

## Minutes of the Annual Meeting of Parish Council held on Monday 13<sup>th</sup> May in the Village Hall

Present: Cllr. D. Goodyear (Chairman), Cllr S Cumella, Cllr M Gardner, Cllr T Gale, Cllr M Nott, Cllr T Studer and Cllr M Walker, District Councillor B Williams and Mrs J Dale (Clerk)

There were 5 members of the public present plus 4 representatives from Cala Homes

1.13 **Election of Chairman:** Cllr Gale proposed Cllr Walker. Cllr Cumella proposed Cllr Goodyear seconded by Cllr Nott. As the first proposal was not seconded Cllr Goodyear was elected as Chairman and duly signed the Declaration of Office.

2.13 **Election of Vice Chairman:** Cllr Goodyear proposed Cllr Nott the proposal was seconded by Cllr Gardner. Cllr Nott was therefore elected as Vice Chairman.

3.13 **Apologies:** There were no apologies.

4.13 **Declarations of Interest:** There were no declarations.

**Democratic Period/ Public Question Time: -**

3 Representatives from Cala Homes plus the landowner explained their proposals for a small development of 14 houses on land behind the primary school car park. The development will include 4 affordable dwellings. They explained that they would be consulting with parishioners on 22<sup>nd</sup> May. Councillors were concerned that building so close to the school could limit the school's future expansion. The possible problem of drainage was also raised.

James Hyslop representing St Peters Church gave financial updates plus a short report on the activities of the Church over the past year.

District Cllr Williams left the meeting.

5.13 **Standing Orders:** There being no amendments to standing orders they were noted.

6.13 **Code of Conduct:** All councillors noted their code of conduct.

**7.13 Council's Scheme of Delegation:**

- a) Staffing Committee. Cllrs Goodyear and Nott agreed to remain on this committee.
- b) Planning Committee. It was agreed that at least 2 councillors will attend additional planning meetings.
- c) Finance Committee. Cllrs Cumella and Studer agreed to remain on this committee.

8.13 **Financial Regulations:** As no changes have taken place the current financial regulations were accepted.

**Risk Assessment and Insurance:** It was agreed that the Clerk and the Finance Committee review these prior to the June meeting.

**9.13 Nominations for outside Committees:**

- Old Grammar School Foundation: Cllrs Goodyear and Gale agreed to continue on this committee.
- Martley Recreation Association: Cllr Gardner will continue on this committee.

10.13 **Minutes:** The minutes of the meeting held on 8<sup>th</sup> April were approved and signed accordingly.

Signed.....

Date .....

- 11.13 **District Councillor Reports:** Cllr Williams gave a report on Sport Martley. She reported that there are over 200 annual members and there is positive customer feedback. The Sports Hall will be refurbished in summer this year.
- 12.13 **Planning:**  
13/000458/HOU, 23 Nash Close, single storey extension. Council support this application.  
13/000016/CM, Replacement landfill gas flare. It was agreed that Cllr Goodyear would visit site before a decision was made.  
13/00420/FUL, Lower Horsham Farm. Erection of stabling and associated buildings for 20 horses. Council support this application.
- 13.13 **Play Area Inspection Reports:**  
It was noted that the rear carriage of the train has a wobble under load. Although low risk the Recreation Association will be asked to look at this problem.  
Adventure Trail. It was noted that this is risk level 11 (low risk). Clerk to ascertain what action, if any, the Inspector recommends.
- 14.13 **Correspondence:**
- Letter from Z Baril and N Skilbeck re play area. Cllrs Cumella and Gardner have previously visited houses in the close vicinity of the play area and no-one had any problems with noise levels. However the MUGA has had some work carried out and hopefully the noise issues are now resolved. This item will be reviewed in 6 months time.
  - WCALC Survey – Council completed survey on the services provided by WCALC.
  - Road Closures – noted
- 15.13 **Progress Reports:**
- Weighbridge Renovations: Cllr Studer reported that this work was almost completed. The notice board tiling is still to be completed and it was suggested that some kind of rain water collection would be useful. It was suggested that the trees behind the notice board require thinning out. Cllr Studer to discuss with owner. The TVGS had offered to make a contribution of £100 for their share of the notice board. Council felt a contribution of £250 was more suitable. Ongoing.
  - Hollins Lane Drains: Cllr Studer had looked at this problem with the Lengthsman. Clerk to contact WCC Highways. Ongoing
  - Longside Radio: It was reported that the TVGS have decided not to use the Weighbridge building. Longside Radio has in place Employers Liability Insurance.
  - Church Lane Trees: This matter is being dealt with by WCC Highways.
  - Inland Revenue: The overpayment from 2004-2005 is still under discussion with Inland Revenue. However it was agreed that this should be referred to the clerk in post at the time.
- 16.13 **Discretionary Rural Rate Relief - Central Garage:** The majority of councillors voted in favour of this which results in a parish payment of £379.66.
- 17.13 **Finance:**
- The payments previously circulated were approved and cheques paid accordingly.
  - The request from St Peters Church for payment of the maintenance of the church clock was approved.
  - The request from Wichenford Local Heritage Group was not discussed fully as Wichenford Parish Council had refused the request.
- 18.13 **Lengthsman:**  
Pathway from Village Hall to Referral Unit requires strimming. Pathway also needs clearing and widening.  
Strimming required around bin at Millennium Meadow.  
Speed camera batteries need charging.

19.13 **Clerk's Urgent Decisions:** There were none.

20.13 **Councillor's Reports:**

Cllr Cumella reported that he had attended the Rural Broadband event which had been interesting. The main problem appears to be BT's monopoly and they are not connecting without additional payments!

Cllr Walker raised the issue of rubbish after the fish and chip van had visited. He also said that the grass requires strimming by the adventure trail. The clerk reported that a strimmer had been ordered. He also said that the new recycling bins are sometimes being put out too early.

Cllr Nott reported that signs for events at Malvern Show ground on Paynes Bank blocked vision.

21.13 **Date of next meeting:**

The next meeting is scheduled for Monday June 3<sup>rd</sup> in the Village Hall at 7.30pm.

Meeting closed at 9.25pm

*Janet Dale*

Janet Dale  
14<sup>th</sup> May 2013

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