

MINUTES OF THE MEETING OF THE
NORTON-JUXTA-KEMPSEY PARISH COUNCIL HELD ON
THE 26TH MARCH 2015 AT NORTON PARISH HALL, LITTLEWORTH

There were no public question time discussions, although 2 members of the public attended to observe the Parish Council meeting.

- 1. Apologies for Absence:** D. James, M. Reeves, H. Turvey, Mrs S. Way-Vautier. These apologies were accepted and approved.
Attending: K. Fincher (Chair), A. Bennett, C. Dawson, Mrs. D. Hewison, Mrs. C. McGovern, Miss A. Poole, P. Richmond, Cllr. R. Adams (District and County Councillor), Mrs. J. Greenway (Clerk/Responsible Finance Officer).
- 2. Changes to Membership**
Election procedures were outlined with nomination papers available from the Clerk.
- 3. Declarations of Interest**
 - a) Cllr. Fincher reminded members of requirements.
 - b) and c) None. Existing dispensations were noted.
 - d) None.
- 4. Minutes of the Parish Council Meeting held on 25th February 2015**
Approved as proposed by Cllr. Mrs McGovern, seconded by Cllr. Dawson and agreed by all.
- 5. 2015/65 Reports**
 - a) Cllr. R.C. Adams (District & County Councillor)**
Cllr. Adams advised that the shared Wychavon DC/Malvern Hills DC Managing Director has been approved and consideration is being given to how senior management teams may also be shared as part of cost saving initiatives.
 - b) Finance**
 - (i) The current account balance was £102,982.00 on 12th March with the deposit account balance at £15,525.56 on 3rd March. The Clerk advised that the large current account balance is due to the second Eibe invoice cheque (£90,000) being issued but not yet presented for payment. S.137 spend to date for the 2014/15 financial year is £1,600 and within the 2014/15 allowance.
 - (ii) There were no questions relating to the monthly accounts or bank reconciliation to 28th February 2015.
 - c) West Mercia Police**
In the absence of PCSO Julie Pardoe or PCSO Steven Tinkler, the Clerk advised that the lack of recent crime reports is due to low levels of crime within the Parish. The Council remains on the circulation list for any such reports.
- 6. 2015/66 Annual Risk Assessment and Review of Fixed Asset Register**
The annual risk assessment was approved as proposed by Cllr. Mrs Hewison, seconded by Cllr. Richmond and agreed by all. The Fixed Asset Register was approved as proposed by Cllr. Richmond, seconded by Cllr. Bennett and agreed by all.
- 7. 2015/67 Reserve Levels**
The Reserve Policy was reviewed. Continuance of the principle of the existing policy was proposed by Cllr. Mrs McGovern, seconded by Cllr. Dawson and agreed by all. This policy will be reviewed annually and will be updated regarding the level of earmarked reserves for the car park resurfacing project once the accounts for the year ending 31st March 2015 have been produced.

8. 2015/68 Current Planning Applications

a) Cllr. Fincher summarised the following current applications.

Approvals

Maple Cottage, Hatfield Bank Certificate of Lawfulness for part conversion of detached garage to
Ref: W/15/00088/LE granny annex. Parish does not support as outside the development boundary.

Norton Parish Hall, Littleworth 6m high flagpole. Parish supports.
Ref: W/14/02869/PN

EnviroSort, Woodbury Lane, Application to vary conditions 8, 35 and 36 of planning permission
Norton. Worcs CC 14/00050/CM 407669 to incorporate amendments to the internal process plant alongside
changes to the operating and maintenance hours. Parish supports subject to
conditions and neighbours' views.

Refusals - None

Awaiting Decision

Land to the south of the City of Outline planning application, including approval of access
Worcester, Bath Road. (appearance, landscape, layout and scale reserved) for a mixed-use
MHDC Ref: W/13/00656/OUT development with local centre to the south of Worcester.
Welbeck Land

Land north of Taylors Lane, Outline application with all matters reserved except for access, for
South of and part north of A4440 a mixed use development comprising residential development up
Broomhall Way, Worcs. to 255 dwellings, employment (B1) (b and c), B2 and/or B8,
MHDC Ref: W/13/01617 access, footpath, cycleways and highway infrastructure,
St. Modwen Developments pedestrian/cycle bridge over A4440, public open space, landscaping and
associated development and drainage.

Land adjacent to Lobelia Close, Erection of pedestrian/cycle bridge over A4440 Broomhall Way to
Cranesbill Drive, Broomhall facilitate access to a mixed use development comprising of up to
Green and the A4440 to 255 dwellings and employment (B1) (b and c), B2 and/or B8,
Worcester City Ref: P13A0617 on land between Taylors Lane and the A4440 Broomhall Way.
St. Modwen Developments

Middle Battenhall Farm Outline planning application for the construction for up to 200
Worcester City Ref: P13B0632 dwellings, open space, new vehicular junction and access and
Miller Homes associated infrastructure

Woodhall, Pershore Road Alterations and conversion of existing buildings to form 4
Ref: W/14/01515 dwellings.

Land at Broomhall Way Outline planning permission for the erection of up to 103
Worcester City Ref: P14L0266 dwellings with all matters reserved, excluding access. Parish supports subject
to revision of application.

47 Mandalay Drive, Norton First floor extension to side of dwelling house.
Ref: W/15/00261/PP

Internal Consultation

Land to the east and south A full planning application for the development of a new rail station and
of The Crucible Business Park, associated infrastructure. The application comprises of new platforms on
Norton, Worcester the Birmingham – Bristol railway line and one platform on the Cotswold
Ref: Worcs CC 15/000007/REG3 railway line, a new station building, a public right of way footbridge over the
Birmingham – Bristol railway line, car parking, flood attenuation and a new
roundabout on the B4084

Derwent, Hatfield Bank Loft conversion incl. raised roof with front and rear dormers. Single storey
Ref: W/15/00557 rear kitchen extension and front porch.

Other - None

9. 2015/69 South Worcestershire Development Plan (SWDP)

Cllr. Fincher reported that Welbeck application comments have been submitted. It was agreed for Cllr. Fincher to write the response to the current SWDP consultations reiterating previously made points regarding exit roads from the development, details of traffic calming measures, the need for a holistic approach incorporating the Parkway Station proposals, traffic flows (and supporting data) and Traveller sites. It was agreed that the preferred option for Traveller sites is for existing sites to be extended to cover the requirements, rather than for new sites to be created. However, if new sites are a necessity, the DVLA site, which is understood to be currently for sale, was agreed for suggestion as a potential site. The need for further Traveller sites within Wychavon was questioned as previously it had been understood that Wychavon had fulfilled its requirements. The Clerk will submit the response.

10. 2015/70 Land adjacent to St. Peters Garden Centre

Cllr. Fincher/the Clerk advised that the developers are due back on site during w/c 30 March to start the outstanding remedial works. A site/location plan for the 2 new bus shelters has been received and is being reviewed prior to submission to Highways for approval. The developers have contacted Highways about the omission of 'except for access' on the large traffic sign at the end of Regiment Close and have been advised that if specific evidence can be provided to show that this is creating highway problems, then they will review the signage. Whilst Persimmon Homes has provided reimbursement of its share of the 2014 verge grass cutting costs, this is still awaited from Taylor Wimpey following their query about the site compound verge maintenance. No response has been received regarding the 2015 verge cutting. It was agreed for the Clerk to contact the developers to advise that as the growing season is now upon us, the Council will continue with the same maintenance and reimbursement arrangement unless advised to the contrary by a specific date.

11. 2015/71 Worcester Parkway Station

The planning application was considered. It was agreed that Cllr. Fincher would write the response for submission by the Clerk on 1 April latest. The response will give the Council's broad agreement to the proposals but highlight areas of concern relating to Woodbury Lane drainage work requirements, the need for a holistic view to traffic flows including the SWDP proposals, traffic calming measures, the need to improve cycle and pedestrian access along a narrow road, with no pavement and poor visibility. It will also provide the Council's support for a sculpture/piece of art to commemorate the link to the Worcestershire Regiment and soldiers leaving the Parish to serve their Country.

12. 2015/72 EnviroSort

It was noted that the current application has been approved by Worcs CC. Cllr. Adams advised that EnviroSort has been reminded to keep closing the doors and to ensure roads are regularly swept for glass and picked for litter. It was agreed that EnviroSort has been responsive to complaints/feedback. Methods to resolve the noise from dropping of containers continues to be investigated for an effective solution. During a site visit, a bleeping noise was identified from the Bibby site and this is being reviewed by Wychavon Planners, with the aim for this noise to be dampened down as is required on the EnviroSort site. Cllr. Bennett will arrange a visit for members of the Council and asked for those interested to advise when would be convenient. Closure of the plant for internal refurbishment/ installation of new plant was noted from the beginning of May to early June. Cllr. Bennett offered to remain as the Council's representative on the Liaison Group.

13. 2015/73 Severn Trent Water (STW) Sewerage Scheme and Associated Matters

Cllr. Fincher advised that STW remedial work is now complete, other than planting of whips in the hedge on the allotments opposite the Hall. Our Land Agent is preparing a compensation claim for submission to STW to include items such as the Clerk's time and loss of income for the allotments. The ditch to the rear of the allotments has been checked and is clear of works debris. The Clerk will arrange for a new Parish Hall site plan to be produced by the Council's Land Surveyor reflecting the Coppice Cottage boundary as detailed in agenda item 14 below. Once this has been produced, it will be submitted to the Land Registry with the Statutory Declaration from Cllr. Mrs McGovern. Once Land Registration

has been finalised, the STW contact can be completed and funds released to the Council.

14. 2015/74 Parish Hall/Coppice Cottage Boundary

Cllr. Fincher summarised the background to the situation and explained the line of the new fence that will be erected by the owners of Coppice Cottage. The line of the new fence was agreed. The proposed new Parish Hall site plan will provide documentary evidence of the agreed new fence line as the agreed boundary. It was noted that whilst efforts have been made to establish the definitive line of public right of way 553C on the ground, via Worcs CC, this has been difficult to establish to the degree of accuracy required. It was agreed that the owners of Coppice Cottage take the risk regarding the possibility of the line of this public right of way running through the newly enclosed area of land and that they are responsible for all actions and costs if it is found that this land does include the public right of way. The Clerk will write to the owners when the new site plan has been produced.

15. 2015/75 Employment Matters

a) Cllr. Fincher advised that the Grounds Contractor, Groundsman and Litter Picker have been appointed. The Clerk has completed inductions and work has been started. It was noted that the Grounds Contractor, as a self-employed contractor, is responsible for health & safety matters, with confirmation that he has public liability insurance received. The Clerk will contact the handyman, Mr. Pullen, about future work.

b) The Clerk advised the Council's staging date for pensions auto-enrolment is 1 June 2016. It was agreed for the Clerk and Miss Poole to investigate requirements and to draw up an action plan for consideration.

16. 2015/76 Lengthsman Scheme

It was agreed to continue with the Lengthsman Scheme for 2015/16 as proposed by Cllr. Mrs Hewison, seconded by Cllr. Richmond and agreed by all. The Clerk will arrange.

17. 2015/77 VAT Procedures

The Clerk reported that the HMRC clearance for exemption to register for VAT has been drafted and has been forwarded to the NALC financial advisor for review prior to submission. The Clerk will complete the 2014/15 VAT reclaim form as soon as possible after the tax year end, to reclaim the VAT paid on the playground/MUGA project. The Clerk advised that the Church has reimbursed the Council for the gross cost of its proportion of the churchyard mowing and has proposed that, in future, the cost is split by the contractor, with an invoice for the Church's share sent directly to the Church for payment. It was agreed that the Parish Council would continue to instruct the contractor and request an invoice for 50% of the mowing of the original area of the churchyard. The remaining 50% of the cost, plus £40 per cut for the additional area cut, will be invoiced by the contractor directly to the Church. The Clerk will confirm this arrangement with the contractor and the Church. Proposed by Cllr. Richmond, seconded by Cllr. Bennett and agreed by all.

18. 2015/78 Parish Hall Recreation Facilities

Cllr. Dawson and the Clerk provided an update on the play area and MUGA completion, independent safety report, snagging meeting, safety checks process and completion of the alterations to the size of the football pitch. Cosmetic remedial matters relating to the seesaw and roundabout have been highlighted for attention and in view of this, it was agreed not to make the final invoice payment (of £ 10,981.41 plus VAT) until satisfactorily resolved. The extra area of safety surfacing has been installed and payment of £439.74 plus VAT was agreed. The groundsman will be asked to install self closing mechanisms to the 2 single pedestrian gates and a combination padlock to the double access gates from the field. The Clerk will circulate the safety report to Councillors for information. It was agreed for the Clerk to contact Lappset to seek advice for refurbishment of the remaining Semele piece of equipment, including new nets. A call out fee was agreed of up to £200 as proposed by Cllr. Richmond, seconded by Cllr. Bennett and agreed by all. Signage for the play area was considered and Cllr. Dawson agreed to draft wording and investigate design/costs for a 'safety sign' and a commemorative opening plaque.

The play area opening on 15 April was discussed. The Clerk will confirm details with Mrs Dean, Head

Teacher, with a start time of 2pm proposed and around 65 pupils attending. The Clerk will draft a leaflet about the play area/MUGA for circulation at the opening and for use as part of the Annual Parish Meeting information booklet. The Clerk will progress with arrangements for the opening. Norton Charities was thanked for its £1,000 donation towards the cost of the new play area.

The Clerk provided details of an enquiry for use of the new tennis court to provide tennis coaching sessions. Whilst Councillors wished to see the tennis courts well used, it was agreed not to take bookings but to continue with the free, first come first served basis of use, in view of a lack of resources to run a booking system and the VAT implications of charging for hire.

Cllr. Dawson and the Clerk were thanked for their work in progressing this project which has received very positive feedback.

19. 2015/79 Parish Hall Car Park/Playing Fields/Outside Space

Car Park resurfacing: Cllr. Fincher advised that the project will be considered further once the 2014/15 year end accounts have been prepared and the 2014/15 VAT reclaim has been processed/received. The Grounds Contractor is considering options for playing field drainage. In response to the Air Ambulance enquiry, it was agreed not to site a clothing bank at the Parish Hall and no alternative site was suggested.

20. 2015/80 Parish Hall

As landlord representatives and Parish Hall Trustees, Cllr. Fincher and Cllr. Dawson provided an update summarised as follows. The additional cladding work is in progress. Due to the need to start this quickly, the project does not fit with the criteria for a New Homes Bonus application. It was agreed for the Parish Council to apply for the remaining New Homes Bonus (£1,462) for a future Parish Hall project and to continue to make a contribution of £1,462 from its reserves towards the cost of this cladding work, as proposed by Cllr. Richmond and seconded by Cllr. Bennett. This project has reduced Hall reserves significantly. The fire safety inspection work is now complete and the Wadborough Road garage is being secured to enable the Norton Theatre Group to relocate the panto equipment. The external lighting has been replaced and will be adjusted in response to comments relating to alignment of the lights which shine up Wadborough Road. The new entry doors plus a keyless entry system are being considered, as is kitchen refurbishment. A revised electricity bill is awaited from Scottish Power and a meeting is being arranged with Pre-school to discuss the situation. The Trustees are investigating oil tank requirements, replacement of the screening and maintenance work to the bund. The Council agreed to a contribution towards the screening and bund maintenance in principle, with this to be considered further once quotes have been obtained. It was noted that the wedding booking that included a marquee on the playing field has been cancelled. The Clerk will liaise with Cllr. Dawson (as Hall Trustee) to help to facilitate the Hall payroll being set up and operated by Wychavon DC.

21. 2015/81 New Website

Cllr. Fincher advised that the Parish Hall side is developing well and asked for ideas for the Parish Council section to be forwarded to Miss Poole. The existing Council website (hosted by Worcs CC) will provide a useful template for content.

22. 2015/82 Allotments

Cllr. Mrs McGovern/the Clerk advised that they will liaise with the new groundsman to arrange plot splitting, preparation, re-letting and repair/replacement of the damaged pedestrian gate. The Clerk is chasing the plumber for repair of the water leak (following which the leakage claim will be submitted to Severn Trent Water). Renewal of the rodent control 12 month contract at a cost of £285 was proposed by Cllr. Bennett, seconded by Cllr. McGovern and agreed by all.

23. 2015/83 Wadborough Road Garages

The vacant brick built garage has been cleared for use by the Norton Theatre Group (NTG) and the groundsman is securing. The Clerk will write to NTG as a reminder that it is responsible for insuring garage contents. It was noted that the garage door may need future maintenance work. The Clerk provided a report following a site visit with a specialist asbestos removal contractor regarding the single

garage between allotment plots 31 and 32. This was confirmed as part asbestos cement board construction and a visual inspection of the surrounding area revealed 2 sheds on plot 32, also of part asbestos cement board construction. The contractor also observed a small number of fragments of what could be asbestos insulation board in and outside one of the sheds. As a precautionary measure, plot 32 has been closed to access, along with the 2 sheds and single garage. The tenant has been advised. The contractor recommended a site survey to clarify the nature of the problem and to provide recommendations to resolve. The Clerk provided details of 3 quotes obtained for a site survey and soil/debris analysis. As proposed by Cllr. Bennett, seconded by Cllr. Richmond and agreed by all, the Clerk will instruct Worcester Scientific Services (part of Worcs CC) to carry out a site survey at a cost of £255 plus VAT and £20 plus VAT per sample taken for analysis (5 samples envisaged). It was highlighted that there may be an old well to the rear of the brick built garages; the Clerk will advise the surveyor.

24. 2015/84 Public Rights of Way (PRoW)

The Clerk reported on an enquiry received relating to the boundary of 1 Jubilee Row along the public right of way. It was agreed for the Clerk to advise the residents that their deeds are likely to be the best method of identifying the boundary line. If the residents can supply the Council with a copy of the plan in their deeds, along with any boundary description, then representatives of the Council could meet up to review the situation.

25. 2015/85 Dog Fouling Problems

The Clerk provided an update on costs to install and empty dog bins. Cllr. Adams reported on feedback received following his newsletter report and advised that Wychavon are keen to assist. Proposed locations for new and replacement bins were considered, providing a spread across the Parish and assisting in problem areas, whilst balancing costs. Each new bin will cost c. £450 to install, with weekly emptying and twice yearly cleaning costing c. £77 per bin. If existing bins that are emptied free of charge are replaced, they will continue to be emptied free of charge. Wychavon has confirmed that it has capacity to empty additional bins.

It was agreed to install 3 new bins and 2 replacement bins at a cost of £2,250. The 3 new bins will cost c. £230 pa to empty. The capital cost will be funded from reserves. Locations for the new bins were agreed as: the wide verge towards The Retreat end of Wadborough Road, the Hatfield Lane/Hatfield Bank junction and Salamanca Drive. The Clerk will meet with the Wychavon Officer to review suitable installation sites. The bin at the entrance to the cricket ground (from Vimiera Close) will be replaced, as damaged. The replacement bin that was due to be reinstalled on the Crookbarrow Road grass verge (black & white cottage side) will instead be installed in Regiment Close (as there is already a bin on the opposite side of Crookbarrow Road). Proposed by Cllr. Mrs Hewison, seconded by Cllr. Bennett and agreed by all. Cllr. Adams will provide a £1,000 contribution towards the capital cost of the bins and will arrange for 1,000 leaflets to be provided for circulation with the next newsletter and 20 laminated posters for display in problem areas. Cllr. Adams was thanked for his support and contribution.

26. 2015/86 Worcester Norton Sports Club (WNSC)

The Clerk advised that it is understood that plans to extend the top pitch are evolving and the necessary permissions to progress this will be sought as required.

27. 2015/87 Croquet Club

No further news.

28. 2015/88 Community Games Event (21st June) and Fun Run (12th or 19th July)

The Clerk provided an update from Norton Community Trust regarding the medals and trophies for these events. The medals will include the Council name. It was previously agreed for the Council to fund these at a cost up to £700 which is in line with the NCT proposals; progression was proposed by Cllr. Bennett, seconded by Cllr. Richmond and agreed by all. The Clerk will liaise with NCT.

29. 2015/89 Highways Matters

New village signs: See agenda item 30.

Flood alleviation work: Wychavon DC has chased Network Rail regarding watercourse maintenance at Abbots Wood junction, Littleworth. Worcs CC Highways is progressing with survey work to inform flood alleviation work to Woodbury Lane.

Church Lane parking: Parking on the yellow lines and on the pavement by the livery yard was highlighted. It was noted that this is being monitored by the PCSO and incidences should be reported to the Police using 101 to log the problem.

30. 2015/90 World War I Centenary

The Clerk provided a brief update on the WW1 Group activities. It is understood that planning permission isn't required for installation of the proposed information boards on the Church Lane/Crookbarrow Road verge and that land ownership is being clarified, so that consent can be obtained. The WW1 Group is reviewing the Regimental crest/badge shown on the proposed new village name signs. The draft Norton Barracks/Worcestershire Regiment booklet is not yet available; funding will be considered once this has been received for review.

31. 2015/91 Parish Council Newsletter

A volunteer was sought to take over the newsletter from Cllr. Mrs McGovern, who kindly offered to help with the summer edition, with new contact details to be included in that edition. The Clerk and Cllr. Mrs McGovern will review processes and consider new editing/advertising/production possibilities. Review further at the April Parish Council meeting.

32. 2015/92 Parliament in Making Programme (14th June 2015)

Cllr. Fincher will review this initiative and circulate any ideas to members.

33. 2015/93 Finance

a) It was proposed by Cllr. Mrs Hewison, seconded by Cllr. Richmond **and all were in agreement** that the accounts detailed below be approved for payment/confirmation.

Accounts for Confirmation:

Creditor	Detail	Amount £
K. Fincher	Reimbursement of domain name purchase cost and cost one year hosting service by Fasthosts Internet Ltd	92.75
	TOTAL	92.75

Accounts for Payment:

Creditor	Detail	Amount £
R. Pullen	Feb/March 2015 – strimming around play area (3 hours), mileage and pay in lieu of holiday (Gross)	23.20
Mrs J. Greenway	Honorarium March 2015 (Gross)	1,067.48
New Farm Grounds Maintenance	Relocation of goal posts plus survey in new marking of revised pitch (£436 plus VAT)	523.20
Red Kite Pest Control	Annual rodent control contract for allotments (Feb 2015 to Feb 2016)	285.00
A. Weaver	Refund of refundable allotment deposit	30.00
J. Greenway	March expenses	82.61
Duplikate	Spring 2015 newsletter (£220) and leaflets re village names signs (£10)	230.00
	TOTAL	2,241.49
	GRAND TOTAL	2,334.24

34. 2015/94 Correspondence for Information

See Appendix 1 for a list of correspondence received.

35. 2015/95 Clerk's Report on Urgent Decisions since the Last Meeting

As discussed during the meeting.

36. 2015/96 Items for Update to Local M.P.

Nothing to report.

37. 2015/97 Councillors' Reports and Items for Future Agenda

Items for April Parish Council agenda:

- Annual Parish Meeting 5th May 2015 at 7.30pm: The Clerk will progress with invitations, the information booklet and road side signs.

38. 2015/98 Date of Next Meetings

Parish Council Meeting: Thursday 30th April 2015 - Cllr. Richmond gave his apologies in advance of this meeting.

Annual Parish Meeting: Tuesday 5th May 2015

The meeting closed at 11.05pm.

<u>Correspondence Received for 26th March 2015 Parish Council Meeting</u>	
Sender	Subject
BT	Adopt an old red phone box
CALC	Updates on various matters and training, including Neighbourhood Planning workshop 24 th March, End of year accounts training session 16 th April, 'Purdah', Neighbourhood Planning grants, PCs Support Community Bus Route, Acute Hospital Services, WCC Parish Conference, CiLCA changes, Wychavon Area meeting, Local Community Transport Service support, Youth Project, Internal Auditors, funding opportunities, news from NALC, dates for the diary/training, vacancies (to Parish Councillors)
Clerks& Councils Direct	March 2015 magazine
Grant Thornton	Annual Return and external audit papers
Midlands Air Ambulance	Request for installation of clothing bank
Mrs Cutler	Thank you for new play area
NALC	Local Council Review magazine Spring 2015
NJK CE First School	Letter of appreciation for donation towards school swimming lesson transport costs
Oil Buying Club	Free community oil buying club
Open Spaces Society	Spring 2015 newsletter
Pershore High School	Age of Transfer consultation outcome
Peter Luff MP	Retirement letter appreciation
Rural Services Network	Rural News Digests, Rural Opportunities Bulletin, Rural Vulnerability Service
Sir Peter Luff MP	'Parliament in the Making' programme – 'LiberTeas' project and events 14 June 2015
West Mercia Police	<ul style="list-style-type: none"> • Tax Office scam email
Worcs CC	Lengthsman Scheme 2015/16
Worcs CC Highways	Public Notice re one way traffic restriction B4084, Woodbury Lane to Whittington Road service road. Expected for 2 days commencing 18 April
Worcs CC Planning	<ul style="list-style-type: none"> • Notification that EnviroSort planning application 14/00050/CM will be considered at the Planning and Regulatory Committee on 24 March
Wychavon DC	<ul style="list-style-type: none"> • Invitation to Strong Communities event 25 March, 6-8.15pm, Council Chamber, Wychavon DC • Copy correspondence to Network Rail requesting maintenance of watercourse at Abbots Wood Junction, Littleworth • Cancellation of Strong Communities event 25 March
Wychavon DC Planning	<ul style="list-style-type: none"> • Maple Cottage, Hatfield Bank (W/15/00088/LUE) – grant of certificate of lawfulness • Minutes from Planning Committee meeting 5th March • Approval notice: Flag pole at Norton Parish Hall • Agenda for Planning Committee 2nd April