

PENSAX PARISH COUNCIL

Minutes of the Parish Council Meeting of Pensax Parish Council held in Pensax Village Hall at 7.00pm on Tuesday 21st April 2015

Present: Cllr Gready (Chairman), Cllr Stanhope (Vice Chairman),
Cllr Rudd, Cllr Warr, Cllr Wise

In Attendance: Clerk, District Cllr Paul Cumming

1. **Apologies:** Received and accepted from Cllr Randall.
2. **Declaration of Interest:**
 - a. **Register of Interests** – No changes declared.
 - b. **Disclosable Pecuniary Interests** – None declared.
 - c. **Other Disclosable Interests** – None declared.
3. **Dispensations** –
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) –
 - **Dispensations granted** – None requested.
4. **Public Question Time** – No matters raised.
5. **Minutes** of Parish Council Meeting held on 27th January 2015 were agreed by all and signed by Chairman.
6. **District Cllrs report** – Dist Cllr updated Cllrs regarding item 10(d). No other matters raised.
County Cllrs report – Apologies received.
7. **Progress reports for information:**
 - a. **Pensax Village Hall** – Trustees are working with Community First to review all documents. A grant for this work has been obtained. Details circulated.
 - b. **Superfast Broadband** – Cllr Wise contacted WCC and had map of proposed faster broadband area. To be circulated to residents with information. Cllr Wise to contact BT for information.
 - c. **Road safety issues road to Pensax village** – Clerk had contacted Safer Roads Partnership. They will visit site and contact Clerk within next few weeks.
8. **Reports on Meeting attended by Clerk or Councillors:** None
9. **Finances:**
 - a. **Payments made** – Mr R Whiteman (LM 01/11/2014-31/03/2015) = £189.00, WCALC (see item c below) = £150.69, Mrs S Burrows (Clerks Salary arrears details in files) = £294.62
 - b. **To report receipts since last meeting** – WCC LM August-October 2014 refund = £308.00
 - c. It was agreed by all to join Worcestershire County Association of Local Councils for 2015-16.
 - d. Bank Reconciliation Current Account – January/February/March 2015 was agreed and signed.
 - e. It was agreed to appoint Internal Auditor Mr K Gittins for 2014-15 accounts.
 - f. It was agreed Internal Audit procedures are being adhered to, copy to be given to Internal Auditor.
 - g. It was agreed Council are adhering to the requirements of Annual Governance Statement and this was signed.
 - h. End of year accounts were agreed, balance of £4067.30 to be carried forward to 1st April 2015 Annual Return for 2014-15 was signed. Budget circulated to be adjusted to show Lengthsmans payments.
10. **Planning:**
 - a. **Plans circulated since last meeting** – None
 - b. **Decisions received since last meeting** –

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- 14/01586/FUL Ridding Coppice, Worles Common, Stockton** – Change of use of land to site 2 yurts for residential use associated with the long term management of Ridding Coppice. **Refused by MHDC**
- 14/01674/FUL – Hazelhurst Farm, Stockton WR6 6XG** – Conversion of part of existing barn to residential accommodation and two self-catering holiday units. **Approved by MHDC**
- 14/01642/CPU – Heather View, Pensax Common Stockton WR6 6XL** – Erection of 2 storey extension to ‘principle’ (west) elevation, not fronting a highway and single storey side extension. **Approved by MHDC**
- c. **Plans for comment on tonight** – None.
- d. **Complaint regarding created track way at Spring Meadow, Pensax** – Dist Cllr has been dealing with this matter, it is with the Enforcement Team at MHDC. MHDC have contacted owner to discuss matter. Dist Cllr to keep Clerk informed.
- 11. Business Rate Relief application from Bell Inn Pensax (circulated)** – It was agreed ‘**the business is of benefit to the local community and supported in principle by the Parish Council but the Parish Council cannot support it financially.**’ The Cllrs added the following comment to the form – ‘**This is an important village asset which must be supported. Unfortunately the Council does not have excess funds to support at this level.**’
- 12. Road report**
- a. **Lengthsman** – Work ongoing.
- b. **Any problems to report** – Pensax to Stockton Road – sides of verge now being used as road, need filling, some potholes, all to be reported on website.
- 13. Financial Regulations** – it was agreed to adopt draft subject to figures being lowered as discussed, Clerk to amend and circulate to all Cllrs.
- 14. Standing Orders** – It was agreed to adopt draft subject to alterations as discussed. Clerk to amend and circulate to all Cllrs.
- 15. Correspondence for information** –
Items available at the meeting.
- 16. Clerks report on Urgent Decisions since last meeting**
Lengthsman Contract 2015-16 – New Contract with current LM and WCC signed.
Planning - 14/01586/FUL Ridding Coppice, Worles Common, Stockton – Resident had queried Parish Council comments, Clerk had sent response with Chairman’s approval.
- 17. Councillors’ reports and items for the next agenda.**
Agenda items – Village Hall, Broadband
Chairman thanked retiring Cllrs Warr, Stanhope and Randall for their work during their term of office. Vacancies on the Parish Council will be advertised after elections.
- 18. Date of next meeting: 19th MAY 2015 - ANNUAL PARISH MEETING 7pm
followed by Annual Parish Council Meeting**
- 19. Cllrs agreed to close meeting to the Public due to the confidential nature of the business to be discussed.**
- 20. Clerk’s contract and related matters.** Contract agreed with Chairman, to be circulated to all Cllrs for email approval. Polices need to be adopted by Parish Council at future date.
- 21. Meeting Closed – 9.16pm.**

Signed----- Date 19th May 2015
Chairman

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