

**Minutes of the Annual Meeting of Rushock Parish Council held on Wednesday 15th May 2013 in
Rushock Village Hall at 7.40pm**

Present: Cllrs. L. McCurrich, J. Nicholls, D. Cutler, T. Green, S. Hamilton, G. Wilson, Mr. W. Waldron and the Clerk

Election of Chairman: It was **Proposed:** Cllr Nicholls and **Seconded:** Cllr Cutler and unanimously agreed that Cllr McCurrich should continue as Chairman. The Declaration of Office was signed by Cllr McCurrich.

To Consider Apologies and Approve Reasons for Absence: Apologies were received from Cllr S. Clee and S. Williams and Mr. J. Cutress

Election of Vice Chairman: It was **Proposed:** Cllr McCurrich and **Seconded:** Cllr Cutler and unanimously agreed that Cllr Nicholls should continue as Vice Chairman. He agreed with the proviso that he would not become Chairman

Declarations of Interest: There were no declarations of interest

Public Question Time: There were no questions from the public

To Note Standing Order: The Standing Orders were shown and noted

To Note Code of Conduct: The Code of Conduct was shown and noted.

To Review the Council's Financial Regulations, Risk Assessment and Insurance Requirements: The Financial Regulations were shown and noted. Cllr McCurrich read out the Risk Assessment and Cllr Hamilton agreed to act as Media Officer. The insurance requirements remained as last year

To Nominate Councillors to Worcestershire CALC Area Meetings: It was **Proposed** Cllr Hamilton and **Seconded:** Cllr Cutler that Cllrs Green, Nicholls and McCurrich be appointed.

Minutes of the last Meeting 15th May 2012 had been approved and signed at the Parish Council Meeting 21st August 2012.

Matters Arising: There were no matters arising.

Appointment of the Clerk: It was **Proposed:** Cllr Nicholls and **Seconded:** Cllr McCurrich and unanimously agreed that Pauline Trimble should be appointed as Clerk.

Appointment of Proper Officer and Financial Officer: It was **Proposed:** Cllr McCurrich and **Seconded:** Cllr Green and unanimously agreed that Pauline Trimble should be appointed Proper Officer and Financial Officer.

Adoption of Accounts: It was **Proposed:** Cllr Nicholls and **Seconded:** Cllr Hamilton and unanimously agreed that the Accounts be adopted.
The Precept for 2013-2014 had been approved at £1900.

Approval of the Annual Audit Return and Annual Governance Statement: It was **Proposed:** Cllr McCurrich and **Seconded** Cllr Nicholls and unanimously agreed that they be approved.

Appointment of the Internal Auditor: It was **Proposed:** Cllr Nicholls and **Seconded:** Cllr McCurrich that Tony Horton be appointed.

Any Other Business: There being no further business the meeting closed at 8.05pm
Pauline Trimble - Clerk