

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 1st April, 2014**

Present: Cllrs Miss Collie, Mrs Davies, Mrs Redfern, Messrs, Rugman, Lewis, Bevan, Powell.

In attendance: Clerk, Mrs Karen Yates.
Cllr J Rugman chaired the meeting.

- 1) **Apologies:** J Hogan.
- 2) **Register / Declarations of Interest.**

Dispensations - none

Public Question Time

- 3) **District/County Councillor's Report.**
- 4) **Minutes:** Minutes of the meeting held on 4th March, 2014 were approved.
- 5) **Correspondence:**
 - a) Items of correspondence noted.
 - b) Request for removal / relocation of post box at The Old Post Office, NB.
This has now been passed to another person to deal with at Royal Mail due to sick leave, but is being progressed.
 - c) Housing Needs Survey for the parish. The results of the survey had been circulated to members. It was noted that 8 residents will require separate accommodation within 6-10 years. Smaller accommodation was also requested (28%), along with 2 bedroom (42%) and 3 bedroom (42%) properties. It was agreed we contact WM Housing stating that we believe there is still a significant demand for social housing. A mixture of private and affordable housing on the same site may create a workable balance. The Parish Council still support an affordable housing scheme for the parish.
 - d) Defibrillator for the parish – this device could potentially save victims of heart attacks when their heart has stopped. The machine talks you through the process of using it on a patient, there is no chance of it being used incorrectly, if a heartbeat is detected it tells you, CPR is then used in the normal way. The nearest one is Tenbury hospital, but is not always available. It can be stored in a box outside the premises, it was thought the parish room would be ideal, although the parish room committee will need to be approached. Two people need to be in attendance, 999 is dialled, a code is then given to use it. Cost to purchase £2150, funding is available from Cllr Pollock's divisional fund and the British Heart Foundation, match funding is planned. Cllr Redfern asked members if they would support annual maintenance costs of £30-£50. It was proposed by C Bevan, seconded by P Davies, all agreed. The Parish Council agreed this was a highly commendable cause.
 - e) Fire service coverage in Tenbury wells area – to be placed on the next agenda.

6) **Planning**

- a) There was one planning application:
14/00341 The Forge, NB. Conversion of holiday let & dwelling into one single dwelling. No objections.
- b) The following determination was granted:
Hopview, Newnham Court, NB. Ground floor kitchen extension.
- c) Application determined under delegated powers: none.
- d) SWDP-call for sites. As part of the new local plan, a call for suggested sites suitable for housing has been requested. It was agreed to forward the land at Station House.
- e) Response to complaint regarding clarity of planning applications. A response stating that the plans highlighted at 6b above, they agreed were not the best quality. They advised that by looking at the document at a scale of 100% would help, but you cannot see all of the document at once. The team that upload the plans to the website have been asked to check the quality.
- f) Tyree, Woodgate Green. An update is being sought regarding a planning application for the outbuilding.

7) **Finance.** The audit has been called, to be placed on the next agenda.

8) **Highways**

- a) Lengthsman Scheme. Ian's account for March agreed at 23 hours (£276), to be reviewed for next year. The contract for next year is the same.
- b) Footpath matters – a group is being formed. Email kotfootpaths@yahoo.co.uk for further information.
- c) Blocked drains A456/Aston bank junction, this is being dealt with but will check on progress
- d) Road near the ford, Boraston - areas have been identified for repairs to potholes and patching scheduled for the next few weeks.

9) **Neighbourhood Watch** - Following the last meeting, sadly a local organiser for the whole parish has yet to be found. The Parish Council continues to support the scheme and will relay this to Mr Lakeman. The Clerk will contact Tenbury CSO's to see if they are attending the parish meeting in May and for advice.

10) **Councillors' reports and items for future agenda.**

Blocked gully below Tavern Lane to be reported-this may relate to an historic problem at this site.

J Powell to renew the noticeboard at Bickley corner, it was reported as being unsafe.

Potholes between the bus stop and Maes Corner will be reported.

11) **Date of next meeting:** 7.30pm on Tuesday 6th May, 2014.

There being no other business, the meeting closed at 8.30pm.

Signed

Chairman

Date