

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 4th February, 2014**

Present: Cllrs Miss Collie, Mrs Hogan, Mrs Redfern, Messrs Bevan, Rugman, Powell

In attendance: Clerk, Mrs Karen Yates, Cllr K Pollock.
Cllr J Rugman chaired the meeting.

- 1) **Apologies:** R Lewis, C Dell.
- 2) **Register / Declarations of Interest.**

Dispensations

Public Question Time

- 3) **District/County Councillor's Report.** Cllr Pollock advised that he will look into the footpath issues regarding enforcement that we have raised in the past. Public realm work continues in Tenbury liaising with Tesco. No further news will be heard before June regarding decisions on the bus subsidies. Flooding issues within the county are being discussed regularly, to date we have been fortunate not to have suffered too much in our parish. Information regarding restoration of old orchards was made available. The recent Ofsted grading of special measures for Tenbury High School is causing some concern. However, Ken as a Governor of the school advised everyone is working well to turn this around.
- 4) **Minutes:** Minutes of the meeting held on 7th January, 2014 were approved.
- 5) **Correspondence:**
 - a) Items of correspondence noted.
 - b) Request for removal / relocation of post box at The Old Post Office, NB. Following a CAT scan to see if the new location is suitable, this has revealed that cables lie underneath the ground. A meeting is being arranged to discuss other suitable locations.
 - c) Housing Needs Survey for the parish. A draft questionnaire we had received from Malvern in conjunction with WM Housing was forwarded to all members. All agreed it was a suitable document to send out to residents.
 - d) Draft Data Protection Policy. Following our last meeting, the Clerk drafted a policy as there was not an existing one. It was proposed by K Redfern, seconded by J Rugman, to adopt it, all agreed. Members were also advised of the advice regarding their status as individuals
- 6) **Planning**
 - a) There was one planning application:
14/00040/HOU. Hopview, Newnham Court, NB, Ground floor kitchen extension.
No comment.
 - b) There were no determinations
 - c) Application determined under delegated powers: none.

- d) Tyree, Woodgate Green – possible unauthorised development.
The enforcement team have advised us that a planning application is required.

7) **Finance**

- a) The Parish Room invoice was agreed at £220.

8) **Highways**

- a) Lengthsman Scheme. Ian's account for December/January agreed at 23 hours each month (£522), to be reviewed for February.
- b) Footpath matters – R Collie had met with Martley Group who operate through their Footpath Officer with all members of the group. They are separate from the Parish Council, working independently liaising with WCC when needed. All members agreed this would work well for us. The Chairman and Clerk advised that following advice from WCC, the Footpath Officer is nominated by us but then works under the guidance of WCC. It was agreed to contact WCC to ask them to liaise with our Footpath Officer with a view to taking this forward.
- c) Road near the ford, Boraston - G Brienza has not replied to our request, it was agreed to contact him again copying in Cllr Pollock. The road continues to deteriorate.
- d) The winter litter pick has been arranged for 2nd March, notices will be placed around the parish. Bags and tabards have been ordered. The police to be notified.

9) **Councillors' reports and items for future agenda.**

Notification of plans for Cherry Cottage, KoT will be placed around the parish.
A request for a defibrillator for the parish will be placed on the next agenda, possible part funding from Cllr Pollock's divisional fund.
The telephone box at Little London is in a bad state of repair, to be placed on the next agenda for discussion of future options.

10) **Date of next meeting:** 7.30pm on Tuesday 4th March, 2014.

There being no other business, the meeting closed at 9.05pm.

Signed

Chairman

Date