

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council
Held at the Pebworth Village Hall on Monday 3rd March 2014.

Present: Cllrs. David Lees, June Haycock, Pam Veal, Albert Jeffrey. & Simon Shiers
In attendance: John Stedman (Clerk) and seven members of the Public.

214. In the absence of the Chairman and Vice Chairman, Cllr David Lees was nominated and elected unopposed to act as Chairman for the meeting.

215. Apologies were accepted from: Cllr David Cranage, John Hyde & Alistair Adams

216. Disclosures of Interests

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
Disclosable Pecuniary Interests None declared.
Other Disclosable Interests – None declared.

Chairman Moved: The meeting be now adjourned for Open Forum.

Open Forum: Questions were asked regarding the ongoing flood alleviation in Broad Marston; with the absence of Cllr Alistair Adams answers were not readily available.

Yvonne Rose gave a presentation of the Pebworth in Bloom plans for 2014, her report is appended to the minutes. Several requests and proposals arose from the report and Yvonne will add these to a priority list for consideration at the April council meeting. Some of the matters in the plan are already under consideration by the council.

County & District Ward Member Cllr. Alistair Adams's member's written reports are appended to the minutes.

217. Minutes: The Council agreed the wording of the minutes of the February ordinary meeting and the acting Chairman signed them as a true record.

218. The Clerk's Progress Reports.

- a) The field access **culvert on Broad Marston** Road has now been reported to WDC for enforcement action as two requests to the field tenant have failed to reach any resolve.
- b) **Pebworth Discretionary Fund account:** Cllr Pam Veal reported that the four un-cleared cheque payments Numbers 35, 37, 43 & 44 on the Pebworth Discretionary Fund account are being investigated and should be resolved shortly.
- c) **Cala Homes site floodlighting** and parish wide verge damage; the Cala Homes manager Brian Griffin confirmed the floodlighting needs to stay on all night for site security as several large scale thefts had taken place recently. He confirmed all the parish wide verges would be inspected for damage and repaired once the construction works were complete. Members reported that repairs to the pavement in Chapel Road have been undertaken by Cala.
- d) **Surface water run-off from** land adjacent to Mickleton Lane and Broad Marston Road junction – the Chairman had informed the Clerk that he had made a site visit and would investigate the matter further with the adjacent land owner.
- e) **Dead Tree:** The Clerk issued instructions for the urgent removal of a dead tree from The Close because following the recent storms it posed a danger to the public.
- f) **Planning enforcement:** The WDC enforcement officer has been informed of the alleged breach of conditions at Charnwood in Back Lane.
- g) Local Councils Explained shared book was passed to Cllr Pam Veal for her perusal.

Pebworth Parish Council

219. Planning Applications

- a) **W/14/00266/PP** Mr A Budd Location: The Homestead, Back Lane; Proposed Wooden based 3 bay garage, one bay to be open as a car port. Extension of driveway, parking and turning space. The Council has no objection or comment on the application.
- b) **W/14/00141/PP** Mr R Keyte, Greenvale, Pebworth Road, Ullington; Proposed First floor extension over existing garage. Change of use of existing garage into new dining room. The Council has no objection or comment on the application.

220. Planning matters

- a) Consultation notice from Stratford District Council on their Core Strategy Focused consultation, The Council noted the consultation.
- b) Council considered the Stratford District Council consultation on the EIA Scoping Opinion for 550 homes on Meon Vale, Long Marston. The Council noted the consultation.
- c) Letter from Sir Peter Luff regarding the New Homes Bonus government policy. The Council noted the content of the letter and enclosed report. The Clerk was requested to investigate the currently available New Homes Bonus for the parish and what might be available from the Cala Homes development in the near future.

221. Finance:

- a) Council approved the Payments, Receipts and Balances as in appendix A.

222. Honeybourne Road Street Signage

This was considered at minute 237 under confidential matters.

223. Pebworth Neighbourhood Development Plan. (NDP)

- a) Cllr Lees gave a comprehensive committee report on the NDP progress and complications; his report is appended to these minutes.

224. Highway Matters:

- a) New highway matters to be reported. –
 - (a) Very poor road surface at the junction of Front Street and Back Lane
 - (b) Back Lane gully and drainage problems to be reported before the scheduled road re-surfacing starts
 - (c) Pothole at the junction of Friday Street and Long Marston Road
 - (d) The footway surface in Broad Marston Road is breaking up and needs attention.

225. Lengthsman/Handyman

- a) The Clerk reported all outstanding Lengthsman jobs are now completed and no new jobs were currently required.

226. Public Rights of Way: No matters raised

227. Street Lighting:

- a) **Faulty lights to be reported.** – streetlight 20 in Back Lane stays on all night
- b) **New lighting Columns:** Council considered a quotation for the replacement of three streetlights numbers 11, 23 & 33 and other associated works. After consideration of the types of lights offered it was agreed to accept the quotation from E-on and to have the existing type of 50w SON orange lights installed on the three new columns. Clerk to action the works

Pebworth Parish Council

228. The Close and Recreation Field:

- a) **Inspection:** The Chairman's report: The regular visual inspection of the play equipment found no safety problems with the equipment or the site.
- c) **The safety surface replacement;** Active Gardens Ltd. have completed the installation of the new safety surface under the swings and the Council agreed the payment for the contract.
- a) **Fence Replacement:** Council considered costing's for the complete replacement of the dilapidated post and rail fence on the northern boundary of The Close. The Clerk reported on a quotation for the materials only and a further indication of labour costs. As the total estimated costs are affordable in budgetary terms it was agreed a further quote for materials would be sought and two further quotes for labour costs. It was also agreed to inform the neighbouring farmer of the intended works. Clerk to present further quotations to the April meeting
- b) **RoSPA Annual Inspection:** the Clerk reported this is now booked for a March inspection

229. Recreation Field

- a. Consideration of facilities on the new Recreational Field for 11-17 year olds - Cllr Pam Veal proposed that consideration is given to a small BMX track and one or two youth shelters on the Recreational Field. Cllr Pam Veal will investigate other BMX tracks and bring suggested sizes and proposals to the April meeting. Further suggestions for five-A-side football posts will be considered with these facilities possibly funded from New Homes Bonus or Section 106 funds.

230. Cemetery

- a) The Clerk reported on the interment of ashes in the Ernest Smith Grave No 579
- b) **Wooden Seats Restoration:** The Clerk had received a written quotation from the Handyman to carry out full restoration works to preserve the seats. The restoration work was considered to be necessary to preserve the Council's assets and the quotation for this work is reasonable. It was agreed to accept the quotation and have the work carried out when the weather conditions are favourable. Clerk to action the request

231. Allotments:

- a) Member's reported on matters arising from the allotments and Community Land Trust meeting with WDC officers. After full and careful consideration it was agreed not to take up the offer of a Community Land Trust to manage the houses on the Wychavon District Council site off Chapel Road. Being informed that Wychavon District Council intend to continue their proposals and investigations to develop the site, the Parish Council wishes to keep their option open to have community allotments on the site if and when it is developed.
- b) The Clerk tabled cost estimates for soil conditioning, a water tank installation and ditch clearance for the proposed allotments site on the Recreational Field. The total cost estimate of £1,500 were considered affordable to establish such a parish asset. It was agreed to bring the proposals to the Annual Parish Meeting in April to gain a community opinion.

232. Pebworth in Bloom:

- a) Matters arising from Yvonne Rose's presentation of the Pebworth in Bloom plans for 2014 will be considered at the April Parish Council meeting. It was noted that some of the village enhancements in the plan were already under consideration by the Council. A request to place three refurbished wooded troughs between the trees on Chapel Road was agreed and the ownership of the troughs passed to the Parish Council while being maintained by Pebworth in Bloom

Pebworth Parish Council

233. Correspondence for consideration:

- a. Kerry Danesi-Crombie**, Health Visitor/Practice Teacher South Warwickshire NHS Foundation Trust, requested support for better access to health services by the Council supporting the occasional use of the Village Hall for clinics.
Cllr Simon Shires proposed that the Parish Council fully funds the once a month use of the Village Hall for the proposed clinic for a one year trial period, Cllr Pam Veal seconded the proposal and it was agreed unanimously.
- b. Cllr Alistair Adams** asks the Parish Council's views on :
- i. What you see as the top 3 things I have achieved for your Parish?
 1. Gaining potential improvements to local broadband
 2. Help in solving local flooding problems
 3. Dealing with various highway maintenance matters
 - ii. What you think my priorities should be for the next 12 months for your Parish?
 1. Speeding and weight limits
 2. SWDP allocation of housing for Pebworth
 3. Hedge Hog Bus service to Bidford
- c. Letter received by Cllr June Haycock** regarding a sign to stop Lorries turning towards Broad Marston, the clearing of ditches and speeding in the village. Members noted the content and action will be taken where possible on the issues raised. Investigation into a further "Low Bridge" sign will be made to prevent tall vehicles approaching the Holt Railway Bridge and having to reverse out of the area.
- d. David Kincaid**; issue of the PCC's annual report for 2013 was noted and will be tabled at the Annual Parish Meeting

234. Next Meeting:

- a) It was confirmed the next ordinary meeting of the Council is scheduled for the 7th April.
- b) The Annual Parish Meeting is scheduled for 14th April at 7.30 pm in the Village Hall. Cllr Pam Veal has agreed to manage the refreshments for the meeting.

235. Exclusion of the Public from the Meeting. To agree the following resolution: -

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw

Council agreed the resolution for confidentially in the following item and it was further agreed that Mr Roger Davis could remain at the meeting as he had attended the mediation meeting with District Council Officers and has been an advocate to the councils evidence.

236. Confidential item: Honeybourne Road Signage.

Following a mediation meeting at the Wychavon District Council offices the Parish Council considered the three options offered by Mr Lewis who is the legal advisor for the objectors, Mr and Mrs Cotgrave and others, who are legally challenging the Parish Council's proposed street naming of Honeybourne Road.

The Clerk offered guidance from the District Council Solicitor and based on this guidance the Council agreed to consider a withdrawal of the Parish Council's proposal requesting the street be named Honeybourne Road and not Stratford Road. The Clerk will confer with the District Council Solicitor over the Council's proposals to withdraw.

Pebworth Parish Council

There being no further business the Chairman closed the meeting at 10:05 pm.

Chairman _____ Date _____.

APPENDIX A: FINANCE

PAYMENTS TO BE AUTHORISED

Apr-14 Meeting

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1428	Active Gardens Ltd	New Safety surface for swings	2730.00	455.00	2275.00
1439	The Volunteer Centre Evesham.	Donation	100.00		100.00
1440	Mrs P Veal	PNDP event catering	10.00		10.00
1441	P D Long	Streetlight Maintenance	55.20	9.20	46.00
1441	P D Long	Streetlight Maintenance	55.20	9.20	46.00
1441	P D Long	Streetlight Maintenance	118.80	19.80	99.00
1442	David Lees	Travel and Parking Expenses	27.60		27.60
1443	J Stedman	PNDP administration Expenses	414.08		414.08
1444	David Cranage	Travel and Parking Expenses	14.00		14.00
1445	J Stedman	Clerks salary and expenses	647.41		647.41
1446	John Hyde	Lengthsman work	113.38		113.38
1446	John Hyde	Tree works The Close	15.63		15.63
1447	John Hyde	Travel and Parking Expenses	27.60		27.60
			4,328.90	493.20	3,835.70

Account Transfers

Received from	Description	Amount	Date
	Total	0.00	

All Paid Up Bank Accounts	
DEPOSIT ACCOUNT	37,892.27
CURRENT ACCOUNT	5,877.33
TOTAL FUND BALANCE	43,769.60
Reserve Lighting Fund	3,160.00
Reserve Capital Fund	4,000.00
Neighbourhood Plan Fund	5,359.96
Revenue available	31,249.64

Pebworth Parish Council

Neighbourhood Plan Report by Cllr David Lees

PNDP March 2014 Parish Council

SWDP Base line had been 20 - 25 houses in Pebworth
500 houses at St Modwen under Stratford District Council
189 houses in Honeybourne

NDP proposal for 12 additional houses in Pebworth was to meet specific needs and act as a buffer against further development

What we know: -

SWDP rejected, need for a further 4000+ houses mainly in WDC and MH DC as Worcester has no land, exact housing numbers will be known in March. WDC will then consult with land owners and identify additional sites. We do not know how many will be in Pebworth

Codex development of 380 houses in the Parish at the appeal stage expect outcome in May

WDC intend to develop the Chapel road site, at least 12 housing units can be located on the site either as part of revised SWDP or as an exception site. NB this could also give road access into Bank Farm site

St Modwen planning for a further 500 houses and Stratford District Council considering Long Marston Airfield for 3500 Houses

PNDP options

The NDP strategy of taking control of housing development numbers in Pebworth cannot be realised. WDC and landowners will now determine the number of housing allocations before a NDP can be ratified. There is potential for the number of houses to be in excess of the 12 houses proposed in the PNDP.

- i) Continue to develop a NDP based on the 12 houses proposed, this does have support in the Parish but would now be in addition to any further increase in the revised SWDP housing numbers
- ii) Remove any reference to housing numbers on the NDP and develop a NDP based on criteria based policies; this could include open spaces, building materials, occupancy rules etc, but would have no influence on housing numbers or types of houses as this will already be determined in the SWDP.
- iii) Halt further development of a NDP until the Codex appeal and SWDP revised submission is published, evaluate and determine if it is appropriate to develop a NDP.
- iv) Decide to abandon developing a NDP

Pebworth Parish Council

District Councillor report - Pebworth

Month: March 2014

**Prepared by Alastair Adams
Honeybourne & Pebworth Ward, Wychavon District Council**

Thank you to all those that wished me a swift recovery – I am now back on my feet and soon will be able to drive again

I am reviewing the last 12 months and am interested in the Council's views on the following questions:-

It is nearly 12 months since I started on my journey to become your County Councillor, and I asked your Parish Council's the following questions :

1. What you see as the top 3 things I have achieved for your Parish?
2. What you think my priorities should be for the next 12 months for your Parish ?

Their answers are:

Question 1

- a. Gaining potential improvements to local broadband
- b. Help in solving local flooding problems
- c. Dealing with various highway maintenance matters

Question 2

- a. Speeding and weight limits
- b. SWDP allocation of housing for Pebworth
- c. Hedge Hog Bus service to Bidford

I will endeavor to work on these priorities

Planning

1. **W/13/00132/OU - 380 new houses next to SIMS re-cycling plant in Pebworth Appeal ref APP/H1840/A/13/2202364** – Awaiting the inspector's report – expected before April/May 2014
2. **Stratford District Councils public consultation for 3500 new houses on the Long Marston Airfield.**
Another battle! If you do not want a town built within 4 miles of Pebworth, you need to join the campaign to fight these proposals – see <http://epetitions.direct.gov.uk/petitions/62554> BARD who helped fight the Eco Town 4 years ago, has agreed to help again and is printing posters to fight this. If you want a poster, please contact me adams.pebworth@gmail.com

Cala Homes – Flood alleviation schemes

A leaflet showing all the various flood alleviation schemes installed and how they will help Pebworth has been produced and will be published soon. In the meantime, the key points are:

- Flood water levels on Chapel Road reduced by 230mm from the 2007 flood levels on a like for like storm.
- New attenuation ponds to accommodate 1,089,000 litres of water from the development site.
- New flood alleviation pond to provide additional storage of 150,000 litres of water from existing drainage network.
- Flood compensation scheme to provide additional storage of 410,000 litres of water.
- Peak surface Water run off from the development sites reduced from 44.9 litres per second to 10 l/s.
- Existing ditch courses re-graded to improve volume and flow of water and maintained in perpetuity.

Pebworth Parish Council

- Permeable paving on driveways to capture rainwater, providing treatment and storage of water at source.
- £5,000 contribution for flood mitigation measures to the existing drainage network.

I have suggested that the best use of the £5000 is to pay it to the Parish Council and ring-fence the money so it is only be used for annual flood maintenance/alleviation work for the village. For example, this could be used to ensure the regular dredging of the main brook past the village hall and past the playground and through the main culvert under Friday Street.

End of District Councillor report

County Councillor Report- Pebworth

Month: March 2013

Prepared by Alastair Adams

Littletons Division, Worcestershire County Council

Issues - Points Raised with updates:

1. **Pavement in Elm Close needs tarmac repairs** –chased up with Ian Bamforth – Head of Highways. He has promised that this will be repaired
2. **A warning sign "Beware horse riders" in Middlesex** - awaiting to be installed
3. **Green Lane – flood alleviation** Work was postponed following some queries made by Jane Dean – a meeting will take place at the site to confirm everything before work re-commences.
4. **Dates confirmed for the surface dressing of the roads repaired last year** – most being done in April 2014
5. **Pavements damaged by road sweeper** – reported to Highways

County Council News:

1. The appointment of the new Chief Executive of Worcestershire County Council was announced – Clare Marchant who was deputy CEO. She will start in her new role on 1st June
2. Additional funding has been allocated for buses – following the public consultation on the buses, £1.1m has been allocated to help reduce the impact of removing the bus subsidies.

Councillor's Divisional Fund

In addition to the good causes already authorised, the following actions have happened this month :

1. Offenham Cricket Club for new bowling mats – **Approved**
2. Offenham Maypole – painting – grant request submitted
3. Pebworth Village Hall – I have received a request for help with the speaker system
4. Honeybourne Cubs & Scouts – I have received a request for help with their marquee

End of report

Pebworth Parish Council

Pebworth in Bloom update report

Dear Parish Councillor,

Many thanks for receiving and considering the Pebworth in Bloom update report at the Council meeting held on the 3rd March.

As you are aware a Britain in Bloom judge visited Pebworth in October last year and undertook a tour of the village with members of the Pebworth in Bloom group in order to give advice on how to address those issues which are hindering our ambitions to achieve a Gold Award in the national Britain in Bloom campaign.

Whilst they recognised the tremendous amount of volunteer project work which has been undertaken by village residents (with very active support from the Parish Council) their advice proffered was in the spirit of enhancing the overall appearance and general ambience of the village and to address those particularly difficult areas which are detracting from our local campaign.

Having reported the judge's feedback to the Parish Council the Council have requested the points in writing and determined in priority order by the Pebworth in Bloom group for consideration of possible remedial work/suggested actions by the Council at it's next meeting in April.

Please see below the issues raised in priority order and also three additional requests/suggestions which we would be grateful if the Parish Council would consider.

Points raised by Britain in Bloom judges;

- 1) The poor state of street furniture eg street signs (in particular the Elm Close and Friday St sign and other missing street signs) and also some the Public Footpath signs (in particular the sign on the side of the close by the bungalows).
- 2) The fence on the side of the close bordering on the Rainbow's farm which is in a very poor state of repair. However we now understand that the Council have requested quotes in order to address this work.
- 3) The removal and replacement of two dead trees on and near the Close. We informed that the dead tree alongside the Rainbow's field has subsequently been removed but the broken Chestnut Tree outside the village hall gates, near the notice board needs replacing (or just removing) as it will never regenerate to match the tree on the other side of the path.
- 4) The very poor state of verges throughout the village but particularly in Front Street where the verge is in danger of disappearing all together in certain parts. We understand that the Council have had discussions with Cala Homes who have undertaken to restore all the verges when building work has been completed. Can we please request that, if possible, the verges are reinstated prior to the Britain in Bloom judging day which will be w/c 9th July. We would also appreciate it if we could be represented on the tour of the village which Cala have agreed to undertake with members of the Parish Council to agree the remedial work which needs to take place.
- 5) The graffiti on the Youth Shelter needs to be removed. Pebworth in Bloom members will volunteer to undertake this work.
- 6) Removal of the epicormic growth from the trees on the close, the churchyard and other public places. Pebworth in Bloom members will volunteer to undertake this work.

Additional requests for consideration by the Parish Council;

Pebworth Parish Council

1) Following a request by Pebworth in Bloom, Cala Homes have donated three large wooden troughs for use in the village. We would like permission to place them on the Close in between the trees bordering Chapel Road (where the daffodils are planted). Pebworth in Bloom will take responsibility for the planting and upkeep of these troughs which would provide all year round colour in a very key area of the village.

2) We would like to commemorate World War 1 by planting a 'Peace Tree', preferably in the corner of the recreation field opposite the pub at the T junction. This would be protected by an iron railing surround, sourced and bought by Pebworth in Bloom and will be named with a small plaque. In addition a number of bulbs will be planted to recognise and mark the number of young men of the parish who were killed in both world wars. The tree planting will form the centrepiece of a major village event, probably on or near November 11th to which all residents will be invited.

3) Litter in and around the village is a growing problem and is a hazard particularly with the recent increasing rainfall as many of our roadside ditches and culverts are becoming blocked with bags of abandoned rubbish, plastic bottles etc. We would wish to combine with neighbouring Parishes and WIs (Littleton, Long Marston, Mickleton, Dorsington, Honeybourne) on a day in March 2015 to undertake 'a grand litter pickup' whereby we clear to our parish boundaries and they clear to theirs in order to remove as much roadside rubbish as possible. If they agreed we would also ask them to contact their other neighbouring parishes to spread the initiative as far as possible. We have been told by Councillor Adams that the District Council would actively support this approach. We would like our Parish Council to send the letter setting out this idea and seeking as much buy in as possible from the neighbouring parishes (we would be happy to draft the letter) and Pebworth WI would probably enlist the support of the neighbouring WIs where they exist.

Pebworth In Bloom. March 2014