

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council
Held at the Pebworth Village Hall on Monday 3rd February 2014.

Present: Cllrs. John Hyde (Chairman) David Lees, June Haycock, Pam Veal, Albert Jeffrey & David Cranage.

In attendance: John Stedman (Clerk) and one member of the Public.

192. Apologies were accepted from: Cllr Simon Shiers and Cllr Alistair Adams

193. Disclosures of Interests

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
Disclosable Pecuniary Interests None declared.
Other Disclosable Interests – None declared.

Chairman Moved: The meeting be now adjourned for Open Forum.

Open Forum: Questions were asked regarding the extent and final management of the Carla Homes site balancing ponds; the Chairman responded and assumed that they will be regularly maintained by a management company setup by the developers and run residents on the site.

A request from a resident of Honeybourne Road to attend the proposed WDC meeting regarding the Honeybourne road signage was made and the Chairman said the Clerk will make enquires and inform the applicant.

County & District Ward Member Cllr. Alistair Adams's member's written reports are appended to the minutes.

194. Minutes: The Council agreed the wording of the minutes of the January ordinary meeting and the Chairman signed them as a true record.

195. The Clerk's Progress Reports.

- a) The Signed minutes from April 2010 to February 2013 have been deposited to the Worcestershire County Council Archive. The accession number at the Hive is 15595.
- b) A letter of congratulation for his Knighthood was sent to Sir Peter Luff MP and an appreciative response was received.
- c) WDC sent confirmation of receiving the 2014-15 precept demand.

196. Planning decision and other matters

- d) Members considered the WDC consultation on Public and Parish Council Speaking times at Planning Committee meetings and agreed to offer their support to the proposals to keep a bespoke period for Parish Councils.

The following planning items were noted:

- e) W/13/02451/CU: Land opposite, Sims Metals, Long Marston; Proposal: Change of use of gymnasium building to residential 'live-work' units (4 no) together with associated external works. **Granted** with 7 conditions.
- f) W/13/01642/PN Mr & Mrs Waters Proposal: Erection of an agricultural workers dwelling
Location: Baldwins Farm, Dorsington Road; **Granted** with 9 conditions
- g) 13/02516/AB: Mr F Dennis, Crabtree Farm, Dorsington Road, Proposed Portal frame lean-to agricultural storage. **Approved** with 3 conditions

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197. Finance:

- a) Council approved the Payments, Receipts and Balances as in appendix A.
- b) **Donation Request:** Council agreed to a proposal from Cllr David Lees and seconded by Cllr Pam Veal that a £100.00 donation be made to The Volunteer Centre Evesham.

198. Audit Report: The internal auditors report raised points of three policy documents not been reviewed annually, a payment not having vouchers and the Clerk salary back pay remaining unclaimed. The Council noted the points raised and accepted the Clerks resolve of all matters, no further actions required.

199. Pebworth Neighbourhood Development Plan. (NDP)

- a) To receive a committee report from Cllr David Lees on the NDP progress: -
Cllr Lees had made enquires with the WDC planning officers regarding the SWDP review date and received the following response: -

Correct, there will no review. The SWDP examination inspector, in his interim conclusions following the first hearing last autumn, did not support the idea. Furthermore he also determined that the housing supply figure was too low and sent us away to undertake further technical work to support a higher target. This evidence will be published next week (on the SWDP website) and the inspector has reconvened the examination for a week in mid-March. Following this he will give us the higher housing supply late March/early April. The figure will then have to be agreed by the 3 councils.

Although we don't know what the figure will be clearly extra sites will be required – where to be determined – with further consultation over the summer. The inspector will then convene a second hearing later in the year, looking at the allocated sites and policies as he sees fit. Hopefully we will then receive his final report towards end of 2014 and adopt the SWDP around then or early 2015.

The controversy over the SWDP review date was resolved as the 2019-20 dates are abandoned as the review is now underway.

It was reported to the meeting that the press had indicated an increase of 4100 in house number allocations for the SWDP and further investigation would be made to substantiate the press report.

Note: investigations after the meeting found substantial evidence of this on the SWDP website and the report is appended to these minutes as Appendix B below.

- b) The Clerk reported on the data from consultation event of Saturday 25th January when 15 new respondents had completed a further 61 comment sheets. The Chairman handed the Clerk further sheets for analysis and Council agreed the consultation was now closed. The Clerk will conclude the data analysis and issue the completed analysis to the NDP for their meeting on 10th February
- c) It was agreed that the draft Neighbourhood Plan policy statement would be considered in public at the Council meeting on Monday 3rd March. The Parish Council will consider ratifying the draft Neighbourhood Plan policy at the meeting.

200. Honeybourne Road Street Signage:

- a) The Clerk reported that the stakeholders meeting arrangements are now agreed for 10th February at the Civic Centre in Pershore. Cllr's David Lees and John Hyde will attend along with the Clerk. A request for a member of the public to attend will be made to the WDC Solicitor.

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201. **Carla Homes Matters:**

- a. **Exterior Lights:** Members expressed concerns over the intensification and continuousness of the site's night-time floodlighting. It was agreed to enquire with Carla Homes if the lights are temporary and could they be switched off at 11:00 pm to maintain the rurality of the village and conform to Council policy of all streetlight being switched off at 11:00.
- b. **HGV Problems:** Many incidents of verge damage, traffic holdup and general access problems within the village centre have been received. The Clerk is requested to write to Carla Homes requesting that a full reinstatement of all parish-wide verges is carried out along with the damage to the Chapel Road footpath being rectified when the HGV deliveries are completed. Also bring to their attention the regular traffic holdup in Chapel Road and Honeybourne Road also caused by HGV's and site traffic which all seem to arrive in the morning rush hour around 8:00 am.
- c. **Site Flooding:** It was noted that Carla Homes responded very quickly to the request to resolve water runoff from the site onto the highway by clearing the verge ditch thereby diverting the storm water into the drainage system.

202. **Highway Matters:**

- a) New highway matters to be reported. –
 - (a) The field access culvert on Broad Marston Road has not been cleared by the landowner
 - (b) Deep pothole opposite the school on the Tee junction
 - (c) Deep pothole outside Pebworth House not repaired
 - (d) Pothole on Friday Street at the Junction of Long Marston Road
 - (e) The highway drainage pipes in Back Lane are blocked and need jetting
- b) Parking problems in Front Street will be monitored as verge damage is occurring.
- c) Surface water run-off from land adjacent to Mickleton Lane and Broad Marston Road junction causes highway flooding, the Farm Manager will be asked to consider what remedial action can be taken to relieve the problem.

203. **Lengthsman/Handyman**

- a) The Clerk reported on Lengthsman jobs.
 - (a) The gully at the lower end of Back Lane is blocked by silt. – To be attended to when dry enough.
 - (b) The muddy state of the footway adjacent to the cemetery. – done but suffers from traffic intrusion causing the mud to return.
 - (c) Bushes to be cut back on the bend at the top of Back Lane. – To be attended to when time allows.
 - (d) Gullies in Elm Close have blocked discharge pipes. - Check out and no problems found with surface water in Elm Close

204. **BT phone box adoption:**

- a) Council considered the pros and cons of the offer to adopt the Ullington cross roads BT phone kiosk and after full consideration the Council declined the adoption offer.

205. **Public Rights of Way:**

- a. A report was received over a tree blocking a local bridal way but the exact location is currently unknown; further investigation will be made.
- b. The Chairman reported that the footbridge on PROW 541 leading into the woodland of Broad Marston Road is in a poor state but is currently serviceable.

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206. Street Lighting:

- a) **Faulty lights to be reported.** – A streetlight in Broad Marston Road stays on all day and the Chairman will confirm the column number to enable repairs.
- b) **New streetlight:** The Clerk reported that a quotation request for the replacement of three streetlight columns and fittings has been made to E-on and a job number issued, no further information was available for the meeting.
- c) **Temporary lamp wattage reduction;** the Clerk reported that the streetlight engineer informed him that it was not possible to just fit a lower wattage lamp to the streetlights as the control gear would need to be replaced as well. This would be a permanent change at a considerable cost for materials and labour. Members agreed it was not feasible and declined to change any lamps.

207. The Close and Recreation Field:

- a) **Inspection:** The Chairman's report: The regular visual inspection of the play equipment found no safety problems with the equipment or the site.
- d) **The safety surface replacement;** Active Gardens Ltd. have been unable to replace the swing safety surface due to inclement weather but the works are imminent.
- a) **Caravan Club event;** Council considered a request to the use of the Recreational Field for a Caravan Club event in May 2015. The request was agreed with the condition that the field is dry enough for vehicular access without adverse damage and a fee of £6 per night per unit is paid to the Parish Council.

208. Cemetery

- a) The annual **review of the cemetery fees** and conditions was considered and it was agreed to increase all parishioner rates by £5 and to increase all non-parishioner rates by £10, Clerk to inform all concerned.
- b) **War Graves:** The Chairman reported that the commonwealth war graves site meeting had not taken place and he is waiting for a communication.
- c) **Wooden Seats:** The poor state of the three wooden seats in the Cemetery was brought to the attention of the Council and it was agreed to request a quotation and works specification from the Handyman to carry out full restoration works to preserve the seats.
Clerk to action the request

209. Allotments:

- a) The Clerk confirmed a meeting arrangement on 13th February with WDC officers to consider their proposals for the development of the land off Chapel Road and the incorporation of allotments.
- b) Council considered an alternative allotment site on the east end of the Recreational Field, An area measuring some 30 by 100 yards could be utilised for allotments and this areas could accommodate 10 – 15 plots, a water supply is nearby and access could be via the small gate off Broad Marston Road. The suggestion was agreed in principal and to be further investigated as the meeting with WDC officers will be a crucial consideration.
Cost estimates for a bespoke water supply, ditch clearance and soil conditioning will be sought and full consideration of the proposal will be considered at the annual parish meeting in April.

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210. Pebworth in Bloom:

- a) In the absence of Cllr Simon Shiers no report was available.

192. Correspondence for consideration: None available.

193. Correspondence to Note:

- a) Clerks and Councils Direct
b) St Modwen newsletter on Meon Vale; the new name for the Long Marston estate

194. Next Meeting:

- a) It was confirmed the next ordinary meeting of the Council is scheduled for the 3rd March at 6.30 pm.
The Clerk was requested to keep the agenda to a minimum as the NDP debate could be prolonged.

There being no further business the Chairman closed the meeting at 9.15 pm.

Chairman _____ Date _____.

APPENDIX A: FINANCE

PAYMENTS TO BE AUTHORISED Feb-14 Meeting

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
DD	Npower	Streetlight Energy	322.09	15.34	306.75
DD	Npower	Streetlight Energy	46.44	7.74	38.70
1437	J Stedman	Clerks salary and expenses	635.41		635.41
1438	John Hyde	Lengthsman work	120.75		120.75
			1,124.69	23.08	1,101.61

Account Transfers

Received from	Description	Amount	Date
	Total	0.00	

All Paid Up Bank Accounts	
DEPOSIT ACCOUNT	37,889.78
CURRENT ACCOUNT	6,658.59
TOTAL FUND BALANCE	44,548.37
Reserve Lighting Fund	3,160.00
Reserve Capital Fund	4,000.00
Neighbourhood Plan Fund	5,976.97
Revenue available	31,411.40

Appendix B

DEVELOPMENT PLAN EXAMINATION SET TO RE-OPEN

4 FEB 2014 BY [AA](#)

The Inspector who is carrying out an Examination of the South Worcestershire Development Plan (SWDP) has announced that new hearings will take place next month, after the three councils preparing the plan submitted new evidence.

The Inspector, Roger Clews, will hold the hearings on March 13 and 14 to consider new evidence on how many homes will be needed in south Worcestershire by 2030. The three partner councils – Malvern Hills District Council, Worcester City Council and Wychavon District Council – submitted the Plan to the Government last year.

Initial Examination hearings took place in October, after which the Inspector said that the number of homes required “is likely to be substantially higher than the 23,200 figure identified in the submitted Plan.” He also ruled out some of the larger figures proposed by developers, some as high as 36,000. He asked the councils to supply further information, and they have now examined updated estimates on likely economic growth and job creation across South Worcestershire up to 2030.

In their submission to the Inspector, published today at <http://www.swdevelopmentplan.org/examination>, the councils have suggested a revised housing requirement of between 26,700 and 27,300, based on this latest evidence. At the hearings next month, the Inspector will consider if this should be the final housing number that will be included in the completed Plan.

Councillor Judy Pearce, who chairs the South Worcestershire Joint Advisory Panel that leads work on the SWDP, said:

“It is important that we move forward with the Plan and we hope that the Inspector will now be able to determine a housing number for south Worcestershire. He will need to consider carefully that final number in relation to infrastructure and the environment.”

The SWDP will guide south Worcestershire’s economic and housing growth over the next 16 years and, when adopted by the three councils, will form the basis for planning decisions across South Worcestershire. The Inspector has already confirmed that he supports the SWDP’s proposed use of 280 hectares of land in south Worcestershire for employment.

Once this first stage of his Examination is satisfactorily concluded, the Inspector is likely to call a second phase to consider where the new homes and businesses are to be built.

District Councillor report - Pebworth
Month: February 2014

Prepared by Alastair Adams
Honeybourne & Pebworth Ward, Wychavon District Council

I have been waiting for nearly 2 years for an operation on my back (I had sciatica) and last Monday 27 Jan I was called in for a pre-op, and then they decided to operate on Wednesday 29th Jan – no notice! I had a laminectomy and discectomy – 3 hours operation the University Hospital – Coventry & Warwickshire. I now have a 5 inch scar on my back and the hospital recommend I am off work and all duties for at least a month!

I felt at death’s door on Thursday & Friday after the op, but I am feeling a lot better now if weak! I am planning on looking at my emails on a daily basis but may be slower in responding!

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Planning

1. **W/13/00132/OU - 380 new houses next to SIMS re-cycling plant in Pebworth Appeal ref APP/H1840/A/13/2202364** – Awaiting the inspector's report – expected before April/May 2014

Cala Homes – Flood alleviation schemes

I had a meeting with Tom Broster the Cala Homes flood engineer on Friday 10th on site to see all the flood alleviation schemes installed so far. They were fitting the new culvert under the entrance road to the Chapel Rd site whilst I was there. A leaflet showing all the various flood alleviation schemes installed and how they will help Pebworth will be published soon. In the meantime, the key points are:

- Flood water levels on Chapel Road reduced by 230mm from the 2007 flood levels on a like for like storm.
- New attenuation ponds to accommodate 1,089,000 litres of water from the development site.
- New flood alleviation pond to provide additional storage of 150,000 litres of water from existing drainage network.
- Flood compensation scheme to provide additional storage of 410,000 litres of water.
- Peak surface Water run off from the development sites reduced from 44.9 litres per second to 10 l/s.
- Existing ditch courses re-graded to improve volume and flow of water and maintained in perpetuity.
- Permeable paving on driveways to capture rainwater, providing treatment and storage of water at source.
- £5,000 contribution for flood mitigation measures to the existing drainage network.

I have suggested to Tom that the best use of the £5000 is to pay it to the Parish Council and ring-fence the money so it is only be used for annual flood maintenance/alleviation work for the village. For example, this could be used to ensure the regular dredging of the main brook past the village hall and past the playground and through the main culvert under Friday Street. I will raise the subject at the next Parish Council meeting for discussion.

End of District Councillor report

County Councillor Report- Pebworth **Month: December 2013**

Prepared by Alastair Adams
Littletons Division, Worcestershire County Council

Issues - Points Raised with updates:

1. **Pavement in Elm Close needs tarmac repairs** –chased up with Ian Bamforth – Head of Highways. Awaiting news
2. **A warning sign "Beware horse riders" in Middlesex** - awaiting to be installed
3. **Green Lane** A revised action plan has been agreed as attached. Work will hopefully start in Feb after site meeting
4. **Dates confirmed for the surface dressing of the roads repaired last year** – most being done in April 2014

County Council News:

1. The main news from County Hall is the setting of the budget for 2014/15 which will be agreed at the next council meeting on 13 February. The budget proposal is for 2014/15 is £334million and savings of £25m/year for the next 4 years

Councillor's Divisional Fund

In addition to the good causes already authorised, the following have been submitted this month :

1. Offenhams Cricket Club for new bowling mats

End of report