

# Tutnall & Cobley Parish Council 04/15 p1002

THE MINUTES of an ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL  
held on Monday 11 August 2015 at 7.20 p.m. in the Community Hall, Tardebigge

**Present:** Cllrs M Pengelly, L Denyer, M Ryan and A Wheeler-Vine.

**In Attendance:**

- 1 **APOLOGIES:** Cllr K Tolley: combining: accepted  
Cllr P Whittaker: combining: accepted  
Cllr S Cooper: ill: accepted  
County Cllr K Taylor
  
- 2 **DECLARATION OF INTEREST:**
  - a) Register of Interests: Councillors were reminded of the need to update their register of interests, and
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature, and
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature:  
Cllr L Denyer who is Treasurer of the Management Committee of the Community Hall and in particular Item 4.
  
- 3 **MINUTES:** The Minutes of the meeting held on 14 July 2015 were approved.  
Proposed: Cllr Denyer; Seconded: Cllr Ryan; All in Agreement.
  
- 4 **PROGRESS REPORTS FOR INFORMATION:**

**Clerk:** No separate report.

**Chairman:** Nothing significant to report.

**District Councillor:** No report.

**County Councillor:** No report.

**Footpath Warden:** No report.

**Tree Warden:** As a member of his bat group, Cllr Ryan has access to free tree whips via the Conservation Volunteer Trust as part of OVO Energy's carbon offset. Members confirmed they would like to plant the wildlife and shrub and parkland and small garden packages.

**Conservation Officer:** Nothing significant to report.

**Community Hall Representative:** The finances were all in order. The curtains would benefit from new rails which needed to be dropped as the curtains are too short. Cllr Denyer will be obtaining quotations for the rails and ask Members to assist with their purchase at the next meeting.

**Charities Representative:** No meeting had taken place.

- 5 **CORRESPONDENCE:** Additional item:  
e) Police & Crime Commissioner West Midlands: Join North Worcestershire Citizens' Academy: every Wednesday from 16 September - 18 November 2015. See [www.westmercia.police.uk/citizens-academies](http://www.westmercia.police.uk/citizens-academies). Closing date for applications 31 August 2015.  
Items were noted.
- 6 **PLANNING MATTERS:**  
**Applications for Consideration:**  
15/0500 The Engine House, Tylers Lock, London Lane: Retention of four steel-framed windows (retrospective).  
15/0487 Station Cottages, 3 Station Road, Blackwell: Replacement of existing detached double garage.  
15/0646 HMP Hewell Grange: LBC for repairs to cast iron bridge.  
It was **resolved** that there were no objections to these three applications.
- Approvals:** 15/0379 The Bridges House, London Lane: Relocation of access track.
- Refusals:** None received.
- Planning Matters:** Hewell Grange tree felling: a number of trees had been felled. The Parish Council was not consulted on the felling licence / re-planting scheme which has taken place in this conservation area. Concern was expressed about the loss of bat habitat. The planning department would be contacted to answer these questions.
- 7 **LENGTHSMAN SCHEME:** No additional issues.
- 8 **HIGHWAYS MATTERS:** The Park: road adoption. A parishioner has again enquired if this matter has been progressed. County Cllr Taylor has been asked for an update.
- 9 **P3:** The finger posts etc. would be delivered to the Footpath Warden within the next week or so. The P3 contractor would be asked to collect the materials from Cllr Cooper when they arrive.
- 10 **WINDPUMP:** No reply had been received from the executors of the land owner's estate.
- 11 **RAILINGS TO EARL OF PLYMOUTH MEMORIAL:** A revised quote from the contractor is still awaited.
- 12 **DOLAN PARK HOSPITAL DISCHARGE:** The reply from the Environment Agency was noted: 'Dolan Park Hospital has an emergency procedure document, namely *Emergency Procedures for the Failure of Utilities*. I have been sent this document. The document now includes details of the procedure to be followed in the event of a failure of the hospital's sewage treatment plant. The document also states that all key members of staff are aware of the document, and have been trained in the procedure to be adopted should a failure of the plant occur.'
- 13 **NEWSLETTER:** Articles required by 10 November.
- 14 **HONORARIUM FOR BROAD GREEN FLAG FLYER:** Members appreciated the work done by our parishioner. However, it was acknowledged that a number of people are involved in assisting in parish works and Members did not want to create a precedent whereby one individual was rewarded and not others.

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**15 FINANCE:**

a)	<b>Bank Balances:</b> as at 31 July 2015 Current Account	£8,276.69
	31 December 2014 Deposit Account	<u>£3,808.10</u>
	Total Balance	£12,084.79
b)	<b>Receipts:</b> Co-op Bank: Interest July 2015	£ 0.62
	Worcestershire CC: 15/001	<u>£369.00</u>
		£369.62
c)	<b>Payments for Approval:</b>	
	H Davies: Clerk's salary for July 2015	£300.17
	H Davies: Clerk's salary for August 2015 (cheque dated 8 September 2015)	£300.17
	Grant Thornton: Fees for Annual Return £100 + £20VAT	<u>£120.00</u>
	Total	£720.34
d)	<b>Unpresented Cheques:</b> none	
e)	<b>Outstanding Invoices:</b>	
	Worcestershire CC: Lengthsman 15/002 (due to be paid 04 08 15)	£171.00
f)	<b>Year to Date Budget:</b> Noted	
g)	<b>Finance Items - Proposed:</b> Cllr Denyer <b>and Seconded:</b> Cllr Ryan <b>All in agreement.</b>	

**16 COMMENTS FROM MEMBERS:**

Pocket Orchard: grass has been cut to the line of trees. It is hoped the prison will take on some of the grass cutting. The vegetation will be left to die-back naturally, sprayed in the spring with 2 - 3 mowings thereafter.

Picnic bench installation: likely to be in the autumn or spring.

Broad Green bench: seat slats had not been replaced.

**17 DATE OF NEXT MEETING:**

**Resolved:** There will be an Ordinary Meeting of the Parish Council at 7.20 pm on Tuesday, 13 October 2015, in the Committee Room of Tardebigge Community Hall.

The Chairman thanked everybody for attending and closed the meeting at 8.55 pm.

Signed: ..... Chairman

13 October 2015