

# Tutnall & Cobley Parish Council <sup>DRAFT</sup> 11/14 p988

THE MINUTES of an ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL  
held on Monday 13 April 2015 at 7.20 p.m. in the Community Hall, Tardebigge

**Present:** Cllrs M Pengelly, L Denyer, K Tolley, A Wheeler-Vine, P Whittaker and S Cooper.

**In Attendance:** County Cllr K Taylor

1 **APOLOGIES:** Cllr M Ryan: accepted

2 **DECLARATION OF INTEREST:**

- a) Register of Interests: Councillors were reminded of the need to update their register of interests, and
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature, and
- c) To declare any Other Disclosable Interests in items on the agenda and their nature:  
Cllr L Denyer who is Treasurer of the Management Committee of the Community Hall.  
Cllr P Whittaker who is a member of Bromsgrove District Council Planning Committee.

3 **MINUTES:** The Minutes of the meeting held on 10 March 2015 were approved.

Proposed: Cllr Denyer; Seconded: Cllr M Pengelly; All in Agreement.

4 **PROGRESS REPORTS FOR INFORMATION:**

**Clerk:** Report noted.

**Chairman:** Report covered in agenda.

**District Councillor:** Nothing significant to report.

**County Councillor:** A list of roads to be surfaced in 2016 is being drawn up; Members wished to include Grimley and Brockhill Lanes.

The County Cllr was reminded that the surface water issue which causes flooding at Tardebigge Old Wharf still needed to be resolved. A pipe from Wharf Lane which goes underneath the boatyard opening out into the canal was going to be re-laid to discharge directly into the canal.

**Footpath Warden:** Nothing significant to report.

**Tree Warden:** No report.

**Conservation Officer:** No report.

**Community Hall Representative:** Cllr Denyer thanked our County Cllr for funding various works at the Hall - inside painting, carpet cleaning, reed pump repairs, replacement of the fridge freezer and step ladders. Cllr Whittaker, as District Councillor, was also thanked for funding the cisterniser and replacement of broken paving slabs.

**Charities Representative:** No further update.

5 **CORRESPONDENCE:** Items were noted.

6 **PLANNING MATTERS:**

**Applications for Consideration:**

15/0086 Grange Farm, Grange Lane: Construction of an extension to contain an indoor swimming pool.

15/0264 West Meadows, Grange Lane: Resubmission of 14/0834 for proposed rear orangery.

**Resolved** to comment that Members had no objections to either of these applications.

**Approvals:**

15/0078 HMP Prison Brockhill: Change of use of former prison to crane storage yard with repair and office B1/B8 facilities to include demolition and erection of workshop.

15/0078 The Bridges House , London Lane: Alterations and extensions including: a new gabled front entrance; external alterations to the living and dining room; extension and external alterations to the new kitchen/family room; extensions to the swimming pool; reconfiguration of the existing garage; a new double garage; first floor extensions incorporating a new bedroom and master ensuite

**Refusals:** None received.

**Planning Matters:** 14/1031 HMP Hewell Grange: installation of two 6m columns with two CCTV cameras on each. Following an email consultation with Members a 'no objection' submission was lodged.

- 7 **LENGTHSMAN SCHEME:** The worksheet for March 2015 was approved. Participation in 2015/16 Lengthsman Scheme budget £2,752.03 and administration of the 2015/16 Lengthsman Scheme on behalf of Burcot Village Hall Committee budget £1,582.50 was agreed. An email would be sent to D Hunter, Lengthsman Manager at Highways to confirm the excellent value for money the scheme provided. The Lengthsman to be thanked for digging out the grips on Stoney Lane and asked to clean out the grips / drain under the driveway at Cattespool.
- 8 **HIGHWAYS MATTERS:** No additional issues were raised.
- 9 **P3:** Items on the P3 application for the 2015/16 grant were agreed.
- 10 **COMMUNITY HALL FINANCE:** Cllr Denyer advised that, thanks to the maintenance funding from the County and District Councillors, funds were now available to cover the shortfall on the electricity payment.
- 11 **WINDPUMP:** Cllr Cooper advised that the TA was probably not able to repair the Steelwork this year. A letter would be sent to the executors of Mr R F Bence offering Members' condolences and reminding them that the Parish Council owned and had access to the windpump.
- 12 **RAILINGS TO EARL OF PLYMOUTH MEMORIAL:** Still awaiting the Faculty from the Diocesan Registry.
- 13 **REVIEW OF PROCEDURAL DOCUMENTATION: STANDING ORDERS - INTERNAL FINANCIAL CONTROL POLICY - FREEDOM OF INFORMATION - CODE OF CONDUCT - SCHEME OF DELEGATION - COMPLAINTS PROCEDURE - COMMUNITY EMERGENCY PLAN - DISTRICT COUNCIL PARISH CHARTER:** The documents were approved.
- 14 **RECORD OFFICE DEPOSIT:** The schedule of items to be deposited at Worcestershire Record Office was agreed.  
Proposed: Cllr Whittaker; Seconded: Cllr Denyer; All in agreement.
- 15 **DATE FOR THE ANNUAL PARISH ASSEMBLY and ANNUAL MEETING OF THE PARISH COUNCIL:** 12 May 2015 at 7.00pm followed by the usual Ordinary Meeting at 8pm was agreed.

D R A F T

**16 FINANCE:** p990

a) <b>Bank Balances:</b>	as at 31 March 2015 Current Account	£7,194.96
	31 December 2014 Deposit Account	<u>£3,808.10</u>
	Total Balance	£11,003.06
b) <b>Receipts:</b>	Co-op Bank: Interest March 2015	£ 0.73
c) <b>Payments for Approval:</b>		
	H Davies: Clerk's salary for March 2015	£290.94
	Worcestershire CALC:	
	CALC annual service charge £269.25 + £53.85 VAT	
	NALC Affiliation Fee: £35.00	£358.10
	Heart of Worcestershire College: Newsletter printing £220 + £20 VAT	£240.00
	S Cooper: Plywood + wany edge board £57.00	
	Woodscrews £9.00	£ 66.00
	Simon Skeys: Lengthsman Scheme @ £11 per hour:	
	T&C: March 2015: 54.5 hours = £599.50	
	Burcot: March 2015: 28 hours = £308.00	
	Broad Green grass cut for 2014 (13/14) £42.75	<u>£ 950.25</u>
	Total	£1,905.29
d) <b>Unpresented Cheques:</b>	S Skeys:	£352.00
e) <b>Outstanding Invoices:</b>		
	Worcestershire CC: Lengthsman Scheme:	
	14/017 T&C	£605.50
	14/018 Burcot	£314.00
f) <b>Accounts for year end 31 March 2015:</b>	The Annual Return Audit Date is 12 June 2015.	
g) <b>Finance Items - Proposed:</b>	Cllr Whittaker; <b>Seconded:</b> Cllr Denyer; All in Agreement	

**17 COMMENTS FROM MEMBERS:**

Cllr Cooper asked if an ill parishioner could be helped with funds from the Tardebigge Charities; relatives were being traced. It was confirmed that the charity needs a specific request before assistance can be considered.

Stoney Lane: Cllr Whittaker had filled six bags of rubbish which were collected by the district council the following day.

Pocket Orchard: needs mowing before the picnic bench is installed. Cllr Pengelly will ask the prison again if they wish to mow. Our grass contractor will be asked to quote to cut from the footpath to the line of trees; cuts to be carried out at the same time as Broad Green.

**18 DATE OF NEXT MEETING:**

**Resolved:** There will be an Ordinary Meeting following the Annual Parish Assembly and the Annual Meeting of the Parish Council at 8.00 pm on Tuesday, 12 May 2015, in the Committee Room of Tardebigge Community Hall.

The Chairman thanked everybody for attending and closed the meeting at 9.05 pm.

Signed: ..... Chairman

12 May 2015