

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 7th January, 2014**

Present: Cllrs Miss Collie, Mrs Hogan, Mrs Redfern, Messrs Bevan, Rugman, Lewis, Powell

In attendance: Clerk, Mrs Karen Yates.
Cllr J Rugman chaired the meeting.

- 1) **Apologies:** Cllr K Pollock.
- 2) **Register / Declarations of Interest.**

Dispensations

Public Question Time

- 3) **District/County Councillor's Report.** Cllr Pollock had submitted a report updating us on the Tenbury public realm enhancement scheme, parking, his divisional and highway fund and encouraging comments for the 291 bus consultation.
- 4) **Minutes:** Minutes of the meeting held on 3rd December, 2013 were approved.
- 5) **Correspondence:**
 - a) Items of correspondence noted.
 - b) Request for removal / relocation of post box at The Old Post Office, NB. An update to be sought for the next meeting.
 - c) Housing Needs Survey for the parish. An update to be sought for the next meeting.
 - d) Bus services review – 291 service to Tenbury Wells. Comments were circulated that had been submitted.
- 6) **Planning**
 - a) There were no planning applications.
 - b) There were no determinations
 - c) Application determined under delegated powers:
 - d) Electronic planning applications.
Three quotes had been obtained, PC World - £401.63, Tesco - £498, Argos - £478. It proposed by C Bevan, seconded by R Collie to purchase equipment from PC World – all agreed. Cheque to be made out and equipment purchased prior to the next meeting where the Clerk will give a demonstration.
 - e) Tyree, Woodgate Green – possible unauthorised development. The enforcement officer has advised that this is being looked into and will keep us informed.
- 7) **Finance**
 - a) Budget/Precept for 2014/2015. A revised budget had been circulated taking in account the above costs for the IT equipment. As no further news had been received regards capping, it was agreed to request a precept of £4820.

- b) Payment of grants approved, £103.50 – Teme Span, £103.50 – Knighton PCC, £90 – Lindridge Pre-school.
- c) The Data Protection Act renewal was agreed at £35. The policy will be reviewed.

8) **Highways**

- a) Lengthsman Scheme. Ian's account for December held as hours could increase. There is £1040 left to spend before the end of March. Hours will be increased for the next 2 months and then reviewed. Work identified include grips by Talbot Cottages, and towards Bickley, blocked drains by Field Farm and bottom of Aston Bank. Tavern steps to be tidied and the whole of Woodgates Green.
- b) Footpath matters – The Clerk had not heard from our Footpath Officer about attending tonight. It was agreed Rosemary contact the Martley group to meet and discuss how their scheme works. The Chairman and Clerk to contact our Footpath Officer to discuss our plans and to contact Worcester highways for advice.
- c) Road near the ford, Boraston - G Brienza to look into this matter further suggest further investigation, to be followed up.
- d) The winter litter pick has been re-arranged for 2nd March, K Redfern to organise advertising, the Clerk will email J Hogan for entry into Teme Span.

9) **Councillors' reports and items for future agenda.**

Raised drain at Woodgate Green to be reported.

10) **Date of next meeting:** 7.30pm on Tuesday 4th February, 2014.

There being no other business, the meeting closed at 8.30pm.

Signed

Chairman

Date