

## **Hanley Castle Parish Council**

Clerk to the Parish Council: Rebecca Abunassar, 12 Court Road, Strensham, Worcester  
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### **To: All Members of Hanley Castle Parish Council**

You are duly required to attend the Meeting of Hanley Castle Parish Council to be held at 7.00pm on Thursday, 17<sup>th</sup> October 2013 in Hanley Swan Village Hall

### **Agenda**

- 1 Welcome & Apologies** – To Welcome the Head of Hanley Castle High School, Lindsey Cooke & the Chair of Governors, Jeff Robinson
- 2 Declarations of Interest & Dispensation Requests from Councillors**
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d) To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 days prior to a meeting

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, ***must leave the room for the relevant items.***

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

***Closure of the meeting to allow parishioners present to speak on any matters relating to the Parish. This item to be limited at the discretion of the chairman***

- 3 Lindsey Cooke and Jeff Robinson from Hanley Castle High School**
- 4 To Receive the Report of the Local Police Officers** (subject to duties) Crime report for September:
  - 1 Theft Other - Lead taken off school roof.
  - 1 Suspicious Incident - Hanley Road, male seen peering in a house window.
- 5 Minutes:** To consider the approval of the Minutes of the Meeting of the Parish Council held on Thursday, 19<sup>th</sup> September 2013 (copy attached)
- 6 Matters Arising and Progress Reports** for information:

*Min 69c/13: Anne Ballinger gift, to propose ideas for usage of the money gifted to the Parish Council and discuss previous proposals*

*Min 70d/13: Cycle Route, Update on proposals put forward at the meeting with Integrated Transport.*

*Min 138d/13: Laptop purchase, update on options and costs available.*
- 7 Update on Projects Relating to the Section 106 Funding.**
  - a) Cricket Club:** Update on the project if available

- b) Parish Council:** Update on the project post receipt of all quotations, (to be discussed fully under Finance item 14 d).
- c) Youth:** Update on Monster Play and repairs to the Youth Shelter and to discuss the outstanding invoice and whether part payment should be made to Close Brothers (Factoring Company).  
Feedback from the Opening Ceremony

**8 Planning:** a) To Consider the following application referred by MHDC for consultation:

**13/00320/FUL** Change of use and conversion of existing dwelling to holiday let  
Merebrook Farm, Hanley Swan

**13/01257/HOU** Conversion of first floor of garage into granny annex.  
2, Villa Cottages, Gilberts End, Hanley Castle, WR8 0AS

b) To consider under the Scheme of Delegation any Planning Applications received between the publication of this agenda and the Meeting

c) *Details of Decision Notices Received to-date:*

**13/00854/FUL** Change of use of 3 fields to equestrian use. Incorporation of land into domestic curtilage. New equestrian access. Creation of menege for private use. Relocation of open fronted store.  
Four Winds, Gilberts End, Hanley Castle,  
**APPROVED: 30<sup>th</sup> September 2013**

d) *Details of Appeal Notices Received to-date: None received*

e) Details of enforcement action: *None received*

## **9 Highways Matters**

- a) Report & Works for the Lengthsman – VAS Machine update
- b) Update on reported issues – Hedge along Gilberts End, Potholes on Coverfield

## **10 District & County Councillors Reports:** for information

- a. District Cllrs Mike Morgan & Tim Perry
- b. County Cllr Tom Wells

## **11 Report of the:**

- a) Parish Paths Officer** (Colin Rowley including Tickerage Bridge)
- b) Pond Wardens** (Neil & Gigi Verlander)
- c) Playing Field Warden** (Graham Holmes)

## **12 Environmental Matters**

- a) *Report of the Environmental Working Group*
- b) *Update on the Verge project*
- c) *Tree Warden & Oak Tree inspection – Wade Muddleton’s email regarding appointment of a Tree Warden to the Parish.*

## **13 Correspondence**

- a) **Merebrook Pond** – To discuss previously circulated email with photos
- b) **South Worcestershire Councils** – To discuss the Community Infrastructure Levy Preliminary Draft Charging Schedule (proposal circulated prior to the meeting)

## **14 Finance:**

- a) To consider and **APPROVE** any payments notified in writing prior to

the meeting.

b) To receive notification of receipts received.

c) To receive and approve 2<sup>nd</sup> quarter finance report (circulated ahead of the meeting)

d) To consider playground quotations and agree amount of funding to be provided by the Parish Council

**15 Topics raised by Councillors, Committees, Clerk & Parishioners:**

a) Joint Neighbourhood Planning Meeting – Feed back from Cllr Atkinson on first meeting & date of next meeting set on 22<sup>nd</sup> October

**16 Councillors reports and items for future agenda:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

a) *Invitation to Ken Nottage, Chief Executive of The Three Counties Showground to attend the next meeting.*

**17 Date of next meeting:** To confirm the date of the next scheduled meeting as 21<sup>st</sup> November 2013

Signed: *Rebecca Abunassar*

Date: 6<sup>th</sup> October 2013

**The public and press are cordially invited to attend**