information will be available from WDC.
- c. Council considered a funding request from the Village Hall committee and it was proposed by Cllr David Cowan and seconded by Cllr David George that further grant of £2112.00 be made to assist in paying invoices for professional services.
The proposal was carried unanimously.

181. Street Lights:

- a. Members reported the streetlight on Station Road by the Railway Bridge was flashing on and off – Clerk to report this to the streetlight engineer
- b. The Clerk reported that streetlight No. 28 in School Street has been repaired
- c. Council agreed the 2014 maintenance price increases from P D Long.

182. Council and Community Matters for Consideration–

- a. **New Noticeboards:** It was reported that the prison cannot source suitable struts for the notice board doors and a new design was offered incorporating two side opening doors. The designs were accepted by Council and it was agreed to place an order with Long Lartin Prison for three hardwood notice boards. Final designs for the top embellishment and a purchase order will be forwarded by the Clerk.
- b. Advertising board at the Station – a request to remove Honeybourne Funeral services from the board has been forwarded to the Station manager for action.
- c. Members noted correspondence from Cllr Alistair Adams to the station manager regarding anti-social behaviour and litter around the station. The manager confirmed action was being taken to mitigate the situation.

183. Cemetery & Churchyard

- a. Members confirmed the proposed Brian Selby memorial was agreed to be installed in the cemetery.
- b. It was reported that the cemetery gates will no longer latch shut and it was agreed to request the Handyman to resolve the problem.
- c. Possible drug use is to be reported to the police as the smell of cannabis has been reported in the car park area of the cemetery.

184. Public Rights of Way:

- a. To receive the PPW's report on the footpaths and any new matters in need of attention. – No new matters for consideration.
- b. The PPW reported that the Westbourne to Stratford Road footpath resurfacing by County Highways was completed on 2nd December and a very good job was done.
The footpath from Westbourne to Station Road is to be closed shortly for Severn Trent Water to install equipment, the surface will be monitored on completion of the works.

Honeybourne Parish Council

185. Highways:

- a. Members reported the following highway matters: -
 - i. Surface breakup under the two bridges on the Pebworth Road.
- b. The Clerk issued the report on the VAS deployment and infringement counts which indicated a slight reduction in infringements. It was agreed that the VAS should face in the opposite direction on most of its sites on occasions to build up the data patterns, also to investigate a suitable VAS site in High Street near Fancutts Garage.

186. Lengthsman and Handyman:

- a. **Works requested to be carried out**
 - i. Clearance of the rough ground/hedge between the green on the North side of Stephenson Way and Buckle St
 - ii. Fill all the Parish Council's green grit bins with salt grit.

187. The Leys Playing Field:

- a. **Inspection:** The regular weekly visual inspection report was considered to be satisfactory and no actions are required.

188. Community Centre & Village Hall:

- a. The Clerk reported on his investigation carried out to find any historic documentation for the Village Hall as the original deeds and plans are missing, a phone call to Mr Martin Haines established the land to the south of Elm Green is owned by Mr Appleby, this information was passed to the Village Hall committee for further investigation.

189. Matters Raised by Members for Consideration or Items for Future Agendas.

- a. Cllr David Cowan suggested that the councillors contact details should be published in the village news, the Clerk will periodically add the details to the council's page of the village news.
- b. Concerns were expressed that not all residents were receiving a copy of the village news – this matter will be brought to the attention of the editor.

190. Correspondence: all was noted:

- a. Worcestershire County Council consultation on subsidised bus service review 2013
- b. Cotswold and Malvern line news
- c. Shakespeare Hospice Newsletter

191. Meeting Dates:

- a. Members agreed the Clerk's list of proposed meeting dates for 2014
- b. Members confirmed the next Ordinary Meeting is scheduled for the 14th January at the Village Hall at 7.30

There being no further business the Chairman closed the meeting at 9.05pm.

Chairman

Date

Honeybourne Parish Council

APPENDIX A: FINANCE

Payments to be Authorised

Dec-13

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1152	SLCC	60% of £147 membership fee	89.00		89.00
1153	P D Long	Streetlight maintenance	63.60	10.60	53.00
1154	J Stedman	Clerks Salary and Expenses	1,004.28		1,004.28
1155	Cancelled	Writing error			
1156	John Hyde	Handyman Works	18.75		18.75
1156	John Hyde	Lengthsman's Works	120.50		120.50
1157	Total Turf Solutions	Rec Field site visit	954.00	159.00	795.00
1158	Ken Watkins Associates	VISA field project	280.00		280.00
1159	etc Design Ltd.	Architectural services	306.00	51.00	255.00
			2,836.13	220.60	2,615.53

Account Transfer	£ 10,000.00	06-Nov
------------------	----------------	--------

Payments received and banked				
Received From	Details	Amount	Banked	
	Total	0.00		

All paid up Account Balances

CURRENT ACCOUNT	£7,007.20
DEPOSIT ACCOUNT	77,569.36
TOTAL FUND BALANCE	£84,576.56

District Councillor Report - Honeybourne

Month: December 2013

Prepared by Alastair Adams

Honeybourne & Pebworth Ward, Wychavon District Council

Planning

Other Planning – Sheep Sales Field – Meeting arranged late December with the Head of Planning and the Parish Council Chairman to discuss the David Wilson Homes 2nd planning application for the 35 houses rather than the one they have approved for 44 houses. This 2nd application is likely to go in front of the planning committee in January. I have been having on-going discussions about the section 106 funds and want the Head of planning to listen to the views of the village. I have also been pushing the developers to help with alleviating the flooding issue by The Gate and keep trying to get them to use some local stone (Cotswold/blue lias) in the design of the houses/site.

County Councillor Report- Honeybourne

Honeybourne Parish Council

Month: December 2013

Prepared by Alastair Adams

Littletons Division, Worcestershire County Council

Highways –

Highways are now concentrating on their winter routine – gritting and emergency pothole repairs.

Points Raised by residents or council with updates:

1. **Buckle Street – overgrown hedge as you go up the hill out of Honeybourne on the Bidford Rd.**
This is still outstanding but a quote to get the cut the hedge has been requested, and then the hedge will be cut and the landowner charged
2. **Footpath from Westbourne to Stratford Rd** – This has now been resurfaced
3. **30mph speed limit** moving the 30mph sign to other side of Railway Bridge towards Bidford. I have now signed the paperwork to go to public consultation.
4. **Dangerous parking outside the school** – Photos of dangerous parking on the pavement outside the school were sent to me. I have flagged this to Highways, and they have agreed to put the “No Parking- School zig-zags” across the offending area
5. **Sign to be erected to Construction Traffic** – 7.5tonnes weight limit in High Street. Highways have gained agreement from the developer to erect the following - A temporary black on yellow sign stating:

HONEYBOURNE
HOUSING DEVELOPMENT
CONSTRUCTION TRAFFIC

They'll need one with a straight on arrow in Bretforton itself, B4035 – just before the junction leading off to Honeybourne, C2049 the same sign again just before Gloster Ades Road, UC 45019 (otherwise will be used as a short to High Street) and one with a left arrow prior to Honeybourne Road/Weston Road, C2006.

County Council News:

1. **Cuts** The big news that that I mentioned last month is the Council has to save £100m by 2017. This hit the local press in the last few weeks.
2. **Public consultation of the future of subsidized buses** WCC has started a public consultation on the future of subsidies for the buses. 80% of the buses routes in Worcestershire do not need any subsidy so most bus services will not be affected – see consultation booklet for more information or go to www.worcestershire.gov.uk/busservicereview
I have also given the Parish Clerk some posters to display around the village and some questionnaires to circulate.
3. **CEO Trish Haines has announced her retirement** from the Council next April.

Her announcement is below:

Trish Haines, Chief Executive Worcestershire County Council said:

"I have thoroughly enjoyed my time as the Chief Executive of Worcestershire County Council and feel privileged to have worked alongside Adrian, his Cabinet, my leadership team, wider staff body and the Council's many partners.

I am particularly proud that despite very challenging financial circumstances, the Council has improved the services residents said were most important to them. School results have improved for 5 years in a row, and are now in the top half of national league tables, all our children's homes are rated as "excellent", in a review conducted by The Times newspaper recently we are the 6th best authority nationally in terms of road conditions and we have seen The Hive, Europe's first joint public and private Library opened in Worcester and the internationally acclaimed Ashmolean museum bring a venue into Broadway. I am also pleased that the Council has successfully worked with local communities to help them take on and run services which are important to them but which the Council can no longer fund, such as Pershore Library, Malvern Cube and Outdoor Education Centre.

Honeybourne Parish Council

This has been a fantastic final chapter of my career and one I will look back on with fondness. Adrian is an inspirational leader and his Cabinet are both innovative and measured in how they are leading the Council through the current economic climate, being in control of change and looking to truly reform the way the Council operates. Through this approach not only is there a plan for the future but that plan will, I believe, mean a stronger Worcestershire for both local people and businesses."

Councillor's Divisional Fund

I have authorised the following from the Divisional Fund :

1. **Cleeve Prior Heritage Trust** - for the improvement & enlargement of their car park- payment made on or around 21 November 2013
2. **1st Littleton Scout Group** - for improvements to the Scout Hut - payment made on 6 December 2013
3. **Bretforton Sports Club** - towards the new sports equipment sheds - submitted 14/11/13 banking details requested and completed BACS form awaited
4. **Evesham Sea Cadets** - for new catering equipment to teach the sea cadets cooking skills - payment made on or around 14 November 2013
5. **Pebworth in Bloom** – money for the re-decoration of the railings around the village car park – submitted 6/12/13 - pending
6. **South Littleton Playground Action Group** – submitted 3/12/13 : banking details requested

I have also received a letter in November from **Offenham Cricket Club** requesting assistance with a mobile cricket nets for coaching purposes

End of report