

# West Malvern Parish Council

## Minutes of the Parish Council Meeting held on Monday 8<sup>th</sup> September 2014 in the Village Hall.

### Present

Cllrs. Mr W Shearer (Chairman), Mr S Allison, Mrs J Burford, Mrs E Harnden, Mrs S Rouse  
Mr A Turner.

### In Attendance

District Cllr. Mr J Roskams, Mr D Sharp (Clerk) and three members of the public.

### 97/14 Apologies

#### **To consider acceptance of apologies for absence from Councillors:**

Cllr. Mr L Unsworth (accepted) also County and District Cllr. Prof. J Raine & Mr C Rouse (Malvern Hills Conservators).

### 98/14 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:** There were none.
- ii. **Notification of changes to the register of interests:** Cllr. Rouse notified the meeting that her partner had change employment and she would amend the register of interests.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting.** There were none.

### 99/14 Reports from other representatives

#### **To receive reports from County and District Councillors, Malvern Hills Conservators, Tree and Footpaths Wardens and other representatives:**

District Cllr. Julian Roskams reported that plans for MHDC and Wychavon DC to share a chief executive were ongoing. The revisions to the SWDP would be considered at a meeting at the Bankhouse Hotel on 30<sup>th</sup> September. The application to redevelop the Lamb Inn had been withdrawn but was expected to be resubmitted shortly.

Finally he asked councillors to consider groups who could utilise his ward budget prior to the end of the financial year.

### 100/14 Minutes

**To consider for adoption the minutes of the last Parish Council meeting:** The minutes of the Parish Council Meeting held on 14<sup>th</sup> July were approved and signed by the Chairman.

### 101/14 Progress Reports and other matters arising from the minutes

The new bollard on the track had been installed.

The old waste bin outside the village hall had been repositioned on the track to the playing fields. Whatley Recordon solicitors were waiting to hear from the Land Registry regarding the first registration of the playing fields title deeds.

### 102/14 Planning

The following applications were considered:

Application No	From	Details
14/00565/HOU	Mr C Hollier Kandersteg, 10 Park Road	Refurbishment of existing house to include the removal of poor quality porch and utility extensions and addition of new lower ground and first floor extensions.
14/00838/FUL	Mrs Bobbin Martin 176 West Malvern Rd	Three bedroomed detached dwelling.
14/00905/HOU	Mr Rob Crawford The Old Vicarage, 230 West Malvern Rd	Glass conservatory with access balcony.
14/01050/HOU	Mr & Mrs Jones The Old Stables, Runnings Park	Erect a single, dual pitch garage.
14/00903/HOU	Mr Martin Frayn Druin, Brockhill Rd	Remove existing flat roof over dining room extension. Build new first floor bedroom with en-suite over.
14/01074/HOU	Ms K Barton 14 Ebrington Rd	Two storey rear extension, single storey side extension and associated works.

It was agreed to recommend all the applications for approval.

### 103/14 Playing Fields

Work on the playing fields to expose an outcrop of rare purple alluvial sandstone (minute 77/14) would take place on 15<sup>th</sup> September.

The Clerk reported that he had reattached securing bolts to the basket swing having been alerted by a resident.

### 104/14 Allotments & Community Woodland

**Progress report on the 'glade' area in the community woodland:** all the ash saplings had been cut and burnt and the contractor had started to flatten the area. Chris Rouse was to rotovate the area and it should be seeded by the end of the month.

An allotment inspection would be carried out within the next month.

### 105/14 Highways & Footpaths

The footway on the southside of Croft Bank had been reported as in poor condition, however it was noted that the section between the Herefordshire and Worcestershire county signs had at long last been resurfaced.

Councillors agreed to meet outside the village hall on Thursday 18<sup>th</sup> September at 6pm to review highways issues.

### 106/14 Finance

**To consider payment of invoices presented:** The following payments were approved

From/Due to	Date	Amount	Details
DA Sharp	22/08	£316.36	Clerk's Fees Jul (£395.36 gross SP25)
J Moore	07/08 02/09	£236.00	Lengthman Fees (Jul/Aug)
SF Creamer	31/07,31/08	£80.00	Bus Shelter Cleaning (Jul/Aug)
Grant Thornton	14/08	£120.00	External Audit
British Gas	16/07	£674.04	Gas Lamp Supply
Sight Design	-	£148.38	Gas Lamp Maintenance (Feb/Mar)
DA Sharp	08/09	£316.16	Clerk's Fees Aug (£395.36 gross SP25)
	<b>Total</b>	<b>£1,890.94</b>	

After these payments are made bank balances will be as follows:

<b>Savings Account B/F</b>	<b>£14,461.35</b>	<b>Community Account B/F</b>	<b>£5,417.48</b>
		WCC Lengthman	£354.00
		September Payments	-£1,890.94
<b>Savings Account C/F</b>	<b>£14,461.35</b>	<b>Community Account C/F</b>	<b>£3,880.54</b>

### 107/14 Correspondence

**To consider the following correspondence previously circulated:**

FROM	* email	SUBJECT
CPRE		Countryside Voice
FROM		Revocation of Limited Waiting West Malvern Road
Grant Thornton		Audit
Whatley Recordon		Land registration
Brian Harper		Gas Lamps
Rooftop		Adelaide House
MHDC		Parish and Town Council Conference 23 October 7pm
Richard Hammond		VE Day/VJ Day Events
MHDC	*	Investment of Reserves
WCC	*	Tour of Britain
WCC	*	Parish Conference 29th October 2014

(i) – The request to hold a series of small music events on the playing fields on the last Sunday of the month from May through September was approved in principle. Clerk to get further information.

### 108/14 Councillors' items for Report

The Clerk was to review the sale of jubilee mugs to Elim and recover any monies due.

### 109/14 Next Meeting

The date of the next Parish Council Meeting was confirmed as Monday 13<sup>th</sup> October 2014 in the Fisher Hall.

There being no further business the meeting closed at 8.45 pm.