

**The Minutes of Pendock Parish Council**  
**Held at Pendock School at 7.30pm on 15<sup>th</sup> January 2013**

**Present:** Cllrs Mr John Humphreys, Mr Barry Baker, Mrs Sarah Noble and Mr John Davison

**In attendance:** Richard Timney from Community First and two members of the Parish

The meeting was adjourned for **Public Question Time**, notes of which are appended to these minutes.

1. **Apologies:** District councillor Bronwen Behan and Cllr Rosemary Philipson-Stow.
2. **Declaration of Interests:** There were no declarations of interest by Councillors present.
3. **Minutes:** The minutes of the meeting held on 4<sup>th</sup> December 2012 were approved and signed.
4. **Progress Reports:**
  - a. **Berrow & Pendock Village Hall Lease:**
    - It was reported that no further meetings or developments had taken place and therefore nothing to report.
    - The Clerk was requested to remind the Rev. Mike Rogers that he was going to meet with representatives from both parishes to move the matter forwards.
    - Richard Timney offered to contact the Village Hall Committee Chairman to offer his services in moving forwards and to develop a working committee based on a charitable footing.
  - b. **Traffic Speed Indicator:** It was reported by the Chairman that the Traffic Speed Indicator had now been installed. There were four positions within the Parish and the VAS would be moved on a monthly basis by the Lengthsman.  
It was noted that much of the Lengthsman funds for the remaining period to 31<sup>st</sup> March would be taken up in maintaining the VAS, and to simplify the repositioning, the Parish may incur some costs for additional brackets.
  - c. **Community First Lap-Top:** It was reported that the laptop had been received by the shop and a work station was being prepared so that it could be used with reasonable privacy.
5. **A Parish Plan:**
  - a. **Outline of a Plan:** Richard Timney introduced the processes recommended to arrive at a plan:
    - Starting with a short survey outlining important issues it was recommended that a flyer be delivered to each house within the parish.

- Consultations should involve making use of village events having identified important issues
- A detailed survey together with an open meeting
- The end result should be a document identifying the important issues and action points which should be able to be updated and readily available to the Parish and stakeholders.

b. **Timeframe:** It was recommended that the initial survey be out by end of March, so that views and issues can be discussed at the School fete in June.

An open meeting could be arranged in September in order to produce the final product by the end of the year.

c. **Sub-Committee:** A small sub-committee was recommended and agreed that Cllr Sarah Noble and Cllr Barry Baker would represent the Parish Council, and Yvonne Baker from the shop could be asked as she would be an ideal candidate to represent the village and businesses in the Parish.

#### 6. Financial Report:

a. The Clerk reported that the following transactions had taken place since the last meeting:

<b>Outgoings:</b>	<b>£</b>
Staffing Costs	99.00
Administration	10.00
Lengthsman	236.00
Masefield	150.00
PCC	250.00
<b>Incomings:</b>	<b>£</b>
Interest	.22
<b>Funds Available:</b>	<b>£</b>
Opening Balance	6,448.25
<b>Less: Outgoings</b>	<b>(745.00)</b>
<b>Plus: Incomings</b>	<b>.50</b>
<b>Closing Balance</b>	<b><u>5,703.75</u></b>

It was reported that to date the Rural Payments Agency had confirmed that we would be receiving the Single Payment for 2012 but it had not yet been received.

#### 7. Correspondence for Information:

a. The Council had received an email from Ms Karen Marsh concerning the blocked culvert on the B4208 and the poorly maintained drain in the adjacent field which had resulted

in her house being flooded. She had requested that the Parish Council write to the Landowner and request that the drainage ditch be cleared to allow water to clear quicker. The Council agreed to write to the Landowner as well as requesting the Highways department address the partially blocked culvert.

- b. The Rev. Mike Rogers had written thanking the Parish Council for its donation towards the maintenance and upkeep of the Churchyard.
- c. A letter had been received from the new Police Commissioner setting out the Police and Crime plan for West Mercia 1 April 2013 - 31 March 2017. A copy has been uploaded to the web site and is on the Parish Notice Board at the Shop.
- d. The South Worcestershire Development Plan draft submission is available to view at local libraries and on line.

**8. Councillors' reports :**

- a. **Yellow lines at the Cross:** It was confirmed that an application is in hand.
- b. **Rumble Strips:** A request was made to determine the cost of putting in rumble strips at the entrance to the village on the B4208.
- c. **Salt Bin:** This application was in hand but it had to be determined whether we could obtain a free one, or had to pay for one.

**9. Date of next meeting:** 7.30pm on Tuesday 19<sup>th</sup> March 2013 at Pendock Primary School.

The meeting closed at 9.15pm.

Signed .....  
Chairman

Date.....

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**Notes of Public Question Time**

Two members of the public were in attendance and raised the following concerns during Public Question Time:

1. Slow broadband speed due to the outdated exchange at Bromsberrow
2. The lack of telephone service for a week after wires were cut
3. An update on the Environmental Waste site