

Parish Council of Alfrick and Lulsley

Minutes of the Meeting of the Parish Council on 17th September 2013 at 19:30hrs in the Village Hall, Alfrick.

Present:

Cllr Ms L Randall, Chair,

Mrs D Jammal, Mrs C Williams

Messrs: P Brown, A G Cooper, B Fishwick, G Lowe, B Martin, Cllr P Tuthill, (County Councillor), A Warburton (District Councillor), D Lee – candidate for co-option.

G M Brewin (Clerk).

Apologies:

Cllr D Hughes (District Councillor), D Bradley (Parish Tree Warden),

Visitors: Two

Theo Mathews gave a presentation proposing Skate Boarding facilities on the Playing Field asking for the council's support, together with some 27 other petitioners. Cllr Ms L Randall agreed to investigate this further and report at the next meeting.

AGENDA

1.

Members' Apologies for absence

All members were present.

2.

Members' Declarations of Interest

There were no Declarations of Interest in Agenda Items

3.

To fill a vacancy on the council by co-option

The vacancy was caused by the resignation of Cllr P Tebbit on 11th August 2013.

Mr D Lee was co-opted, signed the Declaration of Acceptance of Office and welcomed to the council.

4.

Reports:

P Tuthill (County Cllr.), briefed the council on the current situation at Worcs. County Council particularly the programme of expenditure reduction and also on the discretionary funds he had at his disposal for local projects.

A Warburton (District Cllr.) gave an overview of the current ambiguities in the planning system as a result of gaps in the regulatory framework.

In sending his apology for absence D Hughes (District Cllr.) reported on the progress of the South Worcs. Development Plan and changes to responsibilities for roadside parking enforcement at Malvern Hills District Council.

There were verbal reports from Cllr G Lowe Parish Paths Warden, Cllr B Fishwick, Village Hall representative, and Cllr B Martin, Community Shop representative.

5.

Confirm the minutes of the meeting held on Tuesday 16th July 2013 circulated in advance.

These were agreed as a true record and signed by the Chair.

6.

Financial Matters;

a) Consider a 'Risk Assessment' as circulated in advance.(ref meeting 16/7/13) –

This was agreed and signed by the Chair. See appendix -a

b) Note the External Auditor's report for yr 2012-13 'no comments' - Noted

c) Approve payment - Auditor's Fee £100+vat - £120 - Approved

d) Approve payment - A R Thomas, Spring and Autumn planting War Memorial £286.75+vat - £344.10 - Approved

e) Consider revising the Financial Regulations. Clerk's note circulated in advance.

It was decided that the existing Financial Regulations were in order and did not need revising.

f) Note Delegated Action - Payment L Cotterill Internal Audit, 2012-13 £50+vat - £60.00 (ref 10/7/13 – 9(c) - Noted

7.

Planning and Environmental Matters;

- a) Consider a response to: Appln. 12/01397/HOU, 3 Oak Apple Farmhouse, Lulsley, Outbuilding behind garage.
It was agreed that the council had no objection to the application.
- b) Note clerk's delegated response to: Appln.13/01007/HOU, Finches Nest, Green Street, Lulsley, Double garage, etc
This council supports this application. - Noted
- c) Note clerk's delegated response to: Appln. 13/00988/HOU, The Upper House, Alfrick, Repositioning of boundary.
This council has no objection to this application. - Noted
- d) Review road works at WR6 5EY opposite Bewell House.
Some concerns had been raised about the rather bleak aspect of the new retaining wall.
The clerk was asked to find out whose responsibility this was.

8.

Consider adopting a new scheme of delegation.

It was decided that the existing arrangements were in order and did not need revising.

9.

Community Planning Advisory Group

- a) Appoint a new Chair for the 'Group'
Cllr A Cooper was asked to do this and he suggested that it would be preferable if the 'Group' chose a new chair.
In the interim he would act as convenor until this could be done. This was agreed
Cllr Mrs D Jammal agreed to become the council-designated member filling the current vacancy in the group.
- b) Consider revising the terms of reference for the 'Group'.
The group would be asked to do this at the next meeting.
- c) 'Welcome Pack'- for discussion and completion.
It was agreed that this was a very useful document. The Clerk was asked to include this in the council's information on the 'web' and have it available for all new residents.

10.

Clerk's Report -

- a) Actions from the previous meeting:
All outstanding items had been completed.
He was awaiting a report from the contractor re Jubilee Plantation clearance.
Severn Trent were still working on problems of drainage around Swan Orchard.
He had made a Delegated Payment to Suckley PC for the upgrade to the VAS Radar Speed Meter that had been agreed by the council earlier this year of £125.00. He would add this to the agenda of the next meeting to be noted.
- b) Correspondence Received
Draycott Developments had emailed the latest status of the developments at Chapel Meadow.
- c) Items drawn to the council's attention.
He had the latest Newsletter from NALC – he would review and advise members of matters of interest.

10.

Items for the next meeting.

Chapel Meadow Developments.
Community Planning Advisory Group.
Appointment of Vice Chair.
Skate Boarding facilities

11.

Confirm the date of the next meeting; -

15/10/2013 at 19:30 hrs. in the Village Hall, Alfrick.

The meeting closed at 9:45pm

Minutes confirmed -

Chairman15/10/2013