

Minutes of Neighbourhood Plan Committee meeting held on 31st October 2013 in the Library

Present: Cllr S Cumella, Cllr T Studer, Cllr M Walker, Cllr D Kirkbright, Cllr B Munt, Mr M O'Brien
plus the Clerk.

- 1. Apologies:** Were received and accepted from Mrs Owen and Cllr Gardner.
- 2. Teme Valley Cluster:** The Chairman welcomed Cllr Brian Munt of Knightwick & Doddenham Parish Council to the meeting.
- 3. Declarations of Interest:** There were none
- 4. Minutes:** The minutes of the meeting held on 11th July were approved and signed accordingly.
- 5. Proposed headings:**
Stuart went through the proposed headings for the plan.
- 6. Gathering of Information:** Discussion took place on the best method of collecting information from the parishes. It was generally agreed to hold an Open Day in Martley Village Hall for this purpose. It was also felt that email contact with parishioners could be useful. Ongoing. Stuart will also contact the volunteers who have said they are prepared to assist.
- 7. Mapping:** Stuart will investigate mapping options available to us.
- 8. External Advice/Finance:** Finance is available and applications need to be submitted in early February.
- 9. Date of next meeting:** It was agreed that the next meeting would be held at the end of the consultation process – date to be agreed.

Meeting closed at 8.45 pm.

J C Dale

Janet Dale
Clerk to Martley Parish Council
1st December 2013