

The Minutes of Berrow Parish Council
Held at Berrow and Pendock Village Hall on Tuesday 5th March at 8.00pm.

Present: Cllrs. Richard Fellows, Stan Morse, Geoff Shail, Mike Thomas, Ruth Coates and Angela Tomkinson.

In attendance: Clerk and Karen Humphries from Community First.

The meeting was adjourned for **Public Question Time**, notes of which are appended to these minutes.

1. **Apologies:** Apologies were received from Cllr Rob Morgan
2. **Declaration of Interests:** No personal interests were declared in respect of items on the Agenda.
3. **Minutes:** The minutes of the meeting held on 10th December 2012 were approved and signed.
4. **Progress Reports:**
 - a. **Berrow & Pendock Village Hall Lease:**

The Clerk reported that as yet no sub-committee meeting had been held to discuss further the terms of the new lease.

The Clerk also reported that Pendock Parish Council had become very concerned that there was no active management committee in place due to resignations and had called upon the help of Community First to assist in rejuvenating the Village Hall Management Committee and to consider its legal position. Worcestershire County Council has approved funding for an organisational set-up support package with Community First and a meeting is being planned between the Parish Councils, Community First and other interested parties.

It was noted that until an active Management Committee can be put in place any further negotiations on the lease renewal would be pointless.
 - b. **Bus Services:** Karen Humphries from Community First informed the meeting that a new service had been introduced between Malvern and Tewkesbury for Wednesdays and Thursdays. The service was heavily subsidised but was able to provide more buses and more times. The current timetable is provisional until mid April and was focused on being more of a community service. The maximum concessionary fare is £1 and for other passengers £3.
 - c. **Parish Notice Board:** The clerk reported that she had received a quote for a hardwood notice board at 3ft square for £450 (not erected). It was agreed that it should be more suitably placed on the Village Hall than the old one – a matter for the new Management Committee. Funding up to £500 for the board would be forthcoming from the Malvern Hills District Council Communications fund.

5. Financial Report:

- a. The Clerk reported that the bank balance was £935.12 with one further cheque payment this financial year of £168 for Clerk's salary to year end. Duly approved.
- b. She also noted that there was a loan stock certificate in the Council's possession to the cost value of £11.30 and requested that investigations be made to liquidate the investment. This was agreed.
- c. The clerk also requested that a third signature be added to the account as currently there were only two parish councillors with authority to sign a cheque. It was agreed that Cllr. Ruth Coates be added.

6. Correspondence for Information:

- a. An email had been received from Mike Rogers thanking the Parish Council for its donation to the upkeep on the churchyard.
- b. An email had been received from a Pendock Parish Councillor who was working to improve Broadband speed in the area. Anyone interested in the scheme could get details from Pendock shop.
- c. Karen Humphries introduced an improved community based mobile library service. Anyone interested in the added services should view the library website.

7. Councillors' reports :

- a. It was reported that there was a very bad pothole on Chads Lane. The Clerk agreed to report this to the Highways department.

8. Date of the Annual Parish Meeting and the Date of the Annual Meeting of the Parish Council:
commencing at 7.45pm 14th May 2013 at the Berrow and Pendock Village Hall.

The meeting closed at 9.20pm.

Signed
Chairman

Date.....

Notes of Public Question Time

There were no members of the parish in attendance