

ABBOTS MORTON PARISH COUNCIL.

**Minutes of the Annual Parish Council meeting held on Thursday 17th May 2012 at 8.03pm
in Abbots Morton Village Hall. Meeting No: 193.**

Present:	Cllrs. Mr. Ernest (Chair), Mr. Humphries, Mrs. Ansell, Mr. Clapton, Mr. Pemberton and Mr. Smith. In attendance: Mrs. N. Holland (Clerk), and Dist. Cllr. Mrs. Steel.
193/1	Election of Chairman: proposed by Cllr. Mr. Smith and seconded by Cllr. Mr. Clapton that Mr. Ernest be elected as Chairman for the ensuing year. Declaration and acceptance of office duly signed.
193/2	Apologies: Cllr. Mr. Holt (reasons accepted by Council), Dist. Cllr. Mr. Lee, PC Carter and PCSO Jenny Hawkins.
193/3	Election of Vice-Chairman: proposed by Cllr. Mr. Pemberton, seconded by Cllr. Mr. Humphries that Mr. Clapton is elected as Vice-Chair.
193/4	Declarations of Interest a) Register of Interests: Cllrs. were reminded of the need to update their register of interests. b) Personal Interests: Nil. c) Prejudicial Interests: Nil.
193/5	To review the following policies for 2012/13: a) <u>Standing Orders</u> – document reviewed with no changes. b) <u>Risk Assessment</u> – reviewed. Assessment updated throughout the year. c) <u>Asset Register</u> – no change. d) <u>Financial Regulations</u> – document reviewed with no changes.
193/6	Members agreed to serve on the following: a) Staffing Committee – <i>Cllrs. Mr. Ernest, Mr. Clapton, Mr. Smith and Mr. Pemberton.</i> b) Finance Group – <i>Cllrs. Mr. Ernest, Mr. Clapton, Mr. Humphries, Mr. Pemberton and Mr. Smith.</i> and representatives for the following: Assets – <i>Cllr. Mr. Smith.</i> Parish Plan – <i>Cllr. Mr. Pemberton.</i> Village Hall Committee – <i>Cllrs. Mr. Ernest and Mr. Holt.</i>
193/7	Resolved to pay the following payments: a) Annual subscription to Worcestershire CALC of £67.07. b) Insurance policy for 2012/13 to Came & Company following discussion over the two quotes received. Agreed to take the three year agreement at a cost of £265.00.
Public Question Time: Nil.	
193/8	Minutes: resolved that the minutes of the Full Parish Council meeting held on 22.03.12 were confirmed as a correct record, duly signed by the Chairman.
193/9	Clerk's report: <u>Co-option</u> – Cllr. Mr. Pemberton has signed the Declaration of Acceptance of Office.

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	<p><u>Morton Spirt</u> – Apologies from Warwickshire Highways. The white lining programme was delayed due to a contract problem. Work has now been completed.</p> <p><u>Traveller sites</u> -The Government has published its new planning policy for traveller sites. It is available on the Department for Communities and Local Government's website at: http://www.communities.gov.uk/publications/planningandbuilding/planningpolicytravellers.</p> <p>A summary of consultation responses to the draft new travellers policy document is also available on the same website at: http://www.communities.gov.uk/publications/planningandbuilding/planningtravellersresponses.</p> <p>The Impact Assessment and the Equality Impact Assessment for the new policy will be published on the Department's website shortly.</p> <p><u>Parish Lengthsman</u> – contract signed for 2012/13.</p> <p><u>Wychavon Area CALC meeting</u> – to take place on the 6th June.</p> <p><u>Wychavon Sport</u> – entry form and rules received for the 2012 Parish Games available from the Clerk. Applications to be submitted by the 30th June 2012. Documents given to Cllr. Mr. Pemberton.</p> <p><u>External Audit</u> to take place on 18.06.2012.</p> <p><u>C2010 – Warwickshire County Council</u> have been contacted regarding the use of the C2010.C103 by lorries accessing the quarry. The Quarry Manager has been informed and will take action. If any quarry vehicles are seen please obtain registration numbers and notify the Clerk.</p> <p><u>Rural Broadband</u> – Rural Regeneration Officer at Wychavon District Council contacted for further information. He has suggested that interested parties look at http://www.worcestershire.gov.uk/cms/superfast-broadband.aspx and to try and encourage as many people as possible to show support via the link. The county broadband plan should be approved by BDUK (Broadband Delivery UK) very soon – once this happens, there will be a tendering process where three bidders, BT, Beyond SL and Fujitsu, all submit tenders. Whoever wins the contract will then start the work of achieving the aims of the plan, the most obvious one being to get 90% of the county with access to superfast broadband by 2015.</p> <p>In the meantime, he has suggested that the Council may want to consider finding out locally what people in the area think of their service. E.g. does the Council have evidence of where there are slow download and upload speeds, is there any indication that people would be prepared to spend a little more per month on a fast, reliable service, this can be used as evidence in influencing the pace at which faster services get to you. The importance of demonstrating demand cannot be over emphasised, and it would be extremely useful to know more about business needs locally e.g. general information about the challenges faced (anyone trying to upload technical drawings or photographs will usually have issues with upload speeds) is very helpful. He has advised that the Council keep in touch as it is always useful for him to feed information back to the County Broadband project board.</p> <p><u>Land adjacent to the Church</u> – Highways will be contacting the landowner to discuss drainage work that needs to be carried out in this area.</p> <p><u>Tree Warden</u> – met with the Tree Officer from the County Council today.</p>
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193/10	<p>Dist. Cllr. and Police reports: -</p> <p><u>Dist. Cllr. Mrs. Steel reported:</u></p> <ul style="list-style-type: none"> • The District Council has won various awards including Best Council to work for, Best value, Use of resources and for its public toilets. • Localism Bill – the District will be holding seminars in June on ‘Community Right to Buy’ and ‘Community Assets’. Date to be confirmed. • Code of Conduct – one Code developed for the whole County. Still waiting on Government guidelines before training can take place.
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	<ul style="list-style-type: none"> • Mrs. Steel had attended a tour of the District looking at decisions made regarding planning applications e.g. ‘The Hive’ building in Worcester, barn conversion in Evesham, new development on the old Evesham football ground and replacement flats in Wychbold. • Ward walks are to be arranged throughout the District. <p><u>Police:</u> No crimes reported for the past month. Advised of a scam where vehicles are being flagged down asking motorists for money. If you see this happening please take the registration number and report to the Police by telephoning 101.</p>
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193/11	Correspondence received: Wychavon Bursary Award – it was resolved to pay £50 towards the Wychavon Bursary scheme.
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193/12	Planning matters:
12.1	No applications received.
12.2	<p>Correspondence related to planning:</p> <p>a) Warwickshire Waste Core Strategy: final publication consultation and a new planning policy issued by Government. Comments on the proposal to be received by 15th June 2012. Document available www.warwickshire.gov.uk/wastecorestrategy or hard copy and CD from the Clerk. No comment.</p> <p>b) Worcestershire Waste Core Strategy Development Plan document. Consultation to the 21st May 2012 on proposed changes to the Strategy and a new planning policy issued by Government. Comments on the proposal to be received by 21st May 2012. Document available to view on www.worcestershire.gov.uk/wcs No comment.</p> <p>c) Rural Housing Enabler – project came to an end in March 2012. It was decided to take the work ‘in house’ as the District Councils decided that they would no longer fund an independent project.</p> <p>d) W/12/00226/PN – Morton Spiert Farm, Abbots Morton. Planning appeal lodged and will be determined on the basis of a Hearing.</p>

193/13	Financial matters.
13.1	Resolved to approve accounts to 31.03.12.
13.2	Internal Auditor’s report received and duly noted.
13.3	<p>It was resolved to approve the:</p> <p>a) Statement of Accounts</p> <p>b) Annual Governance Statement.</p> <p>c) Internal Annual Review and to accept recommendation that accounts are presented to Council every four months.</p>
13.4	<p>It was agreed to transfer funds from under spend 2011/2:</p> <p>a) £800 to contingency budget figures 2012/13 and</p> <p>b) £800 to the deposit account.</p>
13.5	Resolved to approve the ‘Schedule of Payments’ as listed.

193/14	Speeding Morton Spirt: after discussion it was agreed that the Clerk would write to the County Council highlighting the Council’s concerns over this stretch of the highway.
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193/15	Vehicle Activated signage: it was agreed that although the scheme would not be viable for the Parish that the Council would still like to be kept informed of details from Church Lench and Rous Lench Parish Councils.
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193/16	Parish Councillors report and items for future agendas: Trees in the Parish.
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Meeting declared closed at 9.25 pm.

Correspondence for distribution that does not require decision.

1.	Worcestershire County Council – Think local in Worcestershire booklet. Already circulated by email in CALC update 29.03.12.
2.	Parish Matters circulated to all members.
3.	Clerks and Councils Direct – May 2012.
4.	Worcestershire CALC – information regarding subscription invoice 2012-13.

Signed by the Chairman: dated: June 14th 2012.

Following the closure of the meeting:

- a) Letter read out from the Audit Commission giving details of the appointment of the external Auditors from 2012/13 for a period of five years. No member had any issues as to why this firm should not be appointed.
- b) Email received from the Chair of Abbots Morton Residents' Association regarding dog fouling on the Village Green. This will be discussed at the July meeting.

ABBOTS MORTON PARISH COUNCIL.

Minutes of the Extraordinary Parish Council meeting held on Thursday 14th June 2012 at 8.00pm in Abbots Morton Village Hall. Meeting No: 194.

Present:	Cllrs. Mr. Clapton (Chair), Mr. Humphries, Mr. Holt, Mrs. Ansell and Mr. Smith. In attendance: Mrs. N. Holland (Clerk), and Dist. Cllr. Mrs. Steel.
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194/1	Apologies: Cllrs. Mr. Pemberton and Mr. Ernest (reasons accepted by Council) and District Cllr. Mr. Lee.
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194/2	Declarations of Interest a) Register of Interests: Cllrs. were reminded of the need to update their register of interests. b) Personal Interests: Nil. c) Prejudicial Interests: Nil.
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Public Question Time: Dist. Cllr. Mrs. Steel will inform the Council when the 'Ward walks' will take place in Abbots Morton.

194/3	Minutes: resolved that the minutes of the Annual Parish Council meeting held on 17.05.12 were confirmed as a correct record, duly signed by the Chairman.
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194/4	Clerk's report: <u>Rural Broadband</u> – both Church Lench and Rous Lench Parish Councils would attend a meeting. <u>Standards Training Event</u> – to take place on the 20 th June 2012 at 7pm at the Civic Centre, Pershore. Cllrs. Mrs. Ansell, Mr. Clapton and Mr. Smith to attend. <u>South Worcestershire Development Plan Preferred Options Responses and Further Targeted Consultation - Briefing Meeting.</u> Councillors are invited to attend at the Council Chamber, Wychavon Civic Centre, Queen Elizabeth Drive, Pershore on either Tuesday 26 th June 2012 at 5.30pm or Thursday 28 th June 2012 at 5.30pm. Cllrs. Mr. Ernest and Mr. Clapton to attend.
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194/5	Code of Conduct.
5.1	It was proposed by Cllr. Mr. Holt, seconded by Cllr. Mr. Humphries and resolved to adopt the Worcestershire model code of conduct with effect from the 1st July, and to delegate to the Clerk the ability to amend the document as needed when a final version is made available.
5.2	Resolved to delegate to the Clerk the ability to make any changes needed to standing orders to allow the Council to comply with procedural changes resulting from adopting the new code.
5.3	Resolved that Council members will register interests with the District Council as soon as the regulations specifying them are published.

194/6	Training: No one available to attend training session organised by Worcestershire CALC.
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194/7	Jubilee Tree: it was agreed in principle to the planting of two trees, one to be placed on the Village Green and the other on the highway verge on the road out of the village to mark the Queen's Diamond Jubilee and to assist with financial costs. Clerk to contact the owners of the land concerned Wychavon District Council and Worcestershire County Council, for permission.
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194/8	Planning matters:
8.1	It was agreed to comment on the following: W/12/00976/PP – The Old Barn, Abbots Morton. WR7 4NA.

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	Proposal: Removal of existing roof to garage and replacement with new roof constructed to allow storage area over garage and insertion of two new velux roof lights. Comments: The Parish Council recommends approval.
8.2	No further applications received.

194/9	Parish Councillors report and items for future agendas:
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194/10	Urgent decisions taken since the last meeting: Letter received from the Audit Commission giving details of the appointment of the external Auditors from 2012/13 for a period of five years. No member had any issues as to why this firm should not be appointed.
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Meeting declared closed at 8.30 pm.
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Signed by the Chairman:dated: July 19th 2012.

ABBOTS MORTON PARISH COUNCIL.

Minutes of the Full Parish Council meeting held on Thursday 19^h July 2012 at 8.00pm in Abbots Morton Village Hall. Meeting No: 195.

Present:	Cllrs. Mr. Ernest (Chair), Mr. Clapton, Mrs. Ansell (minute taker), Mr. Holt and Mr. Smith. In attendance: Dist. Cllrs. Mrs. Steel and Mr. Lee.
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195/1	Apologies: Cllrs. Mr. Humphries and Mr. Pemberton (reasons accepted by Council), Mrs. N. Holland, Clerk, PC Carter and PCSO Jenny Hawkins.
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195/2	Declarations of Interest a) Register of Interests: Councillors are reminded of the need to update their register of interests. b) Disclosable Pecuniary Interests – nil declared. c) Any Other Disclosable Interests – nil declared.
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Public Question Time: Nil.

195/3	Minutes: resolved that the minutes of the Extraordinary Parish Council meeting held on 14.06.12 were confirmed as a correct record, duly signed by the Chairman.
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195/4	Clerk's report: <u>Code of Conduct</u> - apart from listing appendix 1 and 2 there was no other change to the draft code presented to Council at their June meeting. Copies of the Code circulated to members. <u>Register of Interest</u> – Some questions have been raised regarding the requirement that the new register of pecuniary interest documents be publicised on the District Council and Parish Council websites to show private home address as well as disclosing spouse/partner interests in the Parish. The Monitoring Officer at Wychavon District Council has confirmed that they will not be putting any forms on the website for a few weeks. <u>Rural Broadband</u> – Chairman to contact providers to arrange a meeting with neighbouring Parishes. Surveys to be delivered to each household on behalf of Worcestershire County Council who are trying to improve faster broadband to the County. <u>Wychavon Bursary Award scheme</u> – letter received thanking the Parish Council for participating in the scheme. Further details will be sent in due course once a full list of contributors has been compiled. <u>Jubilee Tree</u> – Wychavon District Council and Worcestershire County Council have given permission that a tree can be planted on the verge as you leave the village and one on the Village Green subject to an underground utilities search. <u>Bus Timetables</u> – in the notice board. <u>Enforcement issues in the Parish</u> – correspondence received from the Enforcement Officer at the District Council received and circulated to all members. <u>Morton Spirt speeding issues</u> – letter written to highways officer following the recent speed survey carried out. <u>Free Loft and Cavity wall insulation</u> – available for all Wychavon residents who are owner occupiers or privately renting. Limited offer – to apply contact Act on Energy on 08009882881. <u>Evesham Volunteer Centre</u> runs a Community Transport scheme to support elderly and disabled adults in rural areas that are not served well by public transport. They are looking for volunteer drivers. If anyone is interested please contact 01386 40165.
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195/5	County Cllr, Dist. Cllrs and Police reports: - <u>County Cllr. Mr. Holt reported:</u>
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	<ul style="list-style-type: none"> • Accounts have been approved to year end. £31 million has been saved by the BOLD programme. The programme is on course to save a further £20 million this financial year. • The number of directorates has been reduced from 6 to 4. <p><u>Dist. Cllr. Mrs. Steel reported:</u></p> <ul style="list-style-type: none"> • Still working on the official definitions and statutes regarding the Localism Bill. • Ward walks to start soon. • Election of two police commissioners to take place on the 15th November 2012. <p><u>Dist. Cllr. Mr. Lee reported:</u></p> <ul style="list-style-type: none"> • Wychavon District Council are clamping down on fly tipping and dog fouling issues. <p><u>Police:</u> Crime report in the Parish: 23/6/12 car keys were stolen through a letter box and a car was stolen. This was later recovered in Birmingham.</p>
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195/6	Correspondence received:
6.1	<p>Training sessions: No one to attend.</p> <p><u>Planning for Parishes including Neighbourhood Plans</u> – 1st August 2012 10am – 4pm.</p> <p><u>Localism Act</u> – 2nd August 2012 10am – 4pm.</p> <p><u>Councillors gathering</u> – August 22nd ‘Any questions’ 7pm to 9pm.</p> <p><u>Being a Better Cllr. 1</u> – September 4th 7pm – 9pm.</p> <p><u>Being a Better Cllr Pt 1 cont’d</u> – September 5th 7pm – 9pm.</p> <p><u>Being a Better Cllr Pt 2</u> – September 26th 7pm – 9pm.</p> <p><u>Being a Better Cllr Pt. 2 cont’d</u> – October 2nd 7pm – 9pm.</p> <p><u>Localism briefly</u> – October 3rd 7pm -9pm.</p>

195/7	Planning matters:
7.1	No applications received.
7.2	<p>Correspondence received:</p> <p>a) W/12/00976/PP – The Old Barn, Abbots Morton. Permission granted.</p> <p>b) W/12/00226/PP – Morton Spiert Farm, Abbots Morton. The date for the Inquiry into the appeal is on Thursday 18th October 2012 at the Civic Centre, Pershore. The Clerk will be notified two weeks prior to that date of the procedure for the Inquiry.</p>

195/8	Financial matters.
8.1	Resolved to approve accounts to 19.07.12. Current A/C £ 3990.39 and Business A/C £7589.28.
8.2	Resolved to approve the ‘Schedule of Payments’ as listed.
8.3	Resolved that the fees for carrying out a utilities search for the Village Green in order to plant a tree be paid as long as reasonable and approved by the Clerk, Chairman and one other Cllr.

195/9	<p>Reports received from representatives:</p> <p>Parish Paths Warden –report received.</p> <p>Village Hall Committee – no report.</p>
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195/10	Parish Councillors report and items for future agendas: Nil.
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Meeting declared closed at 8.50pm.

Signed by the Chairman: dated: September 20th 2012.

ABBOTS MORTON PARISH COUNCIL.

Minutes of the Planning meeting held on Thursday 23rd August 2012 at 8.05pm in Abbots Morton Village Hall. Meeting No: 196.

Present:	Cllrs. Mr. Ernest (Chair), Mrs. Ansell, Mr. Clapton, Mr. Humphries and Mr. Pemberton. In attendance: Mrs. N. Holland (Clerk) and 1 parishioner.
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196/1	Apologies: Cllrs. Mr. Holt (reasons accepted by Council) and Dist. Cllr. Mrs. Steel.
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196/2	Declarations of Interest a) Register of Interests: Cllrs. were reminded of the need to update their register of interests. b) Disclosable Pecuniary Interests – Cllr. Mrs. Ansell in minute no: 3.1 owns land adjacent to the property. Member left the room whilst this was under discussion. c) Any Other Disclosable Interests – nil declared.
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Public Question Time: Parishioner raised a concern with regard to planning application W/12/01605/PP.
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196/3	Planning Matters 3.1 It was agreed to comment on the following proposal: a) W/12/01605/PP and W/12/01606/LB – The Coaching House, Gooms Hill, Abbots Morton. WR7 4LT. Proposal: Conversion of existing outbuildings into annex accommodation including erection of timber framed link between outbuildings. Demolition of existing car port and erection of new garage. Erection of timber framed gazebo within rear garden. Construction of garden wall and various timber pergola structures. Comments: The Parish Council has a number of concerns regarding the proposal: <u>Erection of garage:</u> <ul style="list-style-type: none"> • The height and design of the proposed garage is a dominant feature which in turn detracts from the main listed building giving the appearance that the listed building is inferior to the new complex. • The height of the proposal would impact on the north and west elevations. • The garage specification exceeds those of a normal garage and has a substantially larger footprint than the original; the north facing doors are not in keeping with a garage building. The design itself is excessive for the purpose of a garage. • The requirement for further storage space in the first floor is questioned as building 1 remains in use for storage facilities. <u>Construction of garden wall:</u> <ul style="list-style-type: none"> • By building a wall the open aspect of the present curtilage changes significantly. The proposed wall physically separates the property into two defined areas. <u>Building 3:</u> <ul style="list-style-type: none"> • Insertion of windows on the west elevation will have an impact on the adjoining property, Little Cottage, by overlooking into the patio and garden area of this property. The Parish Council request that if the application is approved that a condition be applied to the property that all the outbuildings remain in the curtilage of the listed building. Concerns were also raised over a statement made in the Design & Access document which seems to give the impression that the application has already been decided. In view of this the Parish Council request written clarification regarding this. <i>“Pre-application advice has been sought whilst preparing these planning and listed building</i>
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	<p><i>applications. Both Lucy Parsons as planning officer, and Elaine Atherton as conservation officer have reviewed and approved the scheme in its entirety".</i></p> <p>The Parish Council has asked District Cllr. Mr. Lee to request that this application is decided by the Full Planning Committee along with a site visit.</p>
3.2	No further applications received.
3.3	<p>Correspondence related to Planning:</p> <p>a) <u>South Worcestershire Development Plan</u> significant changes documents out for consultation until the 14th September 2012. No comment.</p> <p>b) <u>W/11/01647/PN - Morton Spiert Farm</u>, Abbots Morton Road, Abbots Morton. Appeal allowed and planning permission is granted for the insertion of 2 dormer windows to south elevation of approved replacement agricultural workers' dwelling.</p> <p>c) <u>Hartlebury Parish Council</u> – email received regarding planning permission approval for Mercia Waste to build a waste incinerator on the Hartlebury Trading Estate. Item deferred to the next meeting as waiting for input from County Cllr.</p>

Meeting declared closed at 9.05pm.

Signed by the Chairman:dated: September 20th 2012.

ABBOTS MORTON PARISH COUNCIL.

**Minutes of the Full Parish Council meeting held on Thursday 20th September 2012 at 8.00pm
in Abbots Morton Village Hall. Meeting No: 197.**

Present:	Cllrs. Mr. Ernest (Chair), Mr. Clapton, Mr. Pemberton, Mr. Humphries and Mr. Smith. In attendance: Mrs. N. Holland, Clerk, and Dist. Cllr. Mrs. Steel.
197/1	Apologies: Cllrs. Mr. Holt and Mrs. Ansell (reasons accepted by Council), PC T. Carter, and PCSO Jenny Hawkins.
197/2	Declarations of Interest a) Register of Interests: Councillors are reminded of the need to update their register of interests. b) Disclosable Pecuniary Interests – nil declared. c) Any Other Disclosable Interests – nil declared.
Public Question Time: Nil.	
197/3	Minutes: resolved that the minutes of the Full Parish Council meeting held on 19.07.12 were confirmed as a correct record, duly signed by the Chairman.
197/4	Clerk's report: <u>External Audit</u> – an unqualified audit opinion has been given for accounts financial year end March 2012. Closure of audit was advertised on the 24 th July 2012. <u>Appointment of external Auditor from 2012 -13</u> – letter received from the Audit Commission confirming that Grant Thornton UK LLP has been appointed to audit the annual returns for a period of 5 years from 2012/13. <u>Salford Priors Parish Council</u> has several allotments available for lease. Anyone interested please contact by email: clerk@salfordpriors.gov.uk or Tel: 01789 491336 or 01789 772934. <u>Supported Lodgings scheme</u> – is in the process of being set up in Worcestershire. The aim of the scheme is to place young people, 16 -21 years of age, with a family to gain confidence and skills. A support package of over £120 per week is available. For further information contact St. Basils on 07867354699 or email home2home@stbasils.org.uk <u>Boundary Commission</u> – revised proposals on the new Parliamentary Constituency Boundaries will be out for consultation from the 16 th October 2012 to the 10 th December 2012. <u>Community Defibrillator</u> – ‘Wurzles’ event being held at the Wheelbarrow & Castle on the 20 th October 2012 to raise money to purchase a defibrillator for use in Radford, Rous Lench and Abbots Morton and to train volunteers as Community Responders. Anyone wishing to be involved with this scheme or can assist in raising funds please contact Nigel Morris on 01386 792207 or pop into the Wheelbarrow & Castle. <u>CALC AGM</u> – Wednesday 10 th October 2012. Details of venue on CALC update 36. <u>Local Communities event’ on Wednesday 24 October 2012</u> from 6.00-8.30pm at the Civic Centre in Pershore. The evening will include informative talks on setting up a community car share club, Improving Broadband speeds, setting up fuel buying groups and bulk energy switching schemes, community land trusts and Neighbourhood planning. Cllr. Mr. Ernest to attend. <u>Rural Broadband</u> – please contact the Chairman with your upload and download speed, name of server and your telephone number.
197/5	County Cllr, Dist. Cllrs and Police reports: - <u>County Cllr.</u> – No report received.

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	<p><u>Dist. Cllr. Mrs. Steel reported:</u></p> <ul style="list-style-type: none"> • If any household requires a green waste bin please contact the District Council to put your name on the waiting list. There needs to be a list of 5,000 before an order can be made. • Police Commissioner Election – there is a meeting with the Conservative candidate on the 12th October at Cookhill Priory, tickets cost £10 each. • Advise members to attend the session on Council Tax changes on the 21st November 2012 at the Civic Centre, Pershore. There are two spaces available. Please let the Clerk know if you wish to attend. • Oil delivery is next due on the 15th October. Contact Mrs. Steel for details. • Recent ward walks took place in Inkberrow and in the Lenches. Successful interesting day. <p><u>Police:</u> 24/8/12 - A suspicious gold coloured vehicle with two eastern European men were seen flagging down vehicles asking them for money. There have been quite a few incidents reported around the rural area of the same men in different vehicles asking for money. If you witness this please obtain registration numbers.</p>
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197/6	Correspondence received:
6.1	<p>Training sessions: <u>Being a Better Cllr Pt 2</u> – September 26th 7pm – 9pm. Cllr. Mr. Humphries to attend either session 1 or 2 and event on the 16th October on Planning. <u>Being a Better Cllr Pt. 2 cont'd</u> – October 2nd 7pm – 9pm. <u>Localism briefly</u> – October 3rd 7pm -9pm.</p>
6.2	Worcestershire County Council and West Mercia Police – correspondence received regarding speeding traffic along the C2010 at Morton Spirt was discussed at length. It was agreed that the Council would continue to monitor the situation but following the receipt of both letters it was felt that there was very little that could be done further at this time.
6.3	Correspondence received from Hartlebury Parish Council following information received on the proposed waste incineration plant for Herefordshire and Worcestershire was duly noted.

196/7	Planning matters:
7.1	Minutes: resolved that the minutes of the Planning meeting held on 23.08.12 were confirmed as a correct record, duly signed by the Chairman.
7.2	<p>One application received: W/12/01726/HET – Home Farm, Abbots Morton, WR7 4NA. Proposal: Application to extend the implication of planning permission W/09/01918/PP to demolish a single storey derelict lean-to and erect a single storey garden room. Comments: None.</p>
7.3	<p>Correspondence received: <u>Wychavon District Council</u> – email from the Deputy Leader and Executive Board Member for Planning, Infrastructure and Housing regarding a planning application appeal decision at Honeybourne and concerns for the implications of the decision on the District. The Clerk was asked to respond stating that the Council note her concerns which are also shared by the Parish Council.</p>

197/8	Financial matters.
8.1	Resolved to approve the 'Schedule of Payments' as listed.
8.2	An application for a grant from the New Homes Bonus Scheme on behalf of the Village Hall Committee for monies towards costs for an ongoing maintenance programme was approved.

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	Application to be forwarded to the District Council for consideration.
8.3	The Parish Council would be interested in any approach for funding to meet the costs of an 'Archive Group' setting up in the Parish subject to a proposed plan on the costs being put to Council first.
8.4	Grant application from St. Peter's Church deferred to the next meeting as documents not received.

197/9	Reports received from representatives: <u>Village Hall Committee</u> – on going maintenance to the building is in progress. <u>Parish Lengthsman</u> – routine maintenance continues. The Lengthsman has also been asked to monitor the splay and hedge at 'The Low' junction especially when turning right towards Morton Spirt as visibility is restricted.
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197/10	Jubilee Tree: Cllr. Mr. Pemberton to suggest a suitable tree for the verge site on the road out of the village by Morton Spirt Farm.
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197/11	Vehicle Activated signage: working group report received. It was agreed that as the signage would not be in the Parish of Abbots Morton that no further interest would be taken in the scheme.
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197/12	Abbots Morton website: Cllr. Mr. Smith who is the website manager for abbotsmorton.info website would provide a report to the Parish Council at its next meeting on the costs involved in the running of the site.
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197/13	Meeting dates: Clerk to circulate dates for the Finance Working Group and Staffing Committee meetings.
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197/14	Parish Councillors report and items for future agendas: Budget; Funding Community Defibrillator; Community website.
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Meeting declared closed at 9.17pm.

Correspondence for distribution that does not require decision.

1.	Clerks and Councils Direct – September 2012.
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Signed by the Chairman:dated: November 29th 2012.

ABBOTS MORTON PARISH COUNCIL.

Minutes of the Full Parish Council meeting held on Thursday 29th November 2012 at 8.05pm in Abbots Morton Village Hall. Meeting No: 198.
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Present:	Cllrs. Mr. Ernest (Chair), Mr. Clapton, Mr. Pemberton, and Mr. Smith. In attendance: Mrs. N. Holland, Clerk, and Dist. Cllr. Mrs. Steel.
198/1	Apologies: Cllrs. Mrs. Ansell (reasons accepted by Council), Dist. Cllr. Mr. Lee, PC T. Carter, and PCSO Jenny Hawkins.
198/2	Resolved to grant a dispensation up until the next ordinary election to all parish councillors who have submitted a request for dispensation who live within the parish to enable them to participate in any discussion or vote on any matter concerning the setting of the council's budget and annual precept until 2015. (Cllrs. Mr. Ernest, Mr. Clapton, Mr. Smith, Mrs. Ansell, Mr. Pemberton, Mr. Humphries and Mr. Holt).
198/3	No further written requests received from Councillors for the Council to grant a dispensation (S33 of the Localism Act 2011).
198/4	Declarations of Interest a) <u>Register of Interests</u> : Councillors are reminded of the need to update their register of interests. b) <u>Disclosable Pecuniary Interests</u> - all members in minute no: 198/11.6 as all live in the Parish. Dispensation granted; Cllr. Mr. Pemberton in minute no: 198/11.4 as a member of the Parochial Church Council. Cllr. Mr. Pemberton left the meeting whilst this item was under discussion. c) <u>Any Other Disclosable Interests</u> – nil declared.
Public Question Time: Nil.	
198/5	Minutes: resolved that the minutes of the Full Parish Council meeting held on 20.09.12 were confirmed as a correct record, duly signed by the Chairman. The minutes of the Staffing Committee Meeting held on 31.10.12 duly noted.
198/6	Clerk's report: <u>Training events</u> - December 4 th Chairmanship; December 11 th Financial Planning and December 12 th Training for Clerks. All at Coomber Electrics, Worcester from 10am to 2pm at a cost of £50 each. <u>South Worcestershire Development Plan</u> – members invited to a meeting on the 3 rd December 2012 at 5.30pm at the Civic Centre, Pershore. <u>Warwickshire County Council</u> – Waste Core Strategy Development Plan Document. Submission process of all consultation documents will be considered by the Inspector. These can be viewed on http://www.warwickshire.gov.uk/wcsdocumentlibrary . <u>Wychavon CALC area meeting</u> – 5 th December 2012. <u>Wychavon District Council</u> – letter from the Monitoring Officer circulated to all members regarding dispensations and register of interests forms
198/7	County Cllr, Dist. Cllrs and Police reports: - <u>County Cllr.</u> – No report. <u>Dist. Cllr. Mrs. Steel reported:</u> <ul style="list-style-type: none"> • <u>Localism</u> – the group has recommended 17 proposals on behalf of the New Homes Bonus

ABBOTS MORTON PARISH COUNCIL.

	<p>Scheme to date. The District Council is giving money towards funding apprenticeship schemes.</p> <p><u>Police</u>: Email report received:</p> <ul style="list-style-type: none"> • Nothing to report around Abbots Morton. • However, a spate of catalytic converters is being stolen from vehicles in the Lenches and Inkberrow. • Random speed checks and surveys continue around the rural areas.
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198/8	Correspondence received:
8.1	Wychavon District Council – letter received requesting nominations for a person or Group for the Diamond Jubilee Community Recognition Award 2012. It was agreed to nominate the Diamond Jubilee Steering Committee.

198/9	<p>Reports received from representatives:</p> <p><u>Village Hall Committee</u> – Pantomime to be held on Friday the 8th December and Saturday 9th December. Maintenance work is ongoing.</p> <p><u>Local Communities event on the 24th October 2012</u> – gave out information on:</p> <p>a) A project for cheaper energy bills through ‘I Chooser’ scheme.</p> <p>b) Community Land Trust whereby a landowner can sell land to develop low cost housing and also retain two of the properties in order that he can rent/own or sell.</p> <p><u>Parish Lengthsman</u> – copy of public liability insurance document received. Extra work carried out to relieve flooding to the village during the recent heavy rainfall. Clerk asked to contact the County Council re runoff water from Glebe Land on to the highway.</p> <p><u>Council Tax briefing</u> held on the 21st October 2012 was attended by Cllr. Mr. Clapton. He reported:</p> <ul style="list-style-type: none"> • 10% deficit in the shortfall which the District Council will claw back from the benefits scheme. • They do not visualise any changes for the next financial year. • Pensioners will be protected. • If there was an increase in the precept of 2% a referendum would have to take place which the Parish Council would have to pay for. <p><u>Assets</u> – all satisfactory.</p>
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198/10	Planning matters:
10.1	<p>One application received:</p> <p>W/12/02365/LB and W/12/02364/PP – The Coaching House, Gooms Hill, Abbots Morton.</p> <p>Proposal: Extension of timber framed link between outbuildings to include Home Office (Den). Repair and refurbishment works to Home Office building (Den).</p> <p>Comments: The Parish Council are happy with the proposed refurbishments works to the Den in Building 1. However, there are very strong concerns regarding the infill space linking Buildings 2 and 3. It is felt that this proposal creates one larger building which will be detrimental to the character and appearance of the site and should remain subservient to the main Listed Building.</p>
10.2	<p>Correspondence received duly noted:</p> <p>a) W/12/01726/HET – Home Farm, Abbots Morton. WR7 4NA. Permission granted with 3 conditions.</p> <p>b) W/12/01605/PP and W/12/01606/LB – The Coaching House, Gooms Hill. WR7 4LT. Permission granted with 10 conditions.</p>
10.3	To receive a report on inquiry that took place on the 18th October 2012 regarding application no: W/12/00226/PN. Chairman reported that he attended the inquiry and spoke on behalf of the

ABBOTS MORTON PARISH COUNCIL.

	Parish Council. The decision should be announced in six weeks.
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198/11	Financial matters.
11.1	Resolved to approve the 'Schedule of Payments' as listed.
11.2	Receipts/payments and balances to 17.10.12 were approved and reconciliation agreed. Current A/C £4845.24; business A/C £7590.52.
11.3	To consider the running costs of the community website and payment for 2012-13. This was deferred as no payments had been made this year.
11.4	After consideration of a grant application from St. Peter's Parochial Church Council it was resolved to grant £200 as a contribution to the churchyard maintenance costs. (LGA 1972 s214 (6)).
11.5	After consideration it was agree to contribute £20 to the Radford & Rous Lench Community Defibrillator project. (LGA 1972 s137).
11.6	Resolved that the budget to form the precept for 2013-14 would be £5764 subject to any council tax changes. (LGA 1972 s.150).

198/12	Planting of a Tree to mark the Queen's Diamond Jubilee: Cllr. Mr. Pemberton explained that a ceremony would take place on Saturday 9 th December at 1.30pm on the verge past Morton Spiert Farm to plant the Cherry Tree. Invites to be sent out to local residents.
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198/13	Meeting dates: Clerk to issue dates to members.
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198/14	Parish Councillors report and items for future agendas: Nil.
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198/15	Urgent decisions: Delegated decision taken following email circulation that Cllr. Mr. Pemberton could purchase a 'Cherry Tree' at a maximum cost of £200.
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Meeting declared closed at 9.45 pm.
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Correspondence for distribution that does not require decision.

1.	Newsline - Summer 2012.
2.	Clerks & Councils Direct – November 2012.

Signed by the Chairman: dated: January 17th 2013.

ABBOTS MORTON PARISH COUNCIL.

Minutes of the Full Parish Council meeting held on Thursday 17th January 2013 at 8.00pm in Abbots Morton Village Hall. Meeting No: 199.

Present:	Cllrs. Mr. Clapton (Chair), Mrs. Ansell, Mr. Humphries, Mr. Pemberton, and Mr. Smith. In attendance: Mrs. N. Holland, Clerk.
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199/1	Apologies: Cllrs. Mr. Holt and Mr. Ernest (reasons accepted by Council), Dist. Cllrs. Mrs. Steel and Mr. Lee.
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199/2	Dispensations: nil received.
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199/3	Declarations of Interest a) <u>Register of Interests:</u> Councillors are reminded of the need to update their register of interests. b) <u>Disclosable Pecuniary Interests</u> - Cllr. Mr. Pemberton in minute no: 199/14 as the Parish Lengthsman is employed by him for private work. Cllr. Mr. Pemberton left the meeting whilst this item was under discussion. c) <u>Any Other Disclosable Interests</u> – nil declared.
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Public Question Time: Nil.

199/4	Minutes: resolved that the minutes of the Full Parish Council meeting held on 29.11.12 were confirmed as a correct record, duly signed by the Chairman.
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199/5	Clerk's report: <u>Council tax changes 2013-14</u> – letter received from Wychavon District Council regarding changes in council tax base and the impact this would have on Parish Councils when setting their precept. Letter circulated to members by email. <u>Budget Consultation Briefing</u> – members invited to attend the County Council budget meeting on the 21st January at 6.30pm at County Hall. <u>Response received from the Transport Planning & Review Officer</u> , Worcestershire County Council regarding comments made by the Parish Council on the amendments to the Village Hopper Service: <ul style="list-style-type: none"> •School journeys may alter timings slightly where the operator has indicated timings are not realistic, but the essence of these journeys will remain unchanged. •The pre-booking system has worked well for those passengers who have used the service since September 2011. Unfortunately it is a reality of rural transport in most areas of the country as it's not feasible to run a bus to some smaller villages on a regular basis. The operator now has regular contact with a selection of passengers who pre-book and they have provided good feedback and have appreciated the flexibility to change their day of travel. •If we notice an increase in the number of requests then we would consider serving the village as part of the set timetable. At the moment there is some additional time built in to the timetable to allow for requested diversions to take place. •The 'drop' in service is more a reflection of what is actually happening, based on the operator's comments to us and from our own on-bus surveys conducted in the Autumn. It is clearly not appropriate to keep "going on as we are" when we know certain journeys or sections of route are not being used, in preference to providing improvements where we have experienced a growth in passengers. It is likely that the planned changes to the service will not now take place until April 2013 as we
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ABBOTS MORTON PARISH COUNCIL.

	wish to take account of the helpful comments we have received from Parish Councils. <u>Wychavon District Council – Community Grant applications invited.</u> Closing date for receipt is Noon 28 th March 2013. <u>New Homes Bonus scheme :</u> a) The application applied for by the Village Hall Committee for a contribution towards decorating one third of the windows, doors and fire doors at the Village Hall has been successful - £250. b) Email circulated to all members giving details of revisions and allocations to the scheme.
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199/6	County Cllr, Dist. Cllrs and Police reports: - nil received.
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199/7	Correspondence received:
7.1	South Worcestershire Development Plan (SWDP) Draft Submission Document Consultation - Test of Soundness and Legal Compliance. No comment.

199/8	Reports received from representatives: <u>Village Hall Committee</u> – no report. <u>Parish Lengthsman</u> – grips/gullies continue to ne maintained. Request has been made to the highways department for the top road surface through the village to be cleared of excess stones. <u>Assets</u> – no report.
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199/9	Planning matters:
9.1	No applications received.
9.2	Correspondence received duly noted: a) W/12/02364/PP and W/12/02365/LB – The Coaching House, Gooms Hill. WR7 4LT. Permission granted with 7 conditions. b) W/12/00226/PN – Morton Spiert Farm, Abbots Morton. Appeal allowed.

199/10	Financial matters: Resolved to approve the ‘Schedule of Payments’ as listed.
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199/11	"Design a Plaque" competition for the Diamond Jubilee Commemorative Tree. No applications received, item deferred to the March meeting.
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199/12	Annual Parish Meeting: agreed as 18 th April 2013.
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199/13	Parish Councillors report and items for future agendas: Parish Plan.
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199/14	Contracts for 2013 – 14: a) Parish Lengthsman – agreed to renew subject to funding from Worcestershire County Council. b) Internal Auditor - agreed to renew.
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Meeting declared closed at 9.00 pm.
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Correspondence for distribution that does not require decision.

1.	Clerks & Councils Direct – January 2013.
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Signed by the Chairman:dated: March 21st 2013.

ABBOTS MORTON PARISH COUNCIL.

**Minutes of the Planning meeting held on Thursday 31st January 2013 at 8.00pm
in Abbots Morton Village Hall. Meeting No: 200.**

Present:	Cllrs. Mr. Clapton (Chair), Mrs. Ansell, Mr. Smith, Mr. Humphries and Mr. Pemberton. In attendance: Mrs. N. Holland (Clerk).
200/1	Apologies: Cllrs. Mr. Holt and Mr. Ernest (reasons accepted by Council) and Dist. Cllrs. Mrs. Steel and Mr. Lee.
200/2	No written requests received from Cllrs. for dispensations.
200/3	Declarations of Interest a) Register of Interests: Cllrs. were reminded of the need to update their register of interests. b) Disclosable Pecuniary Interests – nil declared. c) Any Other Disclosable Interests – nil declared.
Public Question Time: Nil.	
200/4	Planning Matters
4.1	It was agreed to comment on the following proposal: a) W/13/00002/PP – The Brambles, Abbots Morton, WR7 4LZ. Proposal: Two storey rear extension. Comments: The Parish Council supports the proposal.
4.2	No further applications received.
Meeting declared closed at 8.05pm.	

Signed by the Chairman: dated: March 21st 2013.

ABBOTS MORTON PARISH COUNCIL.

Minutes of the Full Parish Council meeting held on Thursday 21st March 2013 at 8.00pm in Abbots Morton Village Hall. Meeting No: 201.

Present:	Cllrs. Mr. Clapton (Chair), Mrs. Ansell, Mr. Humphries, Mr. Pemberton, and Mr. Holt. In attendance: Mrs. N. Holland, Clerk.
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201/1	Apologies: Cllrs. Mr. Smith and Mr. Ernest (reasons accepted by Council), Dist. Cllr. Mr. Lee, PC Carter and PCSO Hawkins.
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201/2	Dispensations: nil received.
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201/3	Declarations of Interest a) <u>Register of Interests:</u> Councillors are reminded of the need to update their register of interests. b) <u>Disclosable Pecuniary Interests</u> – nil declared. c) <u>Any Other Disclosable Interests</u> – nil declared.
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Public Question Time: Nil.

201/4	Minutes: resolved that the minutes of the Full Parish Council meeting held on 17.01.13 were confirmed as a correct record, duly signed by the Chairman.
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201/5	<p>Clerk's report:</p> <p><u>Wychavon District Council – Community Grant applications invited.</u> Closing date for receipt is Noon 28th March 2013.</p> <p><u>St. Peter's Church</u> – letter received thanking the Council for their grant towards churchyard maintenance.</p> <p><u>Community Recognition Award</u> – Diamond Jubilee Steering Committee awarded a Certificate of Commendation.</p> <p><u>Age UK Herefordshire & Worcestershire</u> from the 1st April 2013 will be delivering the 'Home From Hospital Service' for older people in Worcestershire. The aim of the service is to support older people to adjust back to their day to day life after a stay in hospital, assisting them with a range of activities centred on their needs. They are currently looking for volunteers who can offer a few hours per week (day time, evenings or weekends) to support older people in their own homes. We offer comprehensive training, personal development opportunities, peer support, social events and out of pocket expenses to all our volunteers and ensure that they are part of a proactive team focused on enhancing the quality of life of older people. For further information contact 08000086077.</p> <p><u>S106 agreements</u> –correspondence received from Wychavon District Council giving details of the procedure changes to the s106 agreements. Circulated to members.</p> <p><u>Warwickshire, Coventry and Solihull Green Infrastructure Strategy</u> – circulated to members by email. Consultation commenced on 18th February for a period of 9 weeks. Strategy will be presented at a conference on the 13th March 2013 at South St, Atherstone, Warwickshire CV9 1DE or by access http://askwarks.wordpress.com</p> <p><u>Wychavon District Council</u> – have launched a new scheme called Wychavon switch. It is a bulk energy switching scheme that anyone, regardless of where they live, can sign up for and it has the potential to provide savings on gas and electricity bills. To find out more go to www.wychavon.gov.uk/switch</p> <p><u>Community First</u> – cheaper energy together. For further details www.CheaperEnergyTogether.org</p>
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ABBOTS MORTON PARISH COUNCIL.

	<p>or phone 08008886611.</p> <p><u>Worcestershire County Council</u> has requested support for the Faster Broadband for Worcestershire Project and to offer to help raise awareness of their surveys to the wider community. So far only 18 households have registered an interest. To reach 50% a further 20 households need to register. Information can be obtained by viewing the latest newsletter www.worcestershire.gov.uk/broadband</p> <p><u>Proposed changes following the Examination of the Waste Core Strategy Development Plan Document</u> - the 'Schedule of Proposed Modifications' and the Sustainability Appraisal of the proposed modifications are available at www.warwickshire.gov.uk/wastecorestrategy</p> <p>All comments must be received by 4.30pm on Friday 19th April 2013. Please notify the Clerk if you feel the Council should comment.</p> <p><u>"Design a Plaque" competition</u> – no designs received.</p> <p><u>Road surface</u> – on site meeting held with Chairman, Clerk and Highways Officer to look at the problem of excess chipping stones and work carried out when the road through the village had a top dressing applied. Highways Officer to check inspection record and details of work carried out post dressing.</p>
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201/6	<p>County Cllr, Dist. Cllrs and Police reports:</p> <p><u>County Cllr. Mr. Holt reported:</u></p> <ul style="list-style-type: none"> • Council Tax frozen for the third year. The Government has granted 3.2 million for road repairs and the County Council has added 2 million to this budget. • Since January 2013 6,500 potholes have been repaired. <p><u>Dist. Cllr. Mrs. Steel reported:</u></p> <ul style="list-style-type: none"> • Friday May 10th presentation on Faster Broadband. • Wychavon District Council is in the process of reviewing the planning system. <p><u>Police:</u> no reports of any incidents in Abbots Morton for the past 4 weeks.</p>
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201/7	<p>Reports received from representatives:</p> <p><u>Village Hall Committee</u> – report received:</p> <p>The Committee are grateful for the continued support of the Parish Council and thank you for the grants we received. Although last year we made a healthy profit we are concerned about the falling numbers of people attending events. Last year, aside from the Pantomime it was mainly the Committee and their partners who attended and supported the events as well as running them. As a Committee we are feeling somewhat despondent almost loathe to run events which are not attended. We think falling numbers are because of changing demographics and understand that people have busy lives. We continue to ask residents what events they would like but have had little in the way of feedback. We are hoping to advertise the hall on websites to increase revenue but wanted to alert you to the fact that if we should not have a Pantomime funding would prove difficult may result in a loss. Although we require no action from the Council we are writing to thank you for support and to make you aware of the situation as the holders of the PWLB loan.</p> <p><u>Parish Lengthsman</u> – grips/gullies continue to be maintained.</p> <p><u>Assets</u> – no report.</p>
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201/8	Planning matters:
8.1	Minutes: resolved that the minutes of the Planning meeting held on 31.01.13 were confirmed as a correct record, duly signed by the Chairman.
8.2	No applications received.
8.3	Correspondence received duly noted:

ABBOTS MORTON PARISH COUNCIL.

	a) W/13/00002/PP – The Brambles, Abbots Morton. Permission granted with 4 conditions.
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201/9	Financial matters.
9.1	Resolved to approve the ‘Schedule of Payments’ as listed and accounts to 22.02.13. (Treasurer £3117.24; Business A/C £7591.81.
9.2	Resolved to grant the sum of £250 to the Village Hall Committee towards repairs to the fire doors and the wooden flooring from water ingress.
9.3	The amount of funding available from the New Homes Bonus scheme project money was discussed. The money is to be used to benefit the community.
9.4	An application for the New Homes Bonus Scheme on behalf of the Village Hall Committee was considered. The application was refused as one of the District Cllrs had not been approached by the Committee and the other reason was that the District Cllr. felt that the application did not fulfil the criteria required. The application was for advertising boards but it was felt that the website was not being used to its full potential and no flyers are circulated to advertise events.
9.5	Resolved that Abbots Morton Parish Council is eligible to use the General Power of Competence (Localism Act 2011 sections 1-8) as the number of members elected at the last ordinary elections is equal to or greater than two thirds of the total number of seats on the Council and that the Council has a qualified Clerk, as defined in section 2 of The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 (Statutory Instrument 2012 No. 965).

201/10	Annual Parish Meeting: it was agreed to hold the Annual Parish Meeting prior to the Annual Parish Council meeting on May 16 th 2013 and not to hold as a separate event.
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201/11	Parish Plan: it was agreed that the document required updating as a separate supplement. Cllr. Mr. Humphries to enquire whether a DVD is available of the last document. Request for support from residents will be placed in the next issue of the Residents’ Association Bulletin.
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201/12	Parish Councillors report and items for future agendas: Nil.
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Meeting declared closed at 9.22 pm.
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Correspondence for distribution that does not require decision.

1.	Parish Matters – February 2013.
2.	Clerks & Councils Direct- March 2013.

Signed by the Chairman: Dated: May 16th 2013.

ABBOTS MORTON PARISH COUNCIL.

Minutes of the Planning meeting held on Wednesday 1st May 2013 at 8.01pm in Abbots Morton Village Hall. Meeting No: 202.
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Present:	Cllrs. Mr. Ernest (Chair), Mrs. Ansell, Mr. Smith, Mr. Humphries, Mr. Holt and Mr. Clapton. In attendance: Mrs. N. Holland (Clerk) and 1 parishioner.
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202/1	Apologies: Cllr. Mr. Pemberton (reason accepted by Council).
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202/2	Dispensations: written request received from Cllr. Mr. Humphries. (S33 of the Localism Act 2011). Resolved that a dispensation be granted to Cllr. Mr. Humphries in consideration of matters which relate to minute no: 4.1 for today only as he is the owner of the property in question. The dispensation was granted as it was felt that it was otherwise appropriate. It was resolved that Mr. Humphries could give a brief history of the project and answer any questions the Council may have. He would then leave the meeting whilst the Parish Council discussed the application and therefore would take no part in a vote.
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202/3	Declarations of Interest a) Register of Interests: Cllrs. were reminded of the need to update their register of interests. b) Disclosable Pecuniary Interests – Cllr. Mr. Humphries in minute no: 202/4.1 as he is the owner of the property. c) Any Other Disclosable Interests – nil declared.
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Public Question Time: meeting adjourned at 8.05pm, reconvening at 8.07pm. Notes appended to these minutes.

202/4	Planning Matters
4.1	It was agreed to comment on the following proposal: a) W/13/00785/PP & W/13/00786/LB - Butts Cottage, Abbots Morton, WR7 4NA. Proposal: Renovation, alterations and erection of a single-storey with loft room extension. Comments: The Parish Council supports the proposal. Cllr. Mr. Humphries left the meeting whilst the application was discussed and a vote taken.
4.2	One further application received: a) W/13/ 00705/CU – Morton Spiert Farm, Abbots Morton. WR7 4NA. Proposal: Proposed extension to existing dwelling to create display barn for vintage tractors and 2 storey extension to create sun room and en-suite and change of use of land from agricultural to domestic. Comments: The Parish Council would like to make the following comments regarding this application. As the proposal is large the Council has answered this in three sections. <u>a) Proposed extension to existing dwelling to create display barn for vintage tractors.</u> The Parish Council would recommend refusal for the following reasons: <ul style="list-style-type: none"> •The actual footprint of the proposal is larger than and, therefore dwarfs the main building. •The height of the proposal, its elevated position and the resultant increased size of the dwelling becomes much more dominant in the surrounding landscape which does have a detrimental visual impact on Abbots Morton Conservation area. •The Parish Council is aware that existing buildings are being used to store and maintain agricultural and commercial vehicles. There remains substantial space available which could be easily adapted for the proposal.

ABBOTS MORTON PARISH COUNCIL.

	<p>b) <u>2 storey extension to create a sun room and ensuite.</u> The Parish Council has no comment on the 2 storey extension.</p> <p>c) <u>Change of use of land from agricultural to domestic.</u> The Parish Council would recommend refusal for the following reasons:</p> <ul style="list-style-type: none"> •The Parish Council would ask the Planning Authority to resist this change of status as the siting of the property was chosen by the applicant. • It is noted that although the agricultural tie has been lifted by appeal on the property it remains as a working farm and is the only farmhouse on the site. •The change of use of this land could be deemed as a fragmentation of what is still a working farm. •It was also requested whether the applicant is able to provide any evidence as to why cows or any other animal refuses to graze in this particular area of the field.
4.3	<p>Correspondence related to Planning:</p> <p>a) Wychavon District Council as part of their service improvements, parish and town councils from the 8th April 2013 will receive an automated email notifying of any new planning application received in their area. The email will provide a link to the online information for the planning application. The email will set out the deadline for comments. A helpful suggestion may be to forward the emails Clerks receive on to the parish councillors so they access directly to the documents. A paper copy of the planning application, for the time being, will continue to be sent. However starting from the same date above, paper copies will be dispatched on the same day that the application is registered and not kept to be dispatched on a weekly basis. It is likely that a review on the continuation of paper plans will still take place in 2013. Councils may wish to start to think about their own processes on the basis that this service may cease in due course. Any feedback and any ideas for improving this communication in due course.</p> <p>The Council agreed that the new service to email the Clerk with any new planning application was a good idea. However, they have severe reservations if the distribution of paper plans were to cease. The Council has no internet access available to them in the Village Hall where there hold their meetings. The plans would have to be printed off in A4 format which is totally unacceptable. It was resolved by the Council that they wish to strongly object to this proposal and ask the District Council to resist this course of action. The large scale plans enables the Parish Council to debate and scrutinise the application so that they can be objective in their response.</p>

Meeting declared closed at 8.50pm.

Signed by the Chairman: Dated: May 16th 2013.

Public Question Time – 1 parishioner in attendance.

The joint applicant gave details on the project and the reasons why the work was required.