

Pebworth Parish Council
 Minutes of an Ordinary Meeting of the Parish Council
 Held at the Pebworth Village Hall on Monday 7th January 2013.

Present: Cllrs. June Haycock, Albert Jeffrey, Simon Shiers, David Lees, & Pam Veal
In attendance – John Stedman (Clerk), Ward Member Cllr. Alistair Adams, 15 members of the public and Mr Vic Allison of WDC.

In the absence of the Chairman, Cllr David Lees (Vice-chairman) took the Chair

Prior to the meeting, the Chairman welcomed Mr. Vic Allison the Deputy Chief Executive of WDC who outlined the options for the Parish Council to take over a parcel of land off Chapel Road for the use of allotments and housing, a full report is appended to these minutes.

194. Apologies were accepted from: Cllrs. John Hyde, David Cranage & Tom Bean

195. Disclosures of Interests

- a. Members were reminded of the need to keep their register of interests updated.
- b. To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Disclosable Pecuniary Interests Cllr Albert Jeffrey – Planning as in minute 200 a

Other Disclosable Interests – None declared

196. Chairman Moved: The meeting be now adjourned for Open Forum
Open Forum: Clerk's report.

Flooding:

Several residents from the Broad Marston area enquired into the Parish Council's actions taken to deal with the November floods. Cllr Alistair Adams informed the residents that a meeting is arranged for Friday 11th January when the senior engineer from WDC will visit the flooded areas and then make representation to the appropriate authorities to carry out any remedial action for flood alleviation. A report on the meeting will be issued at the February meeting.

Grave Stone Damage:

A resident informed the meeting that the cemetery mowing contractors had moved items on graves and damaged grave memorials. The resident was asked to report any such incidences when they occur as the cemetery was last mown in October making it difficult to substantiate.

Jeffrey Transport Planning Application:

Comments were received regarding the mix of house sizes as it was considered that three 5 bedroom dwelling were too many for the development.

Further comments were made regarding the perceived problems in ditch clearance on the adjoining grass strip on the north side of the site. The Chairman indicated these matters would be considered when the application was discussed later in the meeting.

Heart of England Forest:

A resident who lives in the proposed forest planting area made several comments of objection to the proposal:- The open landscape and views of the Cotswold escarpment will be lost, wildlife that lives within an open landscape, such as hares, songbirds and game birds will change to forest wildlife, Visitors to the forest will park on the village road-sides and encroach into what is now private land. He informed the meeting the local MP had been informed of the situation and was considering his action.

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Dorsington Manor Planning application:

The acting Chairman of Dorsington Parish Council outlined the details of the proposed change of use for Dorsington Manor for corporate events. Dorsington Parish Council held a public meeting which 80% of residents attended and all voted to object to the proposals on a number of grounds including traffic intrusion into a small rural village. It was considered that the extra traffic generated by the venue would impact on Pebworth's narrow roads. The Chairman stated the application would be considered under the planning item on the agenda.

Dog Mess:

Mrs Cotton reported that the problem of dog mess on The Close had returned and the children's play area was badly contaminated again. The Chairman said the areas would be inspected by Councillors and remedial action taken where possible.

Ward Member Cllr. Alistair Adams gave his report which is appended to the minutes.

- 197. Chairman Moved:** The adjournment be closed at 8.00
- 198. Confirmation of the Minutes:** The council agreed the wording of the minutes of the December meeting and the Chairman signed them as a true record of the meeting.
- 199. The Clerk's Progress Reports.**
- a) **Environment problem** of red diesel oil flowing down the Friday Street ditch – following further correspondence with the Environment Agency they confirmed the red diesel had stopped entering the water course and monitoring would continue.
 - b) **Request to the WDC flood officer** to be accompanied by Councillors on his site visit – the Vice Chairman Cllr David Lees offered to accompany Cllr Alistair Adams and Mr Tony Jones the WDC engineering officer on the site visit on Friday 11th January.
 - c) **Severn Trent Water** to investigate the foul water discharge into Friday Street – a request was sent to STW and a response is awaited
 - d) **Request to County Highways** to supply flood signage to be stored in the village – a response from County Highways was positive and further enquires will be made.
 - e) **Flood inspection of Priory Lane / Broad Marston Road** by WDC drainage officer – following the inspection a ditch clearance notice has been sent to The White Cottage Broad Marston

Cllr Albert Jeffrey having declared an interest in the following item left the room for the debate

200. Planning Application considered

- a) **W/12/02675/PN A Jeffrey Transport** Chapel Road -10 dwellings, access road and water attenuation ponds, hard standing and landscape works. The council has no objection to the application and asks that consideration is given to the following points: - The inclusion of three 5 bedroom dwellings is disproportionate to the needs of the village and the Parish Council would like to see the number of 5 bedroom units reduced. Based on local knowledge, the 600mm diameter drainage pipe installed under the site access onto Chapel Road to clear ditch water is too small and should be a larger bore
Cllr Albert Jeffrey returned to the meeting
- b) **W/1202557/CU Fire Station**, Broad Marston Road Change of use from Sui-generis to B1
The Council has no objection or comment on the application

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201. Planning Matters:

- a) Forestry Commission's consultation** on the Heart of England Forest -
 Council considered the Forestry Commission's consultation on the Heart of England Forest planting proposals at Pebworth and Honeybourne. Taking into consideration all the correspondence and comments from the public, the Council resolved the following response to the consultation: -
 Pebworth Parish Council has no objection in principal to the proposed forest planting but raises concerns over the loss of open countryside views, the impact on residents living within the planted areas, potential nuisance from tourists and their cars, the loss of productive farmland and changes in bio-diversity. The Council request measures are put in place where possible to mitigate the impact of these matters of local concern. The Parish Council would wish to explore with both the Forestry Commission and the Heart of England Forest the location and positioning of balancing ponds in the plantation area that will help to mitigate and reduce the risk of flooding both down the Honeybourne Road and in the Broad Marston area.
 The response was proposed by the Chairman and member's voted two in favour and two against with one abstention, the proposal was carried on the Chairman's casting vote
 The Council's response will be copied to Honeybourne Parish Council, Mr Peter Luff MP, WDC, Cllr Alistair Adams the Forestry Commission and Mr David Bliss Heart of England Forest.
- b) W/12/02223/CU Mr & Mrs Hall, Charlford House, I Mill Field.** Change of use to residential garden and equestrian use including erection of stables, manege and driveway –
 The application is withdrawn by the applicant
- c) SDC application 12/02833/FUL The Moat House Dorsington,** change of use for Dorsington Moat House for corporate events. The Council supported the views and comments made in open forum and agreed the Clerk should make a suitable response to SDC using his delegated powers to deal with planning applications.

202. Neighbourhood Development Plan (NP) Working Group

- a) Cllr David Lees** report on the progress of the NP working party and informed the Council the NP questionnaire had been circulated to all members for comments in readiness for the consideration of the final draft next month. Cllr Pam Veal had made several enquires with printers who could help with art work and formatting and offer competitive quotes for the printing. Further information would be given at the February meeting. The next NP meeting is scheduled for next Monday when the new NP website design will be progressed.
- b) The Council** fully agreed to a questionnaire prize draw of £100 to help ensure returns, the prize money would be payable from the NP fund.

203. Highways:

- a) Flooding matter:**
- b) New highway matters** to be reported.
- (a) A sunken manhole cover in Back Lane by streetlight No 20
 - (b) Long Marston Road potholes on the "S" bends
 - (c) Martins Corner Potholes on the Long Marston Road
 - (d) Fly tipping on the Long Marston Road "S" bends
 - (e) Mickleton Lane Fly tipping of a large builders bag
 - (f) Pothole on Dorsington Lane past Martins Corner
- c) Council** noted the WDC report on the progress of the Honeybourne Road street signage and resolved to pursue the matter through the Ward Member and report to the February meeting.

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204. Lengthsman/ Handyman:

- a) Matters for the Lengthsman and Handyman's attention; None at this time
- b) Work carried out in the last month
 - (a) Check all parish grips
 - (b) Dorsington Road grips
 - (c) New grips in Broad Marston by Simms metals
- c) Member requested the list of works carried out are sent to all members to allow the works to be checked – Clerk to action this.

205. Public Rights of Way Reports. (PROW)

- a) The Chairman reported that PROW 538, west of Friday Street leading to The Close was blocked with two 5 bar gates to keep the sheep in the field. Cllr John Hyde had been made aware of the situation and the Council requested the Clerk to take remedial action to clear the PROW.

206. Street Lighting

- a) The quotation for the replacement of streetlight 20 in Back Lane was not available for the meeting.
- b) Members reported that streetlight 30 in Front Street is now working

207. The Close and Recreation Field

- a) The Chairman's report on the regular visual inspection of the play equipment was not available for the meeting.
- b) Council considered a quotation from Timberplay for £271.46 for the two cableway spring replacements and agreed the replacements are necessary and requested the Clerk to proceed with the works from Timberplay
- c) Recreation Field tree planting layout for the 100 saplings plus 20 trees - a site meeting is arranged for Friday 11th January to agree the planting layout. The Chairman, Vice Chairman and Clerk will attend and it is anticipated the planting will be completed within two weeks.

- 208. Allotments:** Due to time constraints of the meeting the Clerk will produce a detailed report of Mr Vic Allison's presentation and bring to the February meeting for consideration.

209. Pebworth in Bloom:

- a) The Council considered the following funding requests from the In Bloom committee: -
 - (a) Council to supply paint for painting the metal railings
 - (b) Town Pool work funding
 - (c) Water butts and associated items

It was agreed to defer the decision on the three items until the February meeting when a funding priority list would be made available for consideration.

210. Pebworth Discretionary Fund

Cllr Pam Veal reported that the final number of 21 Pebworth residents have received a Christmas gift from the Pebworth Discretionary Fund in the form of a cheque. Cllr Pam Veal expressed her delight in receiving so many thank you cards and calls for the gifts.

211. Tree Safety Inspection:

Council considered information from Came & Company regarding tree safety inspection. It was agreed that as the Clerk has professional knowledge of arboricultural matters he was asked to carry out a visual tree safety inspection on parish property which includes The Close and Cemetery. A report will be issued following the inspection.

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212. **Audit:**

- a) Nomination of an internal auditor for 2012-13; it was agreed that Mr Geoff Bradley be nominated as the Council's internal auditor
- b) Council agreed to a per-audit inspection of the council's records to be carried out in the near future, Clerk to arrange the audit

213. **Finance:**

- c) Council agreed and approved the Payments, Receipts and Balances as in Appendix A
- d) Members considered and agreed the third quarterly budgets, accounts and bank reconciliation, the Chairman signed the finance balance sheets as a correct record of the accounts.

214. **Budget and Precept for 2013-14**

The Council considered the budget and precept report from the Finance group meeting and it was considered that the budget headings were in order and the proposed precept of £25,650.00 was acceptable as the increase is 1.98%. Cllr Pam Veal proposed the budget headings and precept as proposed are agreed for 2013-14, Cllr June Haycock seconded the proposal and the proposal was unanimously agreed by Council. Clerk to levy the precept on WDC.

215. **Correspondence for consideration: None**

216. **Correspondence to note: None**

217. **Matters Raised by Members for Consideration and or items for future agendas.**

- a) . **Cllr David Lees:** Village hall drains -update from Carla Homes - Cllr David Lees used the Transport yard plans to indicate the proposals to install a new sewer drain from the Transport yard site across the Village Hall site and then across The Close to connect into the main sewer system. The operation of pipe laying will need the permission of the Parish Council to access The Close and an advantage will be gained by the Village Hall as they will be allowed to connect into the new pipework system.

218. **Next Meeting:**

- a) It was confirmed the next Ordinary Meeting is scheduled for the 4th February at 7.00 pm

There being no further business the Chairman closed the meeting at 9.35 pm

Chairman

Date

Clerk's report on Mr Vic Allison's presentation

Mr Allison informed the meeting that the District Council would be willing to either sell or gift the parcel of land behind Chapel Road to the Parish by way of a community land trust agreement which would deliver community benefits which could include allotments. This would mean the community trustees would own the land asset under the trust agreement which would require the land to be a community benefit by way of social and private housing built on the land along with other community facilities such as allotments or other leisure related facilities. Any housing developments on the land could be solely owned and controlled by the trustees or in partnership with a housing association to manage any rented properties. Private live/work houses would also be acceptable to enable the trust agreement to be acceptable to the District Council. He did confirm that allotments alone would not be enough community benefit to allow the District Council to release the land. He indicated there is no time scale in taking up this option and looks forward to receiving the Parish Council's considerations on his proposals. The Chairman thanked Mr Allison for his presentation.

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APPENDIX A: FINANCE

PAYMENTS TO BE AUTHORISED

Jan-13

Meeting

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1344	Pebworth Village Hall	NP meetings	20.25		20.25
1345	P D Long	Streetlight Maintenance	63.60	10.60	53.00
1346	Pebworth PPC	Annual Grant	200.00		200.00
1347	Kevin Watkins	Lengthsman	127.30		127.30
1347	Kevin Watkins	Lengthsman	108.00		108.00
1348	J Stedman	Clerks Salary and Expenses	248.97		248.97
1349	HMRC	PAYE	280.89		280.89
1350	Limebridge RS	Cemetery tree maintenance	240.00	40.00	200.00
1350	Limebridge RS	Trees for the Recreational field	408.00	68.00	340.00
1351	John Hyde	Lengthsman	75.00		75.00
1352	Worcester CALC	Training fees	60.00	10.00	50.00
1353	Westhill	Stationary	80.84	13.47	67.37
			1,912.85	142.07	1,770.78

All Paid Up Bank Accounts	
DEPOSIT ACCOUNT	30208.90
CURRENT ACCOUNT	7209.13
TOTAL FUND BALANCE	37418.03
Reserve Lighting Fund	4000.00
Reserve Capital Fund	5000.00
Revenue available	28418.03

District Councillor report - Month: January 2013

**Prepared by Alastair Adams – Honeybourne & Pebworth Ward,
Wychavon District Council**

Flooding – the main issue in the last month has been flooding again! I have arranged a meeting with Tony Jones (Chief Engineer), and Emma Stokes (Executive Board Member) to see the areas where flooding has occurred, with the aim to see how WDC can help in future. This meeting is scheduled for January 11th, and we are meeting at my house at 10am. We will be going around Pebworth then Honeybourne – I would like to meet a resident/business in Honeybourne who did suffer from the flooding who can show us around Honeybourne – who is best to guide us ?

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1. **SWDP** –The final version of the SWDP was approved at the Council meeting at WDC on 18th December. The other councils Worcester City and Malvern have also approved it. This is excellent news, and means the SWDP will start having an influence in all future planning applications and should offer some protection against unwanted planning applications. It still needs to be ratified by the Secretary of State which is estimated to be Dec 2013.
2. **Council budget** – On 19th December, the government confirmed the grant for Wychavon District Council, and as expected, it has been reduced again. This means the council has seen over 40% reduction in its central government funding.
3. **SIMS Recycling plant and the Birds Group plans** –
 - a. **for new 380 dwellings** – Still no planning application received yet.
 - b. **Planning application to change the working hours of the SIMS recycling plant** – Still no decision made yet. The latest noise survey seems to raise questions over this application – awaiting to hear what the WRS and EA say about the survey.
4. **Broadband** —As reported last month, there is a small team of people now working on this for Honeybourne & Pebworth (Peter Brookes, Steven Medley, Micheal Poore & myself). Our next meeting is planned for 23rd January at County Hall. Just a reminder - if you want faster Broadband, please fill in the form on <http://www.honeybourne.org.uk/broadband-campaign/superfast/> We hope that sufficient numbers will register electronically on the website by the end of December, so please register **now**. We need some volunteers to undertake some door-to-door canvassing to help with this project too – can you help? If so please contact Peter on peter.brookes5@virginmedia.com

End of report.