

**MINUTES OF A MEETING OF RUSHWICK PARISH COUNCIL HELD ON
WEDNESDAY 8TH MAY 2013 AT 7.00 PM IN RUSHWICK VILLAGE HALL**

PRESENT: Mr Parker (Chair), Mrs M Rowley, Mrs Bennett, Mrs Haywood, Mrs Wigglesworth, Mr Langbridge and Mr Bufton

1. **Election of Chairman and Declaration of Office of Chairman** - Mr Deakin had expressed an interest to be elected as Chairman. In his absence Mr Parker (reappointed Vice Chairman) acted as Chairman.
2. **Apologies for absence:** Mr A Deakin (Holiday) – accepted.
3. **Declaration of Interests**
 1. Members were reminded to update their register of interests.
 2. Declaration of Disclosable Pecuniary: None
 3. Other Disclosable Interests: None
4. **To consider written requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011):** None requested.
5. **Minutes:** To consider the adoption of The Parish Council Meeting of Wednesday 10th April 2013. Having been previously circulated, these were signed by the Chairman as a true and correct record.
6. **To elect/appoint the following representatives:**
 - Vice Chairman – Mr Parker was reappointed
 - School Representative – Mrs Wigglesworth was reappointed
 - Village Hall Representative – Mrs Rowley was reappointed
 - Playscape Representative – Position Vacant
7. **Members were appointed to the following:-**
 - Staff Committee – Chairman & Vice-Chairman
 - Planning Committee – Mr Deakin, Mr Parker, Mrs Rowley, Mrs Haywood, Mrs Bennett and Mrs Wigglesworth
8. **Progress Reports: Matters arising from previous minutes and review of Action Plan.**
No matters arising. The Action Plan was reviewed and updated.
9. **Parish Lengthsman Scheme:** Clerk to contact Mr Roger Smith concerning this vacancy.
10. **Reports from representatives:**
 - 10.1 Report from Village Hall Committee: Nothing to report
 - 10.2 Report from Playscape: The ROSPA Play Area Safety Inspection Report 2013 had been carried out identifying low risks. The disabled swing is due to be reinstated over the next month. Works to the car park have been successfully completed. Playscape are in the process of arranging a contract with Oldbury Park Tigers Football Club to rent the playing field. This will be discussed on the June agenda.
Mr Bufton tendered his resignation from the Council due to personal commitments as of the end of this meeting. He confirmed both he and Mr Chappell will remain on the Playscape Committee until the contract with Oldbury Park Tigers has been completed and signed.

11. **Finance**

11.1 The payment of accounts as per schedule were authorized including the following additions:

1. Zurich Municipal – Insurance - £1842.14
 2. AR Thomas – Playscape - £300.00
 3. Colette Chappell – Newsletter Production - £200.00
 4. Print & Design – Newsletter- £380.00
- 11.2 The asset register was reviewed and updated
- 11.3 The statement of unaudited accounts was approved.
- 11.4 Sections 1 and 2 of Annual Return were agreed and signed.

12. **Planning:** No planning to discuss and comment upon.

13. **Councillor Vacancy:** No applications have been submitted therefore the position is still available.

14. **The Council voted not to replace the bin located near the cricket club to a dual purpose type due to budget constraints.**

15. To consider offering financial support to Rushwick Pre-School towards the cost of a permanent building. This item was deferred until June.

16. **Correspondence for Information:** Noted as per list.

17. **Councillors reports and items for future agendas:** Concerns over parking and the May Fayre were raised.

Meeting closed at 7.55pm

S Baxter (Clerk)

10th May 2013

