



# Barnt Green Parish Council



## Minutes of the Neighbourhood Plan Committee meeting held at 10.30am on Monday 3 December in the Parish Council office at 80 Hewell Road, Barnt Green

**Present:** Cllrs Alun Davies, Charles Hotham, John Jagger and Susan Whitehand (Chair).

**In attendance:** The Executive Officer, Mike Dunphy (Strategic Planning Manager, Bromsgrove District Council)

### 28/12 Apologies

Doreen Hawkey's apologies for absence were received and accepted.

### 29/12 Declarations of Interest

There were no declarations of interest.

The Parish Council dispensation dated Monday 26 November 2012 applies.

### 30/12 Minutes of the Neighbourhood Plan Committee dated 5 November 2012

The minutes of the meeting dated 5 November 2012 were approved and signed.

No Parishioners attended the meeting
--------------------------------------

### 31/12 Chair's Report

The Chair reported on the following meetings:

- (i) With Angel Shaw (Barnt Green Residents Association) on 13 November to discuss how the BGRA might assist the parish council with 'out of parish' consultations;
- (ii) with Alvechurch Parish Neighbourhood Plan Steering Group on 15 November to keep the both councils informed of progress with their respective Neighbourhood Plans.

The Chair advised that residents in Lickey and Blackwell had been invited, via their Parish Newsletter, to contribute any thoughts they might have about the future development of Barnt Green to the Executive Officer.

The Chair further advised that the Parish Council's website had published Bromsgrove District Council's notice advising that they were consulting, in the



period to 6 January 2013, on the area proposed within the Barnt Green Neighbourhood Plan.

### **32/12 Review of evidence**

The Chair tabled Appendix A summarising the concerns raised at the drop-in consultation on 10 November;

Although it appeared from consultations to date that a small number of issues were emerging, it was agreed that consultations with stakeholder groups within the village ought to be kept as open as possible.

Michael Dunphy commented that the consultation form used by the Council at the drop-in session was entirely fit for purpose as it did not seek to lead those completing it to any specific outcome.

Michael Dunphy advised that when finalising the scope of the Neighbourhood Plan it would be important to ensure that the intended outcomes were deliverable.

### **33/12 Consulting stakeholder groups**

The Chair tabled Appendix B listing the stakeholder groups within the village. Councillors were asked to advise the Chair of any groups felt to be missing from the list.

**It was agreed that:**

- (a) *councillors notify the Chair of 4 or 5 stakeholder groups that they are prepared to contact and consult prior to the end of March 2013;***
- (b) *stakeholder responses be obtained using the same form as in the drop-in session;***
- (c) *flip charts be purchased for use during consultations.***

### **34/12 Correspondence**

12/1201: The Executive Officer was asked to acknowledge receipt of this item of correspondence suggesting land within the parish for possible future development.

### **35/12 Statement of Community Involvement**

Mike Dunphy agreed that the proposed statement (Appendix C) was fit for purpose and recommended its adoption.



## Barnt Green Parish Council



**It was agreed that:**

***(a) the Statement of Community Involvement be adopted;***

***(b) the Committee terms of reference be forwarded to Michael Dunphy for comment.***

### **36/12 Training**

It was agreed that bespoke training from the Campaign to Protect Rural England be sought for late March 2013.

### **37/12 Date of next meeting**

Monday 4 February 2013 at 10.30am in the Parish Council office was agreed.

The Chair thanked Michael Dunphy for attending and for his helpful contribution.

The meeting closed at 12.20pm.

Signed: \_\_\_\_\_  
Susan Whitehand, Chair

Date: 4 February 2013