

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

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Minutes of the Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council held at 7.00pm on Monday 15th July 2013 at Salwarpe Village Hall

The Parish Council meeting convened at 7.00pm

PRESENT: Cllr B Meddings (Chairman), Cllr M Armitage, , Cllr P Edwards,
Cllr R Hatfield, Cllr C Hughes, Cllr D Luscombe, Cllr P Oakley.
Cllr Jim Brodrick

IN ATTENDANCE: E Meredith (Clerk)
E Gallagher
District Cllr A Miller – from 7.35pm

No	Minute	Action
1.	Apologies: Cllr John Brodrick. Cllr J Hill. Cllr A Thomas	
2.	<p>Code of Conduct & Standing Orders Councillors were duly reminded of the need to: a) To update their register of members interest with Wychavon DC b) To disclose any relevant pecuniary interest in items on the agenda and their nature</p> <p>No personal interests were declared.</p>	
3.	<p>Minutes</p> <p>a) The minutes of the Parish Council Meeting held 20th of May 2013 were approved and signed as being a correct record.</p> <p>b) The draft minutes of the 2013 Annual Parish Meeting were unavailable for the meeting. The current clerk agreed to circulate them to Councillors prior to her departure on 31st July 2013.</p>	Mrs E Meredith
4.	<p>Clerk – Progress Report on actions from Minutes 20th May 2013</p> <p>a) Highways.Hedges.Potholes.Bridges</p> <p>i. Pershore Lane & Hindlip Lane Cllr Jim Brodrick had written to Worcs. County Council on their failure to action control of the pernicious Ragwort weed along Pershore Lane and Hindlip Lane.</p> <p>A letter had also been written to Worcester Rugby Club drawing their attention to weeds including Ragwort growing in and around the Rugby Club site off Warriors Way, Pershore Lane, Offerton Lane and canalside boundaries. It was agreed that the Chairman arrange a meeting with the new Chief Executive to discuss poor maintenance of the landscaped areas located within the Green Belt.</p>	

<p>ii.</p> <p>iii.</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>i</p> <p>ii.</p> <p>iii</p>	<p>It was noted that Court Farm also had Ragwort. West Mercia Police had actioned control of Ragwort on the Hindlip Estate</p> <p>Severn Trent Works/Salwarpe Canal Bridge. Cllr Oakley reported that Severn Trent Water Authority had completed the improvements to the water mains network in and around Salwarpe village and he had communicated with Tony Bierne of Halcrow and established that no further monitoring had taken place on the cracks on Salwarpe bridge.</p> <p>Potholes Spellis Green Cllr Armitage reported that Spellis Lane had been resurfaced and on behalf of the residents thanked the Parish Council and County Councillor in bringing the matter to a successful conclusion</p> <p>Localism.Neighbourhood Planning.New Homes Bonus.</p> <p>Memorial Land Work on the base of the monument had been scheduled for 1st August 2013. The Chairman to confirm this on 31st July with the Stonemason. On completion of the work and an inspection by members of the NHB committee, the second instalment of the grant would be released.</p> <p>Trees & Footpaths</p> <p>Access through Hindlip Estate (The Sling) The Chairman agreed to arrange a meeting with the Police Estates Managers. The preferred date was 10th September in the afternoon. The Chairman would attend along with Cllrs Brodrick and Armitage.</p> <p>Other</p> <p>Smite Gypsy Site The Chairman had written to the Police Commissioner Bill Longmore regarding travellers horses on the highways. There had been no response. It was agreed that the Chairman should send a further letter to the Police Commissioner, copied to the Chief Constable by recorded delivery requiring a response within a time limit.</p> <p>Gypsy Liaison Officer Eddie Hooper has requested an onsite meeting at Smite Gypsy site to discuss improvements that have been initiated and at the same time discuss the accumulation of tipped rubbish on the site perimeter.</p> <p>Worcester Rugby Club It was felt that it would be beneficial if the Chairman would arrange a meeting between councillors and the new Chief Executive to discuss concerns relating to the site.</p> <p>Clerk The Clerk reported that there were no new items for discussion.</p>	<p>Chairman</p> <p>Cllr Oakley</p> <p>Closed</p> <p>Chairman</p> <p>Chairman</p> <p>Chairman</p> <p>Chairman</p> <p>Chairman/Clerk</p>
<p>5.</p>	<p>Staffing Committee Report</p> <p>Clerk Resignation/New Appointment Cllr Hatfield proposed that the resignation of the current Clerk, Mrs E Meredith be accepted and that the new appointment of Mrs E Gallagher from 15th July 2013 be agreed. The proposal was seconded by Cllr</p>	

	<p>Armitage and unanimously approved.</p> <p>Cllr Hatfield formally thanked Mrs Meredith for her work over her term in office. The new Clerk would formally take over the duties on 1st August 2013.</p> <p>Training and relocation of equipment would be scheduled to take place prior to the end of July.</p> <p>District Councillor Miller joined the meeting at 7.35pm</p>	
<p>6.</p> <p>a)</p> <p>b)</p>	<p>Chairman Reports</p> <p>Yew Tree Developments Appeals. There had been no notification on the start date for the appeals. When the date is received a meeting of Councillors will be convened to prepare the representations for submission to the Inspectorate.</p> <p>The two sites would be linked and assessed on their cumulative impact. The size of the development meant that the appeals would be overseen by the Secretary of State. Wychavon Planning Committee had unanimously refused the two applications and Droitwich Toen Council, Tibberton Parish Council and this Parish Council had strongly opposed the developments. Our objections will be referred to the Secretary of State.</p> <p>It was noted that County Highways had stated there were no grounds for objection in relation to highway issues.</p> <p>No information had been released as to the venue for the Public Inquiry. Councillors will be able to attend the inquiry as observers.</p> <p>Planning Procedural Changes The process of changing to the use of on-line plans was ongoing. The Parish Council had not been consulted about the changes. The Chairman will draft a report for circulation to councillors before submission to the District Councillor Audrey Steel, Cabinet member for Localism who is leading the review on the implications of the proposed changes on Town and Parish Councils should cessation of hard copies of plans be implemented. CALC are also representing parish councils on the matter.</p> <p>Cllr Miller agreed that the I.T measuring tool would need to be improved and be made available before any changes were made He also suggested that Wychavon District Council be approached with a request for an amendment to their application form proposing that the onus be on the applicant to provide a hard copy of plans and the applicant be charged if a Parish Council required plans for residents consultation on an application.. In the event that the procedural changes take place it may be necessary to call an Extra-Ordinary Council meeting to review Standing Orders.</p>	<p>Ongoing</p> <p>Chairman</p>
<p>7.</p> <p>a)</p> <p>b)</p>	<p>Reports of County & District Councillors</p> <p>Hedgerow opposite the Swan Inn. C.Cllr Miller confirmed that it was the householder's responsibility to keep the hedge in good order however as there appeared to be a dispute over ownership he agreed to look into the matter and would deal with the issue if the hedge proved to be the responsibility of the County Council..</p> <p>Hazardous junction Drury Lane C.Cllr Miller agreed to action a highways amendment to allow only left hand</p>	<p>C.Cllr Miller</p>

	turn from the part of Drury Lane not controlled by traffic signals onto the A38. Turning right from this junction was considered to be hazardous.	C.Cllr.Miller
c)	Dog Waste Bin,Salwarpe village The Chairman thanked C.Cllr. Miller for his action in obtaining a grant of £250 towards the cost of a dog waste bins however there was a shortfall in the total cost. Cllr. Miller agreed to obtain an additional grant of £200 to ensure that the full cost of the replacement of the stolen bin was covered.	C.Cllr.Miller
d)	A38/Pershore Lane slip road adjacent Swan Inn C.Cllr Miller was requested to look into modifications of the junction and slip road in view of a recent spate of accidents. Bearing in mind that all the land was Parish Council registered common land and compensation would be sought for any loss. .	C.Cllr Miller
e)	Ladywood:, from Cobweb Cottage down to Canal Bridge Re-surfacing of the road was included in the highway programme for this year. It was expected to be actioned before the winter	Ongoing
d)	Middleton Bank Clearance of damaged overhanging trees and soil slippage had been carried out under the Lengthsman grant scheme in order to keep the highway clear. A new officer was due in post by the end of July and it was agreed that the Chairman would contact Cllr. Miller to ensure that this issue was brought to the attention of the Officer as soon as he had taken up his duties..	Chairman C.Cllr.Miller
f)	Notice Boards The Clerk voiced concerns over the state of the notice boards. Cllr. Miller agreed to enquire if a grant could be obtained for the costs of replacement or repair.	C.Cllr.Miller
g)	Feedback on County Council Funding. Highways would receive more funding. School budgets had not been cut. Children's Services would receive ring-fenced monies. Jobs were to be cut in the County Council and al payl increments would be performance related.	
	C.Cllr.Miller left the meeting at 8.13 pm.	
8.	Finance The Clerk reported the 2013-2014 financial position comparing actual expenditure against budget. The 2012-2013 year-end accounts had been audited and the Internal Auditors report had been presented to the Finance Committee. Budgetary control had been well maintained. The recommendation of the committee to accept the accounts was approved. The Audit Commission declaration had been signed and forwarded to the External Auditors. The obligation of Wychavon to provide the total precept requirements for 2014-2015 was discussed. The Parish Council had maintained nil increases over the previous two years despite increases by some providers.	
9.	Planning Consulations & Enforcements	
a)	Upper Smite Farm – Change of Use W/13/00507 Temporary Permission had been granted for a log cabin for agricultural tenants. To expire in 2015.	Clerk- in 2015

<p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p> <p>f)</p> <p>g)</p>	<p>Enforcement Warndon Depot Temporary permission for 5 years for a portacabin had expired on 30th September 2012.</p> <p>Jackie Smith Police Training Centre. Temporary permission for 3 portacabins was due to expire October 2013. Failure to remove the cabins would be referred to the Enforcement Officer.</p> <p>Sterling Business Centre, Drury Lane Cllr Edwards reported the storage containers had been removed and the grounds landscaped.</p> <p>Sandy Way – North Claines Parish Council The permitted house extension was outside Martin Hussingtree parish boundary.</p> <p>Activities in field within Worcester City. Attention was drawn to earth moving activities in a field adjacent to the boundary of Hindlip. Further details were required before the matter could be referred to Warndon Parish Council.</p> <p>Offerton Farm Change of Use Retrospective permission for residential units remained in abeyance. Clerk to contact the Planning Office .</p>	<p>Clerk</p> <p>Clerk.</p> <p>Closed</p> <p>Closed</p> <p>Cllr.J Brodrick</p> <p>Clerk</p>
<p>10.</p>	<p>Correspondence Correspondence had been received from Peter Luff MP regarding planning and the travelling community..</p>	<p>Closed</p>
<p>11.</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p>	<p>Councillors Reports and Items for Future Agendas</p> <p>Community Magazine Cllr. Armitage offered to assist the new clerk in the editorial for the Magazine</p> <p>Newland Road/Tagwell Road junction The overgrown hedge required to be cut back by Highways to improve visibility at the dangerous junction.</p> <p>Ladywood Sewage Treatment Works The agents on behalf of Severn Trent Water Authority had reported that they were planning to hold a public open day to view the improvements works recently carried out.</p> <p>Salwarpe Village Fete It was reported that the Salwarpe Fete Committee had received a grant of £250 from the County Council for sports related activities and hire of sports coaches for the children's games. Wychavon D.C. will be bringing their Roadshow and putting on an arts activity making kites with the children, a health and fitness activity and a climbing wall.</p> <p>In the public interest arrangements had been made for a police presence at the fete and a Community Support Officer would attend during the afternoon, an essential precaution in view of the large number of public that attend the Fete.</p> <p>The Parish Council congratulated the Salwarpe Village Fete Committee for promoting the Arts and Sports that encouraged the public to visit the area.</p>	<p>Cllr. Armitage/Clerk</p> <p>Clerk</p> <p>Cllr.Hughes</p>

e)	<p>The Parish Council fully supported the aims of Tourism and provision of recreational facilities for visitors coming into the parishes.</p> <p>Brownheath Fete An invitation had been received from parishioners inviting parish councillors to attend a charity open day at Brownheath House on 21st July 2013.</p>	
12.	<p>Date of Next Meeting The date of the next Parish Council Meeting was approved as Monday 16th September 2013 at 7.00pm.</p>	

There being no further business the Chairman closed the meeting at 8.58 pm.

Signed Date 16th September 2013
Barbara Meddings : Chairman

APPENDIX 2
Planning Consultations (11th March – 14th May 2013)

New Applications				
Dev No	Location	Proposal	Council	PC Response
W/13/00507/CU- Change of use	Upper Smite Farm, Smite Lane, Hindlip, WR3 8SZ	Change of use of land from agricultural to residential for the temporary stationing of a log cabin for an agricultural worker. (Retrospective)	Hindlip	General observations – Approved by WDC
W/13/00832/CU - Change of use	Offerton Farm, Offerton Lane, Hindlip, WR3 8SX	Conversion of existing redundant barn to form new residential dwelling	Hindlip	Pending consideration by PC

Awaiting Decisions – Pending Consideration by Wychavon District Council				
Dev No	Location	Proposal	Parish	PC Response
W/11/00078/ET	Cummins Farm, Hindlip Lane, Hindlip, WR3 8ST	Extension of Time application for permission W/06/00612/CU	Hindlip	Support
W/11/01073/OU	Land North of Pulley Lane and, Newland Lane, Droitwich (Yew Tree Hill)	Outline planning for up to 500 dwellings (C3); up to 200 unit care facility (C2); provision of (Class A1, A2, A3, A4, A5, B1a) facilities, police post; indoor bowls facility	Droitwich Town	Object
W/12/02336/OU – Outline Planning	Land North of Pulley Lane and, Newland Lane, Droitwich Spa	Outline planning application for the construction of a maximum of 265 dwellings with associated car parking, access, infrastructure provision and open space.	Salwarpe	Object
W/13/00311/CU- Change of use	Offerton Farm, Offerton Lane, Hindlip, WR3 8SX	Retrospective application for 5 no flats.	Hindlip	General Observations

Decisions				
Dev No	Location	Proposal	Parish	Decision
W/12/01235/OU	Upper Smite Farm, Smite Lane, Hindlip	A permanent agricultural works dwelling	Hindlip	Approved
W/13/00159/OU- Outline	Land adjoining, Cyrena, Ladywood Road, WR9 0AJ	Outline application for the erection of 1no. four bedroom dormer bungalow.	Salwarpe	Refused

APPENDIX 3
Current Enforcements

Enforcements				
Enforcement No.	Location	Description of alleged breach	Parish	Status
IN/12/00547	Worcs CC Maintenance Depot, Warndon Highways Depot	Retention of building longer than allowed on planning permission.	Hindlip	Awaiting update from Enforcement Officer.
IN/13/00209	The Swan, Droitwich Road,	Unauthorised illuminated advertisement and external lighting	Martin Hussingtree	Enforcement Officer to

	WR3 8TE		investigate
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