

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 4th November, 2014**

Present: Cllrs Mrs Davies, Miss Collie, Mrs Redfern, Messrs J Rugman, C Bevan, R Lear, J Powell.

In attendance: Clerk, Mrs Karen Yates, Cllr K Pollock, Cllr C Dell,
1 member of the public
Cllr J Rugman chaired the meeting.

- 1) **Apologies:** R Lewis
- 2) **Register / Declarations of Interest.**

Dispensations – none

Public Question Time

3) **District/County Councillor's Report.**

Cllr Dell advised that free parking over Christmas will apply at times. Rural crime is increasing, our local area is being targeted. Tenbury Pool has a 10year agreement in place securing its future with some refurbishment planned. Tesco in Bromyard have withdrawn their application, the site in Tenbury is being resurfaced. Free first aid training is available in Tenbury on 26th November. Cllr Pollock advised Tenbury public realm work starts on 12th January from the market to the Crow. Planning consent to move the household waste site to Bromyard Rd has been approved, creating more car parking spaces. A further plan is expected to approve 60 more spaces on Palmers Meadow. Penlu Sports Centre has received a grant for refurbishment. Support is required to extend broadband to our parish through Defra and through local MPs. Criticism was voiced about BT and their support for rural areas. Improvements have been made to the My Parish Website, which parish council's can access. Funding is available for neighbourhood plans. An entry will be placed in Temespan advising of support for Broadband.

- 4) **Minutes:** Minutes of the meeting held on 7th October, 2014 were approved.
- 5) **Correspondence:**
 - a) Items of correspondence noted.
 - b) Request for removal / relocation of post box at The Old Post Office, NB. This is still being progressed.
 - c) Station Yard – tidiness of site. This is due to be tidied up later this month.
- 6) **Planning**
 - a) There was one planning application
14/01368/HOU. Upper Lowbourn, KoT. Conversion of existing single story outbuilding into ancillary residential accommodation. Recommend approval.
 - b) The following determination was granted:
Ivydene, Woodgate Green, KoT. Replacement detached garage. Granted.

- c) Application determined under delegated powers: none.
- d) SWDP – a further consultation highlighting an increase in the number of houses across the county was noted.

7) **Finance.**

- a) Draft budget / precept. A draft budget had been prepared, further information regarding election fees, subscriptions, audit fees, training and grants will be sought and finalised at the next meeting.
- b) Review of bank signatories. The form has been completed and will be taken into the bank this week.

8) **Highways**

- a) Lengthsman Scheme. Ian's account for October was approved - £160. Newnham Bridge issues have been reviewed and work to tidy up the area has been arranged. Grips outside Talbot Cottages to be looked at. Links with the jetting team have been established via Ian and the Clerk at Bayton.
- b) Noticeboard at Bickley – J Powell to replace this shortly.
- c) Footpath stiles. The Enforcement Officer advised further that the gaps have been opened up and some stiles have been located by the landowner. Further access improvements and signage is in hand.
- d) State of Church Lane/Hill – vegetation overgrowth. Following a telephone conversation with the landowner, the Clerk advised that hedge cutting is in hand.
- e) Risk assessments have been carried out by the Clerk. Concerns were raised regarding the seat at Maes Court – only secured at one end, the Chairman will look at this. The bus shelter has a loose piece of wood, the notice board at Wyrebrook is not as stable as it could be – Ian to have a look at these.
- f) Potholes outside Commonwood Villa, Woodgate Green Cottage, Carbonel and the bus shelter are due to be repaired.
- g) Parish Salt – none required.

9) **Vacancy for a Parish Councillor.**

There has been no request for an election, notices have been posted for co-option, to be discussed at the next meeting.

10) **Councillors' reports and items for future agenda.**

Work being carried out below Tavern Lane – to be requested. An extension will be requested regarding plans received for The Old Post Office – lowering of kerb. To be decided under delegated powers if request denied.

11) **Date of next meeting:** 7.30pm on Tuesday 2nd December, 2014.

There being no other business, the meeting closed at 8.55pm.

Signed
Chairman

Date