

BAYTON PARISH COUNCIL

Minutes of the Monthly Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 7.30pm on Tuesday 9th April 2013

Present: Cllr Miles (Chairman), Cllr Blount, Cllr Taylor, Cllr Salisbury,
Cllr Carver

In Attendance: Clerk, 3 Members of the Public...

1. **Apologies:** Received and accepted by all from Cllr Clarke, Cllr Rochelle.
2. **Declaration of Interest:**
 - a. **Register of Interests** – No changes declared.
 - b. **Disclosable Pecuniary Interests** – None.
 - c. **Other Disclosable Interests** – Cllr Salisbury received Dispensation in March 2013 for item 7b. He has an interest due to being on Bayton Village Hall Committee.
3. **Dispensations** –
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – None received.
4. **Public Question Time** – See below.
5. **Minutes** of Monthly Parish Council Meeting held on 12th March 2013 were agreed by all and signed by Chairman.
6. **District Cllrs report** – Apologies received.
County Cllrs report – Apologies received. Email update being circulated.
7. **Progress reports for information:**
 - a. **Milestone B4202** – Milestone Society may have details of vehicle involved and have advised costs will be at least £300.00. At present WCC are dealing with the matter.
 - b. **Bayton website** – Cllr Salisbury advised costs will be £60.00 to transfer to new host site. Site should be ready to use by end of May.
8. **Reports on Meeting attended by Clerk or Councillors:**

Clerks Gathering (19th March) Financial Matters, very interesting.
CALC Area Meeting (14th March), a talk was given by Deputy Police Commissioner. Good ideas for improved working with Parishes.
9. **Finances** –
 - a. **Payments made** – Forest & Garden Machinery (Severne Green mowing 1st payment) = £378.00, WCC (Gritbins Nineveh) = £300.00, NALC (subs 13-14 LCR) = £16.00, Bayton Village Hall (rent 12-13) = £85.00, Lengthsman Feb/March = £486.00, CPRE (subs 13-14) = £29.00.
 - b. **To report receipts since last meeting** – Interest on Investments Acc - March 2013 = £0.44.
 - c. All agreed to continue Membership of CPRE for 2013-14 at cost of £29.00.
 - d. All agreed to continue Membership of National Association Local Councils (NALC) at cost of £16.00 (updates and magazine costs).
 - e. **Bank Reconciliation** – Signed for March 2013. Balance agreed as Current Account = £4669.80, Investment Account £5679.04.
 - f. To review Internal Audit Test for 2012-13 – all agreed the Council complied with all statements
 - g. To agree and sign Accounts for year ending 31st March 2013 – All agreed for Chairman to sign end of year accounts as presented to meeting by Clerk. Budget Sheet for year circulated to all Cllrs. Balance from both accounts £10348.84 to be carried forward to 2013-14.
 - h. It was agreed the Annual Governance Statement is being complied with as per Audit document.
10. **Planning:**
 - a. Plans circulated since last meeting – **See 14 below.**
 - b. Decisions received since last meeting – **None.**

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c. Plans for comment on tonight – **None**

11. Road report

- a. **Lengthsman** – LM reported Nineveh Lane drains keep being blocked following usage by large farm machinery. It was suggested Clerk contacts farm responsible and ask them to take on responsibility of clearance when it is their fault. Clerk to action.
- b. **Any problems to report** – Water on B4202 at Carton Farm corner and road surface (already reported). Cllrs expressed concern regarding maintenance of roads in Parish. Clerk to action.
- c. **Nineveh + Houghtons Pole Bridge** – Repairs still needed.
- d. **Blocked drains Nineveh/Clows Top Road** – both these drains now running correctly.
- e. **Meadow Farm Road water problem** – collapsing gully, needs pipe. Awaiting action.

12. **Newsletter and Annual Parish Meeting** – Clerk to circulate draft Newsletter for approval.
Annual Parish Meeting - It was suggested we ask our WCC Highways Liaison Officer to attend meeting to answer road queries. Members of the Public showed approval for this suggestion. Clerk to action.

13. Correspondence for information –

Email correspondence circulated - list in minute's folder.
Training dates circulated by email.

14. Clerks report on Urgent Decisions since last meeting –

Plans – 13/00248/HOU – Sheafhouse, Bayton – Demolition of single storey extension and construction of single storey extension, porch to front elevation and minor alterations. Application seen by all Cllrs at close of March meeting. It was agreed to support the application in full.

15. Councillors' reports and items for the next agenda.

Agenda items – Bayton eu Website, annual review of legal documents.

16. Date of next meeting:

TUESDAY 14th May ANNUAL PARISH MEETING followed by
Annual Parish Council Meeting time to be confirmed

17. Meeting Closed 8.10pm.

Signed----- Date 14th May 2013
Chairman

Resident thanked Clerk for work done to clear drain in Nineveh Lane, it has been a longstanding problem.