

Honeybourne Parish Council

Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.30 pm in the Village Hall on 13th January 2015

At 7.00 pm, prior to the formal meeting three representatives from Bovis Homes Ltd addressed the meeting and took questions on their pending development; a summary of the debate is appended to the minutes.

The Chairman thanked the three representatives for their attendance and opened the formal meeting at 7.50pm

Present: Cllrs. D. Cowan (Chairman), C. Clear, A. Perry, M Powell, A. Simmons, S. Matthews, P. Brookes, G. Clelland, B. Johnson and A. Attridge,

In Attendance: Mr J. Stedman (Clerk) Ward member Cllr Alistair Adams and three members of the public.

184. Apologies: Apologies were accepted from: Cllr. Trish Probert

185. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary and other Interests: None disclosed.

Register of Interests: The Chairman reminded members of the need to update their register of interests and that the Clerk has copies of all members register of interests if they wish to review them.

186. Cllr Alex Perry confirmed she has lodged her register of interests with the District Council

187. The Chairman adjourned the meeting for open forum

Public Open Forum:

- a. A member of the public informed the meeting of a planning pre-application request lodged with WDC for an extensive leisure facility development within the parish called Profound Decisions. The Clerk advised the councillors that this pre-application is a confidential matter and should not be discussed or commented on by the Council. The meeting was informed that the information was available on a corporate website and can be viewed by anyone.
- b. A member of the public raised concerns over the development of 5 dwellings on land off School Street and the potential of use of the access onto School Street. He was informed that the site access is proposed to go onto the High Street via the Fancutts development and the application for the 5 dwellings is to be decided by appeal.
- c. **Ward Members Report:** Cllr Alistair Adams's report is appended to the minutes.

The Chairman re-convened the meeting at 8:25

188. Minutes:

- a) Council agreed the wording of the minutes of the December ordinary meeting; the Chairman signed them as a true record of the meeting.

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189. Clerk's Report on Matters in Progress:

- a. Funding for the proposal of an Aircraft Museum at Honeybourne Airfield. The Clerk's investigation into offering a support grant confirmed that the Council has no powers to fund a museum unless it is a registered charity. Funding information gained from Entrust has been forwarded to the museum organisers.
- b. Damaged footway on Westbourne; possibly a lorry has driven on it crushing the surface - matter reported to County Highways.
- c. Water leak on Station Road reported to STW and resolved
- d. All new notice boards are now installed and in use. Members requested letters of thanks be sent to HMP long Lartin for the excellent construction work and to the Premier Stores owner for consenting to have a notice board on his premises.

190. Planning Applications –

- a. **W/14/02318/RM: Bovis Homes Limited:** Application seeking reserved matters approval following the grant of outline planning permission W/11/02531/OU. Erection of 62 dwellings and associated infrastructure and open space. Land between Dudley Road and, Station Road. *Under the Clerk's delegated power the Clerk responded with "The Council has no objection or comment on the application".*
The Clerk reported that the application is now granted with 5 condition applied
- b. **Appeal Ref: APP/H1840/W/14/3001072** Appeal by: Mr Roy Grist, Honeybourne site address: land off School Street – The Parish Council's agreed comments had to be sent to the appeal inspector by email on 12th January as the WDC instruction to send comments by the 16th January were in error. The Chairman thanked Cllr Brian Johnson for drafting the comprehensive appeal response which the Council formally approved and which had been sent to meet the deadline.

191. Development Matters:

- a. **Highway speed limits:** Council noted reports from Cllr Alistair Adams regarding the highway speed limits proposed for Weston Road at the Taylor Wimpey site. The 40mph zone will not be implemented but dragon's teeth, gates and bollards will be incorporated into the 30mph zone along with a flashing solar powered SLOW DOWN speed sign. Cllr Alistair Adams considered we have an acceptable traffic management scheme for the Taylor Wimpey development.
- b. **Street Signage:** The Chairman reported that the street signage on the David Wilson Homes site on Station Road is installed in the wrong place. The Clerk will check the details of the agreed street names and report the misplaced signs to the District Council.

192. Honeybourne Neighbourhood Development Plan (NDP)

- a. Council agreed to further investigate the creation of a Neighbourhood Development Plan for Honeybourne. Members agreed that Cllrs Alex Perry lead on this matter and report to the February meeting with proposals to start the process of considering a NDP.

193. Community Matters:

- a. **Commuter parking in Stephenson Way;** Mr. Alan Field, the Station Manager, confirmed the "No Parking" signs for Stephenson Way will be delivered in late January. The abandoned car will be removed by WDC. The footway to the Station has been cleared of vegetation. A managerial contact for Network Rail has not materialised and the Clerk will pursue this with Mr Field.

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- b. **Stephenson Way Road Adoption;** an extensive report from Mr. Garry Brienza the County Council highway office was noted by members and it was concluded that the key to the adoption of the roads and infrastructure was gaining an executive contact with Network Rail who could instigate the transfer of the access road ownership to the County Council. Clerk to pursue this with Network Rail.
- c. **Section 106 arts funding:** It was agreed to propose to the Village Hall committee that the Section 106 arts contribution from village developments is to be used to enhance the new community centre with art related items such as staging, lighting and audio facilities. Cllrs Graham Cleland and Brian Johnson will bring the suggested proposals to the Village Hall committee's attention.
- d. **Notice Board key holders:** Members agreed that Cllr Sylvia Matthews and David Cowan should hold keys for the new notice boards.
- e. **Footway re-surfacing:** Council agreed to the County Highways proposed surface material of Charnwood Conservation kerbs, for the footpath re-surfacing in School Street.
- f. **New Rowan tree:** Council agreed to a request from a resident of The Green to plant a new Rowan tree where the damaged tree was removed from. Members expressed their appreciation to the resident for this public spirited gesture.

194. Finance:

- a. **Payments:** Council approved the Payments, Receipts and Balances as circulated by the Clerk
- b. **Bank reconciliation:** Council approved the third quarterly bank reconciliation, account balances and income and expenditure budgets. The Chairman checked and signed the bank reconciliation as a correct record of the accounts.
- c. **Budget:** Council approved the adoption of the 2015-16 budget expenditure report from the finance group.
- d. **Precept:** Council unanimously agreed a proposal from Cllr Graham Cleland, seconded by Cllr Brian Johnson that the Parish Council's precept demand for the 2015-16 financial year to be £57,000. The Clerk confirmed this equates to an increase on a band D property of 2.03%

195. Cemetery

- a. The Chairman reported the works for first maintenance contract in the cemetery was satisfactorily completed and the second phase contract for digging out the hawthorn hedge roots and removing the redundant footpath was outstanding due to wet condition.

196. Street Lights:

- a. Members to report any lights in need of attention. None at this time.
- b. The Clerk reported that the replacement of streetlights at the Gate Inn cross roads and Green Close contract acceptance was returned on 18th December and the new lights will be installed around 27th February.

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- c. Council considered and agreed acceptance of a quotation of £1439.22 from WPD for the power supply to the streetlight in Stratford Road, on the junction of the cemetery access. Clerk to return the acceptance letter and payment cheque.
It was further agreed that the Clerk to order a new streetlight column and lantern to the same specification and cost as the Gate Inn cross roads, the new streetlight to be installed at the cemetery access before the power supply is installed. Clerk to make the necessary arrangements with E-on and WPD.

197. Allotments:

- a. Council agreed to have the amenity contractor cut the inside of all three allotment boundary hedges with an arm mower at a cost of £145.00. The hedge cutting is a requirement of the tenancy agreement.
- b. The Clerk confirmed the signing of the allotment tenancy agreement from Manor Farm, the executors of Felix Dennis.
- c. Council noted an allotment report from Kevin Gisbourne stating four plot vacancies exist and requests for new tenants were being pursued.

198. Highways:

- a. **New highway matters** to be reported to County Highways.
- i. Drainage problems on Shinehill Lane – the kerb drainage pipe is above the road surface causing standing water
- b. Shinehill Lane drainage matters update – two copy letters from the WDC drainage officer Mrs June Hidden to the neighbouring land owner were noted
- c. Land drainage - L/15/00007/FAS Station Road, Honeybourne (Domestic Wildfowl trust and Silverdale) two copy letters from the WDC drainage officer Mrs June Hidden to the land owners requesting ditch clearance were noted
- d. VAS Data: The Lengthsman's report on the VAS data collection.
- i. Stratford Road 21 days 6193
- e. Community Speed Watch scheme: Members reported that the requested speed monitoring device is in place on Station Road by Silverdale. The data gathered from this will enable an informed decision on the instigation of the Community Speed Watch scheme as Honeybourne is currently 14th in the list of applications for the scheme.

199. Lengthsman and Handyman:

- a. The Clerk reported on actions raised at the last meeting.
- i. Make good a broken bollard on the footway by Village Hall - complete
 - ii. Dig out verge grips in various locations – complete
 - iii. New Notice boards installation - complete
- b. New matters for the Lengthsman or Handyman. –
- i. Attend to the displaced drainage pipe on Shinehill lane

200. The Leys Playing Field:

- a. **Inspection:** The regular weekly visual inspection report was considered to be satisfactory.

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201. Sport & Recreation Field Development

- a. Members noted the comments in the reports from Mr Ken Watkins and the Clerk which confirmed : -
 - i. Preparations are under way to Lodge the phase one development planning application.
 - ii. Water supply application has been made to STW
 - iii. Received the new litter bin from Glasdon – passed to Handyman to install
 - iv. Field boundary hedge cutting and ditch clearance completed.
 - v. Report being prepared to go to Heather Peachy for the release of S106 funds

202. Community Centre

- a. The Clerk reported on correspondence from Taylor Wimpey regarding the land transfer for the new Community Centre. The correspondence was forwarded to the WCC Principal Conveyancer for comments which indicated the Taylor Wimpey proposals were reasonable but could be improved. The Council agreed to delegate the matter to the Clerk after consultation with Cllr Brian Johnson to achieve an acceptable agreement.

203. Existing Village Hall Cllr. Graham Clelland

- a. A request was made to the WCC Principal Conveyancer to investigate the securing of the Village Hall land title on behalf of the Parish Council. – No response has been received to date, the Clerk will pursue the matter
- b. Cllr Graham Clelland confirmed he would put the Council proposals for Sec 106 art funding to the Village Hall committee at their next meeting and report to the Council in February.

204. Matters Raised by Members: None

205. Correspondence Noted: None

206. Meeting Dates:

- a. Members confirmed the next Ordinary Meeting is scheduled for the 10th February at the Village Hall at 7.30.

207. **Exclusion of the Public** from the Meeting. Council agreed the following resolution: -
That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw

208. Council unanimously agreed to the Clerk's Salary review and update in accordance with the 2014 - 2016 national salary pay award.

There being no further business the Chairman closed the meeting at 9.38 pm.

Chairman _____

Date _____

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Summary report of the meeting with representatives from Bovis Homes

The representatives from Bovis Homes were Mr Rob Stroud – Design Manager, Mr Allan Cook – Regional Technical Director and Rachel Capener - Layout Designer.

Rob Stroud confirmed that full planning approval was gained on 8th January for a reduced number of houses (now 62) to be built on this site.

Rob Stroud gave assurances that they would help with the station parking problems and are proposing an overflow car park of 34 spaces on their B1 industrial site. Plans were issued indicating the proposed car park position. Bovis Homes have not managed to contact Network Rail to date but arrangements are underway as they are very supportive of the parking scheme.

Rob Stroud confirmed they intend to start construction work in six weeks' time when the main site access would be built and a section of access road tarmaced to help prevent mud on Station Road. The construction work will take approximately two years to complete.

Bovis intend to have the public open space and attenuation ponds maintained by a private management company but will give consideration to the local Council adoption with a commuted sum arrangement.

The attenuation ponds are designed to restrict a one in one hundred year flood situation plus 20% the ponds will retain a small amount of water in wet weather condition.

The Parish Council requested to be further consulted on the type of play equipment to be installed on the site's play area and the type of surface on the footpaths across the public open space area.

S106 contributions for new Village Hall can be considered as redirected funds and not new funding.

The Parish Council's request for streetlights on the access road requires the agreement of the County Highways department.

Rob Stroud gave an assurance that every effort would be made to control the HGV routing to and from the site and avoiding the weight restricted High Street.

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District Councillor & County Councillor report - Honeybourne

Month: January 2015

Prepared by Alastair Adams

District Councillor, Wychavon District Council

County Councillor, Worcestershire County Council

WISHING YOU ALL A HAPPY 2015

A **GREAT START to 2015** with central government agreeing a £78million 6 year funding to help Worcestershire roads. This will be spent on the maintenance and upkeep of the roads including mending pot-holes and cracks in the roads.

In addition there are a number of major capital investments that central government have agreed in Worcestershire that will enhance the road network around this area including upgrades to the M5/M6 network.

Planning in Warwickshire

Long Marston Airfield – Cala Homes have put in planning application into Stratford District Council for 400 new homes on the Long Marston Airfield. If this goes ahead, then this site will ultimately merge with the old Engineers Site (Now called Meon View) which is already being developed by St Modwen. This has the potential to grow into a town as nearly 2000 houses are already approved or pending approval! – so if you don't want it, make sure your objections are heard – for more details go to the Stratford District Council web site

<http://apps.stratford.gov.uk/eplanning/>

Planning - Wychavon

- 1. Grange Farm – Taylor Wimpy – Traffic Calming** I think we are making progress at last! WCC have agreed to extend the 30mph speed limit by 194metres towards Weston, install red tarmac at entrance to the village, erect new village signs, to have central reservations with illuminated bollards in the middle of the road, and dragon teeth to warn motorists that they are entering a 30mph speed limit.
- 2. Bovis Homes – Station Road** – planning approval was given at the committee on 8th January for a reduced number of houses to be built on this site (reduced from 70 to 66). As part of the detailed planning, the houses were redesigned to incorporate some of the existing village features, and Bovis gave assurances that they would help with the Railway parking issues. Their suggestion at this stage is to look at providing an overflow car park on their site.
- 3. Profound decisions** – this is a new pre-planning application for an events site halfway between Honeybourne & Pebworth so no information yet on the WDC planning website. However, the paperwork seen to date on the internet suggests up to 1500 visitors each event, and up to 40 events per year – To find out more, please google “Profound Decisions” to find their web page and look on YouTube to see the type of fighting games they run.

Highways :

- 1. Ways to stop HGV's using Mickleton Rd as a rat run** - We have agreement that GCC will lead on imposing a weight limit on this road, with the support of Worcestershire CC.
- 2. Overflow from Honeybourne Railway Station** – Bovis Homes have in principle agreed to help provide an overflow carpark on their development and will liaise with Great Western/Network Rail/WDC.
- 3. Buckle Street near Ullington Hall –Grooves in road** – This is now programmed into being re-tarmaced before end of March
- 4. Adoption of Roads in Stephenson Way** - County Highways gave a summary of the problems to date, and what was causing the delay in adoption of these roads. I have asked Sir Peter Luff, MP, to help me in chasing Network Rail to try and get things resolved.

County Council News: Broadband

1. Superfast Broadband continues to be rolled out across Worcestershire with most of the cabinets in the area are now live including Honeybourne. So if you want Superfast Broadband, see <http://www.superfastworcestershire.com/how-to-get-it>

Councillor's Divisional Fund

In addition to the good causes already authorised, the following actions have happened this month :

1. Evesham Sea Cadets – grant for tools to help repair the boats used by the cadets – Approved & paid
2. The old Long Lartin Staff club building – a grant has been requested to help turn it into a community asset – grant submitted
3. Roundabout charity that supplies furniture to low income families – a grant to help fund an apprentice – pending
4. Pebworth Church – help requested with fallen over wall -pending
5. Blackminster School – help requested with brochure to promote school - pending