

Minutes of the Meeting of Belbroughton Parish Council held in the Barton Room at Fairfield Village Hall on Monday 13th May 2013

Present: Cllrs K Green (Chair), I Dalziel, C Hine, A Hood, A Ince, T Jones, J Kitson, A Mabbett, S MacDonald, D Roberts, P Shotton and C Scurrall.

In attendance: Mrs C Limm, Clerk; District Councillor Janice Boswell, and 2 members of the public also attended.

125/13 Election of Chairman

Cllr Green was re-elected to Chair the Council. She signed the declaration of acceptance of office.

126/13 Election of Vice Chairman

Cllr Roberts was re-elected as Vice Chairman of the Council. He signed the declaration of acceptance of office.

127/13 Apologies

Apologies were received and accepted from Cllr Bradley.

128/13 Declarations of Interest

No interests were declared.

129/13 Membership of Committees and appointment of members to outside bodies

The Council noted the Council's scheme of delegation which set out the role of its committees and the arrangements for the delegation of certain decisions.

Appointments to Committees were agreed as follows:

Finance Committee	Planning Committee	Agricultural Holdings Committee
James Bradley	Ian Dalziel	James Bradley
Karen Green	Allan Hood	Karen Green
Carol Hine	Ann Ince	Allan Hood
John Kitson	Trevor Jones	Ann Ince
Alan Mabbett	Chris Scurrall	Trevor Jones
Scott Macdonald	Paul Shotton	John Kitson
Dave Roberts		
Paul Shotton		
Chris Scurrall		

Representatives appointed to other organisations were:

Worcestershire County Association of Local Councils	Karen Green and Chris Scurrall
Fairfield Village Hall Management Committee	Ann Ince
Belbroughton Rec. Committee	Scott MacDonald
Belbroughton United Charities	Paul Shotton
Wildmoor Residents Association	Allan Hood
Bromsgrove Police & Community Engagement Cmttee	Chris Scurrall

130/13 Standing Orders

The Council approved the Standing Orders circulated by the Clerk including minor amendments to reflect the new Code of Conduct.

131/13 Minutes of the meeting on 8th April 2013

The Minutes of the previous meeting were approved.

132/13 Reports

Chairman's report

Cllr Green said that she felt compelled to reflect at the start of her new year as Chairman on a sense of loss.

Councillor Nick Hartill's death was a great loss for the Council and this would be keenly felt.

Cllr Ed Moore, who had not been re-elected at the recent elections, had been a good County Councillor for Belbroughton and his support would be missed.

Finally the Clerk would be leaving at the end of August and would not be easy to replace. The Council would need to consider at its June meeting how to handle the appointment of a new Clerk.

Planning Committee

The Council noted the Minutes of the meeting on 22nd April.

Finance Committee

The Council noted the Minutes of the meeting on 22nd April.

Police HQ

Cllr Scurrall to report on a briefing meeting that he had attended at West Mercia Police HQ Command and Control Centre. Information had also been circulated to the Council.

Clerk's report

- A casual vacancy notice had been posted about the vacancy arising in Belbroughton Ward on Cllr Hartill's death. If an election had not been requested by 29th May the Council could co-opt a new Councillor.
- Worcestershire County Council had responded to the request for improvements to the A491 Stoneybridge footpath- they would inspect and consider the request.
- Audit notices had been posted informing electors of their right to inspect the accounts and/or contact the external auditors.
- The Clerk had discussed the work at 28, Queens Hill, Belbroughton with the District's conservation officer. A full report would be made to the next Planning Committee Meeting.

133/13 Annual Parish Meeting and Council's Annual Report

The Council agreed that the Annual Parish Meeting had gone very well- positive feedback had been received from a number of residents. The format had ensured that it was a parish meeting not just a parish council meeting. The Clerk was asked to request a summary of presentations from the organisations that provided speakers- to be included on the Council's website with the minutes of the meeting.

The Clerk circulated a list of suggested items for inclusion in the Annual Report. A draft of the report would be circulated for consideration at the next meeting. The Council agreed that

the report should be printed by the District Council and circulated to all households in the parish on the same basis as in previous years.

134/13 Wall at Sylvesters Corner, Belbroughton

The Clerk said that the Bromsgrove Conservation Officer had indicated that she was generally content with the outline plans submitted to her subject to checking the drawings in more detail. She was content with a step between the new and remaining part of the wall and thought that a slope between the two would be inappropriate.

The proposals would be on the agenda for the next Council meeting for final agreement. The Clerk was asked to explore whether quotes for the work could be obtained once the application had been submitted.

135/13 Quarries

The Clerk said that the Council had not yet been formally consulted about the Veolia planning application. A response from Veolia to the request for a public meeting was still awaited.

Cllr Hood was appointed as the Council's representative to the Chadwich Quarry liaison group.

136/13 Venues for Council meetings

The Council agreed that it would continue to meet in Belbroughton Recreation Centre and the Barton Room at Fairfield Village Hall for the remainder of the year. The pattern of 2 months in Belbroughton and one in Fairfield would also be continued.

137/13 Councillors' Items

- District Cllr Boswell asked if the Council's planning committee could consider whether the new access drive at the rear of 23-25 High Street, Belbroughton was in line with approved plans.
- Cllr Green suggested a future agenda item to consider planning for the future in the parish and how to use the potential additional income from letting the meeting room.
- Cllr Hood asked for the Council to consider having place name signs for Bell Heath.
- Cllr Kitson suggested that Councillors' contact details should be included on the Council's website. Councillors were content with this.
- Cllr Roberts said that proposals for the development of Belbroughton Village Green should be ready for consideration at the next Council meeting.
- Cllr Scurrill said that he understood that the Boundary Commission's final proposals re District Ward boundaries were imminent. He also asked if any other Councillor would like to be involved in the ongoing consideration of planning issues at Wildmoor Quarry- Cllr Hood volunteered for this.

138/13 Parish Council Meeting Room

The Council resolved to exclude the public and the press for this item because of the confidential nature of the business to be discussed

The Council considered the four expressions of interest received in renting the meeting room. Detailed information had been provided by Alan Knight of Walton and Hipkiss prior to

the start of the meeting. The potential uses were an office, cafe, arts and crafts centre, or museum. The Council considered the pros and cons of each of the proposals including the potential income and any other potential benefits or disadvantages for the parish. The Council agreed to accept the offer from the craft facility which it considered could be an interesting creative asset for Belbroughton. This was subject to agreement on the detailed terms, satisfactory financial enquiries and to the tenant clarifying the planning position and seeking planning permission if necessary. It was agreed that the Finance Committee could consider any urgent issues arising before the next full Council meeting.

The Council noted that the relocation of its notice board would need to be considered in due course.

The meeting closed at 9.25 pm.

Signed.....Chairman