

Knightwick and Doddenham Parish Council

Minutes of the Meeting of the Council held at 8pm on Monday 18th March 2013 in the Village Hall, Knightwick.

Present;

S K Munday – Chairman,

Ms M Horton,

Messrs; P Edwards, A Warburton (District Cllr.) G M Brewin (Clerk).

Apologies: Ms G Evans, Ms J Robbie, D Kirkbright, B Munt, C Smith (County Cllr.), D Hughes (District Cllr),

Visitors: Mr P Tuthill, Chair – MHDC, Mr N Tudge.

Public Question Time prior to the formal meeting;

Members of the public may wish to raise matters of concern prior to the formal meeting. None

Prior to the formal meeting the members present discussed the condition of the hall roof with Mr Tudge who explained that as part of his commission to repaint and replace fascia boards he had found extensive rot in the fascia and soffit boards, also in the rafter ends and the roof felting. In addition, on the north eastern slope of the roof the clay tiles had started to split due to water ingress and subsequent freezing.

On checking the integrity of the ridge tiles he had noticed that water would run through the gaps in the mortar and down inside the felting on the roof underneath the tiles. This had caused the felt to disintegrate in a number of areas and it would be necessary to strip this back to reveal the extent of the problem.

Before doing any further decorative work it would be necessary to remedy these problems but it might turn out to be easier to do a complete re-roof on the old section of the building.

Mr Tudge was asked to prepare a costing for the complete re-roofing and also for a partial strip back and replacement procedure, as quickly as possible.

In the meantime he confirmed that the integrity of the waterproofing of the roof had not been compromised in the short-term by the removal of the weathered and damaged items.

Agenda

1. Apologies for absence and members' declarations of interest.

The apologies from; Ms G Evans, Ms J Robbie, D Kirkbright, B Munt were accepted. There were no declarations of interest in agenda items.

2. Confirm the minutes of the meeting on 21/1/2013, circulated in advance.

Due to an oversight the minutes were not available for signing although they had been circulated to members. They would be approved at the next meeting.

3. Reports; County Councillor, District Councillors, Parish Footpath's Warden.

Cllr A Warburton gave a detailed explanation for the district council's new plan to introduce wheelie bins for the collection of recyclable waste. He was completely opposed to this arrangement, it had not been part of his election manifesto nor the Conservative group's objectives at the previous election so he had decided to resign from the Conservative group and stand as an independent in the next election in May this year.

4. Financial Matters;

a) To approve payment - WCALC Clerks' Briefing Meeting - £10. - Agreed

b) To approve payment - Clerk's Expenses, July-Dec 2012 - £35.09 - Agreed

5. Planning Matters;

None

6. Clerk's Report & Correspondence

A44 Lay-by spoil heap,

The clerk noted that he had already kept members informed of his correspondence with the chief executive of WCC and the subsequent response that the spoil heap would be cleared during the first few months of the next natural year. He would monitor the situation and advise members accordingly.

Bus Shelter,

Although it had been minuted that the bus shelter seat would be repaired this is not been done due to the inclement weather. The clerk said he hoped to do this in conjunction with Cllr Budden in the next few weeks.

Lengthsman's Funds,

The clerk advised councillors that he had made a request for additional funds for the lengthsman but regrettably these were not forthcoming. The funding will remain at the current level of £2141 in the coming financial year.

Village Hall maintenance.

The unfolding problems of decay in the village hall roof had been discussed prior to the formal meeting and the clerk was asked to continue working with Mr Tudge to provide information so that the council could make a decision on the way forward.

Flooded roads

The clerk was asked to liaise with the newly appointed roads engineer at MHDC and to see what could be done to improve the efficiency of drainage along the A44 and also the village roads.

7. Items for the next meeting

The next meeting would be the Annual Meeting of the Parish Council for which much of the agenda is prescribed. This would be held after the Annual Parish Meeting at 7:30 PM and the Annual Meeting of the Trustees of the Village Hall Charity at approximately 7:45 PM. The clerk would present the council's annual accounts at this meeting.

The chairman asked members to note that due to pressures of work he would be unavailable to take the chair in the forthcoming year.

8. Confirm the date of the next meeting:

Annual Meeting of the Council - 20th May 2013 – Agreed.

Chairman
20/05/2013