

Barnt Green Parish Council

Minutes of the Resources Committee meeting held at 7.00pm on Wednesday 7 January 2015 in the Parish Council office at 80 Hewell Road, Barnt Green

Present: Cllrs Rosemary Briggs, Edwin Gumbley, Charles Hotham, John Jagger and Susan Whitehand

In attendance: The Executive Officer

11/14	Apologies There were no apologies for absence.
12/14	Declarations of Interest The requirement to keep the Register of Interests was noted. Parish Council dispensations dated 26 November 2012 apply. No other interests were declared by Parish Council Members. No dispensations were sought.
13/14	Minutes The minutes of the Resources Committee meeting date 9 July 2014 were agreed a correct record and signed.
	No Parishioners attended the meeting
14/14	Resources
14/14a	Cllr Hotham reported on the financial checks he had undertaken for the quarter ending 31 December 2014 and that everything had been found to be in good order.
14/14b	Cllrs received the payments and receipts report for the quarter ending 31 December 2014 (Enclosure A) noting the performance against budget and the explained variances. Cllrs noted that the specific provision of £2,500, created at 31 March 2014, for parish lighting had been spent.
14/14c	Cllrs considered sections 1 to 4 of the Parish Council's Financial Regulations. In paragraph 3.1, Cllrs agreed that the phrase <i>no later than January</i> meant no later than 31 January. In paragraph 3.2 Cllrs agreed that a three year forecast of revenue and capital was not currently required as there were no long term expenditure plans. In paragraph 4.1 it was RECOMMENDED that the full parish council consider adding a fourth bullet point as follows: <ul style="list-style-type: none"> • the Clerk, any items up to £100 using the Parish Council's Alto Card.
14/14d	Cllrs considered the 2014/15 budget at Enclosure C. All the virements were agreed with the exception that the <i>Other Environment</i> budget be maintained at £3,450 in order to fund the coppicing of the woods in Parker's Piece.
14/14e	Cllrs considered the draft 2015/16 budget at Enclosure D.

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	<p>It was agreed that the following lines of expenditure be deleted:</p> <ul style="list-style-type: none"> • £500 on folding tables for the office (2014/15 exceptional costs); • £2,500 street light provision spent (Reserves) <p>It was RECOMMENDED unanimously that the full parish council:</p> <p>(a) adopt the draft 2015/16 budget set out in Enclosure D as amended;</p> <p>(b) maintain at 31 March 2015 the existing specific reserve of £2,500 for Neighbourhood Plan costs:</p> <p>(c) create at 31 March 2015 a specific reserve of £1,500 for the purchase cost of a defibrillator.</p>
14/14f	<p>Cllrs considered the 2015/16 parish precept information at Enclosure E.</p> <p>It was RECOMMENDED, by a majority vote, that the full parish council set the 2015/16 Parish Precept at £57,200.</p>
15/14	Parish Council risk assessment
15/14a	<p>Councillors note the existence of the Bromsgrove District/Redditch Borough Council Emergency Plan and asked the Executive Officer to liaise with council officers to establish what information is required in order that the relevant authorities can respond effectively to an emergency within the parish.</p>
16/14	Safety
16/14a	<p>Cllr Gumbley reported that weekly safety reports continue to be received and that where matters had been highlighted appropriate action has been taken.</p>
17/14	Communications
17/14a	<p>Cllrs Gumbley and Whitehand indicated that, in view of forthcoming elections, they would not submit councillor profiles for the next issue of the newsletter.</p> <p>Cllr Hotham reported on positive feedback concerning the website.</p>
18/14	<p>Councillors' reports and items for future agendas</p> <p>Councillors commented as follows:</p> <p>(i) that photographs of Green's Occupation bridge should be taken as a record of the structure prior to the commencement of electrification works.</p> <p>(ii) It was RECOMMENDED that the full parish council consider a proposal from Network Rail that section 106 monies arising from the Fiery Hill Road development contribute to the installation of lifts at the rail station bridge.</p>
19/14	<p>Date and venue of next meeting</p> <p>Wednesday 15 April 2014 at 7.00pm in the Parish Council office was agreed.</p>

The meeting closed at 8.41pm

Signed

15 April 2015