

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 1st July, 2014**

Present: Cllrs Mrs Davies, Miss Collie, Mrs Redfern, Mrs Hogan, Messrs Powell,

In attendance: Clerk, Mrs Karen Yates. Cllr K Pollock.

Cllr J Hogan chaired the meeting.

- 1) **Apologies:** J Rugman, C Bevan, R Lewis, Cllr C Dell.
The Clerk advised a letter of resignation from C Dell had been received.
- 2) **Register / Declarations of Interest.**
Dispensations – none

Public Question Time

- 3) **District/County Councillor's Report.** Cllr Pollock had sent a report advising the 291 revised bus timetable is awaited, the 760 service will be taken over by the Tenbury Transport Trust. Tenbury High School fete is on 4th July, also incorporating the opening of the new classroom. Professor David Green-Vice Chancellor of Worcester University amongst others will be attending. New Governors will be elected and new staff have been recruited for September.
- 4) **Minutes:** Minutes of the meeting held on 3rd June, 2014 were approved.
- 5) **Correspondence:**
 - a) Items of correspondence noted.
 - b) Request for removal / relocation of post box at The Old Post Office, NB. This has now been passed to the installation team and is expected to be in place within the next two weeks. A final meeting to ensure the correct locations on the day of installation to take place.
 - c) Our model publication scheme under the Freedom of Information Act was corrected to reflect the changes caused by not keeping our website. All requests where possible to be via email. Agreed.
 - d) WCC draft planning validation document. This consultation outlines the procedures for the validation of planning documents. Noted.
 - e) WCC Statement of Community Involvement. This consultation outlines the procedures of how consultees are consulted. Noted.
- 6) **Planning**
 - a) There were no planning applications
 - b) There were no determinations
 - c) Application determined under delegated powers: none.
 - d) Tyree, Woodgate Green. A planning application has been submitted and is being validated.
- 7) **Finance.**
 - a) The accounts and annual return have been approved by the external auditors, a letter of thanks to Alan Dale will be sent. The end of audit has been advertised.

8) **Highways**

- a) Lengthsman Scheme. Ian's account for June agreed at 15 hours (£180).
Path beside the bus shelter to be strimmed. Landowner of field on Bickley junction corner – request to remove wire to enable strimming to aid visibility. Links with the jetting team still to be established via Ian.
- b) Blocked drains A456/Aston Bank junction – this is still being assessed, it was noted that they do not appear to be a problem at present. Review next meeting.
- c) Verge cutting-response from complaint. The maintenance team have reviewed the verges and could not find any problems, but have asked to meet us, a date/time to be arranged.
- d) Relocation of seat in Newnham Bridge – initial thoughts of possible relocation to where the bus stops by the wall have been rejected as there is not enough space and would cause an obstruction. Review next meeting.

9) **Councillors' reports and items for future agenda.**

Complaints have been made regarding household rubbish being dumped in Station Close. It was agreed to contact the housing association to request the correct procedure to follow this through.

The Clerk advised that she had received numerous telephone calls from a resident in Tavern Lane regarding the untidiness of Station Close and how the trees are blocking out light to the houses in Tavern Lane. To be followed up.

Notice board at Bickley – place on next agenda.

A review of the bank signatories are required due to C Dell's resignation.

10) **Date of next meeting:** 7.30pm on Tuesday 5th August, 2014.

There being no other business, the meeting closed at 8.30pm.

Signed

Chairman

Date