

Minutes of the meeting of Belbroughton Parish Council Finance Committee held on 20th April 2015 in the Jubilee Room Belbroughton Recreation Centre.

Present: Councillors J Bradley (Chair), I Dalziel, T Jones, S Pawley, D Roberts, C Scurrrell, and P Shotton.

In attendance: John Farrell (Clerk). No members of the public attended.

154/15 The Committee Chairman Cllr. Bradley expressed the Committee's continued concern at the hospitalisation of Cllr. Karen Green. Members again wished her a speedy and full recovery, and hoped that visiting would be possible shortly.

155/15 Apologies

Apologies were received from Cllrs. K Green, A Mabbett and Dr. R Morgan.

156/15 Declarations of interest. No interests were declared.

157/15 Dispensations. None were requested.

158/15 Minutes of previous meeting

The minutes of the meeting on 16th March 2015 were approved, and the Chairman signed the minute book.

159/15 Bank reconciliation

The bank reconciliation for the Council's operational bank account was noted. Cllr. Jones signed the bank statements and the 'Quickbooks' reconciliation prints. In accordance with the Council Financial Regulations – rotating this role – the Committee Chairman would carry out the reconciliation processes next month.

160/15 Accounts for Payment

The clerk circulated the list of items for payment in March totalling £5,804.31 and detailed the transactions involved. The payments were authorised and Cllrs. Shotton and Scurrrell signed the cheques.

161/15 Investment

The Committee approved a £20,000 one year fixed investment with Nationwide Building Society at a published rate of 1.20% gross. Cllrs. Bradley, Roberts, Jones and Scurrrell would be the signatories. Should the investment not be accepted by the Nationwide then the clerk was asked to place the investment with the United Trust Bank.

Action: The clerk to contact Nationwide and arrange the account opening processes liaising with the four Cllrs. as required.

162/15 Grants

The Committee noted that the Belbroughton Recreation Centre had not supplied invoices to allow the clerk to release the agreed capital grant of £1,150. The Committee were aware of changes on the committee of the Centre leading to delays in some actions and recommended the extension of the availability of the grant into the new financial year.

Action: The clerk and Cllr. Bradley the representative on the Belbroughton Recreation Centre committee would inform the Centre and request that the invoices are available as soon as possible.

163/15 Annual Audit

The clerk advised the Committee that the necessary public notices would be displayed and that the internal audit was set for 24th April. The Annual Return would then be prepared and made ready for consideration at the 18th May Council. That return is then sent to Grant Thornton the external auditor for assessment.

164/15 Maintenance items.

Cllrs were concerned that repairs to verges in Hartle Lane were yet to be carried out by Amey PLC on behalf of Severn Trent.

Action: the clerk was asked to write to the contractors and request that the work was undertaken as previously promised.

Cllr. Bradley confirmed that the Council had previously approved expenditure of £300 on plants and shrubs at Sylvester’s Corner.

Action: Cllrs. Dalziel and Pawley would meet with the parish gardener James Callaghan to arrange the planting.

The meeting closed at 8.30 pm.

Signed.....Chairman