



Bournheath Parish Council

Parish Council Meeting
Tuesday 25th February 2014, 7.30pm

Committee Room, Bournheath Village Community Centre
Claypit Lane, Bournheath

Present Councillors Karen May (Chairman), Stuart Hall (Vice-chairman), Keith Drew
Hazel Feeney, Brian Lodge, Carolyn Marshall, Steve Westwood

In attendance District Councillor Brian Lewis
Clerk: Gill Lungley

14/02/01 Apologies None.

14/02/02 Declarations of interest

ODI: Cllr B Lodge knows one of the contractors who has tendered for the Lengthsman's contract.

14/02/03 Dispensations

None requested.

14/02/04 Public Participation / Question Time

Not required.

14/02/05 County Councillor and District Councillor Report

County Councillor Sheila Blagg had sent her apologies for non-attendance and had provided a written report which had been circulated to all prior to the meeting.

District Councillor Brian Lewis explained that he is now an Independent member of the District Council. His recent district council business matters included:

- Question asked on 05/02/2014 of S151 officer regarding the financial business case for moving from Burcot Lane offices to the Parkside School site, Stourbridge Road; no answer to date. The question is to be considered by the Overview and Scrutiny committee rather than full council.
- The unpleasant smell in Fairfield in region of Post Office is believed to emanate from Veolia.
- There have been several traffic accidents in Sandy Lane.
- Coun Lewis asked if the village hall management committee have made any progress regarding lease negotiations with BDC.
- It has been suggested that the future of Romsley Parish Council may be subject to a public referendum.
- Photographs of Bournheath quarry have been forwarded to BDC Director of Planning Services with questions about activities there, but to date Coun Lewis has had no response.

14/02/06 Other Reports

1) Parish Path Warden (PPW)

June Maw sent apologies for non-attendance and a report dated 23/02/2014, as follows:

- BN 511c: new post and chevron sign installed at the junction with Fairfield Road; three new posts and waymarks installed at Badgers Bank to make right of way clear.

- BN532c: County Council have confirmed that the footpath has not been officially diverted (ie it should run diagonally NW/SE across the field between the motorway and Wildmoor Lane. However, as previously reported it has been diverted (with waymarks) along the S boundary of the field. I have suggested that an officer visits. Awaiting reply.
- Other paths in good condition, no fallen trees/branches - just the same mud as everywhere! I am waiting for new waymarks to be delivered to replace damaged/misleading marks.

Report approved and a note of appreciation to be sent.

2) Neighbourhood Watch (NW)

There had been a break-in, items stolen and resident abused (Stourbridge Road, Fairfield)

There had been intruders into a garden in Wildmoor.

Members expressed concerns about lack of CCTV in the area.

14/02/07 Approval of Previous Minutes

The minutes of the parish council meeting held 29/01/2014 were approved and signed.

14/02/08 Chairman's Report – Cllr K May

- During the laying of a new gas main along Fairfield Road, the contractors had accidentally cut into water and gas pipes which resulted in the County Council's insistence on a full road closure and better project management.
- KM had met with Cllr Marshall and the Clerk to review the Parish Council's book-keeping.
- A resident of Parish Hill had asked for the Lengthsman to check on the ditch on the side of Parish Hill. Cllr S Hall offered to review.
- KM had received no further information relating to the M5 vibrations experienced by residents of Wildmoor Lane following the recent installation of central barrier. It was suggested that DEFRA or Environmental Services may be able to assist.
- KM had attended meetings of Romsley Parish Council and Clent Parish Council.
- BDC Environment Services officer had telephoned KM to advise that litter bins are being replaced; however there are concerns that old bins are being removed and not replaced, such as the one from Tuppenny Cake.
- It was stated that this year marks the Parish Council's 20th anniversary.

14/02/09 Progress reports from the Clerk:

- Lengthsman – has been asked to re-site the VAS to Tuppenny Cake island and to repair the lorry damage at the tip of Tuppenny Cake island. Cllr Hall will review to see if more topsoil is required.
The grit bin at Fairfield Road/Dodford Road has been reported to WCC Highways as requiring more grit.
Members commented that the grit-bin lids keep being blown off / bins are tipped over such as in Parish Hill. Cllr Hall will review.
- Community History talk 7/3/14; posters have been put on to the parish notice boards and 150 flyers have been printed. Mr Bott had thanked the Parish Council for its support on this occasion and for payment of the hall hire.

Correspondence received, including

- Replacement of Insp Sharron Cannings (now Chief Inspector) on Safer Neighbourhoods Team
- Damage to Tuppenny Cake traffic island (part-rectified by Lengthsman)
- Request for grit bin to be refilled (corner of Fairfield Road with Dodford Road)
- News from BDC relating to use of litter bins for dog-waste
- Offer of free fire safety lessons to vulnerable members of the community (for newsletter)

- NWWM flooding and drainage support information via Fiona McIntosh
- Worcs CALC updates for February
- Parish Online (parish mapping) updates
- BDC Civic Head's invitation to Civic Charity Dinner Dance 11/04/2014
- Invitation to Parish Conference and Information Market Place at County Hall - 30th April 2014
- Bromsgrove Community Safety Secure Homes Scheme
- Post Office (Catshill) consultation on the proposed move to Woodrow Lane, One-Stop.
- WCC Road closure notice (Rocky Lane outside no. 92 from 01/04/2014 for 4 days)
- Update to WorcsCALC Bromsgrove Area Committee meeting on 12/3/14
- BDC Planning Consultation lists
- BDC Standards Committee
- NRSWA weekly county-wide road works notifications.

14/02/10 Wildmoor Report – report from Cllr H Feeney

- There is a lot of litter and rubbish in Wildmoor Lane between Blue Cross and A491. (The Lengthsman would be asked to attend.)
- Mill Lane – there seems to be greater use of this road by larger lorries seeking to access Wildmoor Farm development which is a cause for concerns to residents who now must deal with more traffic on the road. Parish Council members are keen to meet with the development owner.

14/02/11 Bournheath Village Community Centre – report from Cllr K Drew

- The new Notice board is now in place but requires repair to a damaged hinge.
- Plans provided by BDC solicitor showing hall boundaries are anomalous to those held by management committee.
- BVCC fund-raising quiz has been put on hold; there may be another one to raise funds for Parkinson's disease.
- KM advised financial help is available via Shaw Funding.
- Comment was made on the situation concerning the parish council's use of the hall premises and it was suggested that an independent committee should be set up and charged with reviewing the situation regarding the facilities on offer. The management committee is to send out a questionnaire to residents.
- Availability for community use on Saturday mornings was requested.
- Daytime availability is now more flexible following cessation of Nursery.

14/02/12 Planning

1. **There were no planning authority notifications to report.**
2. **Enforcement issues:**
 - a) 51 Fairfield Road: no evidence of a business being run from premises.
 - b) Casa Onofrio Luangelisa, Wildmoor Lane: permission granted 06/06/2013.

14/02/13 To confirm date of Annual Parish Meeting and Annual Parish Council Meeting

It was agreed to meet for the Annual Parish Council Meeting on the same evening as the Annual Parish Meeting which has been booked at Bournheath Village Community Centre for Wednesday 28th May 2014. The Annual PC Meeting would take place after the Annual Parish Meeting which is to start at 7pm.

14/02/14 To award the Lengthsman contract for 2014

Members reviewed the tenders and agreed to review the work of each contractor prior to awarding the contract.

14/02/15 To consider review of Financial Regulations

This item was deferred to the next meeting.

14/02/16 To consider annual Risk Assessment matrix

This item was deferred to the next meeting.

14/02/17 To consider expenditures:

- a) **Purchase of outdoor fitness equipment** –item deferred
- b) **Provision of grant to Bromsgrove Citizens' Advice Bureau**
It was agreed to provide grant funding of £75 to Bromsgrove CAB.
- c) **Purchase of floodsax** to store for use in emergencies –more information to be provided regarding costs and storage.

14/02/18 To progress environmental improvements

Flower boxes – Cllr S Hall is to review planting scheme for this year.

Maps –copies of large maps have been requested for members' use.

Grass cutting – Mr Rudge has confirmed he is able to continue during 2014.

14/02/19 Finance

- a) The appointment and remit of Diane Malley as Independent Internal Auditor **was agreed.**
- b) The internal review of the parish council's accounts by Cllr K May and Cllr C Marshall on 05/02/2014 **was noted.**
- c) Members were updated on the repeal of Local Government Act 1972 s150 (5) (the requirement for 2 signatories to every payment).
- d) Members were advised of the Parish Council's current financial situation.
- e) **Members agreed** to the payments as per schedule circulated at the meeting.

14/02/20 Items for next agenda: to include –

- Review of Finance Regulations
- Parish Council Risk Assessment
- Playground fitness equipment
- Purchase of Floodsax

14/02/21 Date, time and venue of next Parish Council meeting:

Tuesday 25th March 2014, 7.30pm; Committee Room, Bournheath Village Community Centre

This meeting ended at 22:30hrs

Signed..... Date.....
Chairman, Bournheath Parish Council