

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 4th March, 2014**

Present: Cllrs Miss Collie, Mrs Hogan, Mrs Davies, Messrs, Rugman, Lewis, Dell,
In attendance: Clerk, Mrs Karen Yates. John Lakeman-Neighbourhood Watch
Cllr J Rugman chaired the meeting.

- 1) **Apologies:** C Bevan, J Powell, K Redfern, Cllr K Pollock.
- 2) **Register / Declarations of Interest.**
R Collie declared a pecuniary interest in the planning application outlined at 6c below

Dispensations - none

The Chairman welcomed John Lakeman – Chair of Teme Valley Neighbourhood Watch who had joined us to discuss the possibility of Knighton on Teme joining the group. There is a small group of people in Newnham Bridge, but it would be better to bring the whole parish together as one group. The system works via emails, with a database system. A local person has been identified as a possible organiser. Some concerns were raised regarding security, however the Parish Council remains generally supportive of the scheme. To be placed on the next agenda for discussion. The Chairman thanked Mr Lakeman for his time.

Public Question Time

- 3) **District/County Councillor's Report.**
- 4) **Minutes:** Minutes of the meeting held on 4th February, 2014 were approved.
- 5) **Correspondence:**
 - a) Items of correspondence noted.
 - b) Request for removal / relocation of post box at The Old Post Office, NB.
A meeting is being arranged to discuss other suitable locations.
 - c) Housing Needs Survey for the parish. Copies have been posted out to residents, we await the report.
 - d) Defibrillator for the parish – to place on the next agenda.
 - e) Little London telephone kiosk – state of repair/future options.
The Clerk advised that having spoken to the team at BT repairs will be dealt with. As it is the only box for some distance, for emergency use it cannot be removed.
 - f) Access to records/recording of meetings-NALC consultation. It was agreed to respond to this consultation relating to the Local Audit & Accountability Act stating that whilst we have no objections to records being accessed, we see no need for a criminal penalty to be placed upon Clerks that do not comply, we see this as disproportionate. It was also felt that to allow live recording of meetings would damage the operation of the Parish Council and individual Councillors and parishioners, and would be of no benefit.
It was proposed by R Collie, seconded by J Rugman, that an official response to CALC/NALC will be submitted based on the comments made.

6) **Planning**

- a) There were no planning applications
- b) The following determination was granted:
Hopview, Newnham Court, NB. Ground floor kitchen extension.
- c) Application determined under delegated powers:
14/00112/LBC Cherry Cottage, KoT. Remove 3 soft wood windows and 1 metal window- replace with 4 new painted sapele hardwood windows.(LBC).
No comment.

7) **Finance**

- a) The Clerks salary (£673.14) & expenses (£19.70) were approved.
- b) Photocopying charges were approved £10.02)
- c) The Council Tax base, Band D charge and parish grant were advised as follows: 2014-15 tax base - £227.46, Band D Council Tax charge - £19.90, Parish grant payable - £292.74.

8) **Highways**

- a) Lengthsman Scheme. Ian's account for February agreed at 23 hours (£276), to be reviewed for March.
Verges to be tidied by Woodgates Green.
- b) Footpath matters – R Collie has spoken with Julian and is liaising with WCC, the Clerk has also spoken with WCC, this is coming together with Julian on board. Training for the group is in hand.
K Pollock has forwarded his concerns regarding footpaths near to Woodgates Green Farm, these are being dealt with.
- c) Road near the ford, Boraston - G Brienza met with C Bevan this morning, we await the outcome
- d) The winter litter pick was a great success, with to date, 93kg of litter collected, a report will go into Teme Span. Thank you to everyone involved.

9) **Councillors' reports and items for future agenda.**

Complaints had been received regarding water running of Tavern Lane onto The Tavern car park. Due to Tavern Lane being a private lane, this is outside the jurisdiction of the Parish Council.

The culvert under the A456 at the junction with Aston Bank may be blocked as water holds either side of the road – to be reported.

Fire service coverage – Tenbury area, to be placed on the next agenda.

10) **Date of next meeting:** 7.30pm on Tuesday 1st April, 2014.

There being no other business, the meeting closed at 8.55pm.

Signed
Chairman

Date