

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 6th January, 2015**

Present: Cllrs Miss R Collie, Mrs K Redfern, Mrs P Davies, Messrs J Rugman, C Bevan, R Lear, J Powell, J Barnes.

In attendance: Clerk, Mrs Karen Yates, Cllr C Dell
Cllr J Rugman chaired the meeting.

Jonathan Barnes was welcomed to the meeting as newly co-opted Parish Councillor, a declaration of acceptance of office was completed.

- 1) **Apologies:** K Pollock
- 2) **Register / Declarations of Interest** - none.

Dispensations – none

Public Question Time

3) **District/County Councillor's Report.**

C Dell advised that he had been reselected to stand again in the May elections. Funding would remain the same for organisations in Tenbury such as the museum and the handover at Tenbury pool is in hand. The Palmers Meadow overflow car park has been postponed due to costs. The play area refurbishment is in hand. On 12th January, phase 1 of the public realm work in Tenbury begins, delays expected. Thanks were given to Cllr Dell, who then left the meeting.

- 4) **Minutes:** Minutes of the meeting held on 2nd December, 2014 were approved.
- 5) **Correspondence:**
 - a) Items of correspondence noted.
 - b) Request for removal / relocation of post box at The Old Post Office, NB.
This is now in place, information is still required on the front of the box giving collection times, this will be pursued.
- 6) **Planning**
 - a) There were no planning applications
 - b) The following determinations were granted:
The Old Post Office, NB. Lowering of kerb to front A443.
Knighton Lodge, KoT. Lawful development certificate for the existing use of former Public House together with existing flat as a single dwelling.
The Tavern, Tavern Lane, NB. Outline for proposed demolition of 3 dwellings and erection of 7 dwellings.
 - c) Application determined under delegated powers: none.
- 7) **Finance.**
 - a) Review of bank signatories. Completed.
 - b) Data Protection renewal agreed at £35.

- c) Pension scheme for employees / auto enrolment.
Although there is no obligation for Parish Council's to contribute to an employees pension fund, any employee has to be enrolled onto the scheme.
The Clerk was given authorisation to be the main point of contact.

8) **Highways**

- a) Lengthsman Scheme. Ian's account for December was approved - £160.
- b) Noticeboard at Bickley – J Powell has installed this, thanks were given.
- c) Risk assessments - Seat at Maes Court – repaired by J Rugman.
Ian still to look at notice board at Wyrebrook at the bus shelter.
- d) Verge / passing place at top of Aston Bank – this has been reported to Highways, it was suggested a passing place also be placed at the bottom of the hill. A member offered a supply of stone, we could ask Ian to level it, but a response is awaited before any action to be taken.

- 9) **Website** – Following an email to the Clerk at Eastham, the web team at the council were contacted to request a password to update the free access website we can use via the Council's website.

10) **Councillors' reports and items for future agenda.**

The state of the road down from the caravan park will be reported.
The wildlife posts along the Longlength have been knocked over, Ian to be contacted to see if he can replace them.
Spring litter pick – to be placed on the next agenda.
A flood box containing signs and barriers to be placed on the A443 just up from The Talbot by Highways.
Overhanging trees in Dukes Lane and Woodgates Green were advised, the landowner to be contacted to cut back.

- 11) **Date of next meeting:** 7.30pm on Tuesday 3rd February, 2015.

There being no other business, the meeting closed at 8.20pm.

Signed
Chairman

Date