

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

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**Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council held at 7.00 pm on
Monday 15th September 2014 at Salwarpe Village Hall**

PRESENT: Cllr P Oakley (Chairman), Cllr B Meddings, Cllr M Armitage, Cllr P Edwards,
Cllr C Hughes, Cllr J Hill, Cllr. John Brodrick, Cllr Jim Brodrick, Cllr A Thomas Cllr R Hatfield

IN ATTENDANCE: E Gallagher (Clerk)
County and District Cllr. T. Miller

No	Minute	Action
1.	Apologies: Cllr. D Luscombe	
2.	Code of Conduct & Standing Orders a) Councillors were duly reminded of the need: a) To update their register of members interest with Wychavon DC. b) To declare any relevant pecuniary interest in items on the agenda and their nature. c) To declare any other disclosable interest in items on the agenda and their nature.	All Councillors
3.	Minutes The minutes of the Parish Council Meeting held on the 21st July 2014 were approved and signed as being a correct record.	
4.	Clerk – Progress Report on actions from Minutes 21st July 2014 a) Highways, Hedges, Potholes, Bridges Pershore Lane & Hindlip Lane It was agreed that the process of making representations regarding the subject of injurious weeds and ragwort on landscaped and agricultural land should be addressed upon the appointment of a new Chief Executive of the Worcester Rugby Club. b) Presentation by Tyler- Parkes. It was agreed that the Clerk, should invite Tyler Parkes to give an update on their outline proposals for a Fernhill Heath Bypass Scheme adjoining Hindlip Parish boundary. A date of September 29 th at 6.00pm, Salwarpe Village Hall was suggested. c) Pear Tree The issue of the erection of the temporary marquee was now in the hands of the Wychavon Planning department. It was noted that there had been reports on the website regarding noise and public nuisance. It was suggested that prior planning approval conditions for development at this site should be investigated d) Pre Application Enquiry Chawson Lane It was agreed that the Parish Council would not enter into pre-application meetings with the proposer or their agents regarding this enquiry as Wychavon Planning Department had a designated pre-application procedure. It was noted that the District Councillor had requested a master plan of all proposed development from this landowner in order	Pending. Clerk/Chairman/ Deputy Chair Clerk District Councillor to advise District Councillor to advise

	<p>to better assess all related proposals.</p> <p>e) Memorial Land: Possessory Title 2024 Possessory Title to be finalised with the Land Registry in 2024. Draft Standing Orders had been amended and the item would be carried forward in the Annual Meeting minutes until completion of the transfer of title.</p> <p>f) Newly Appointed Parish Path Wardens The newly appointed Parish Path-Wardens for Salwarpe and Martin Hussingtree Parishes had been invited to attend the November 17th meeting of the Parish Council.</p> <p>g) Chawson lane Road Surface The Clerk had reported the poor state of repair and flooding issues along Chawson Lane to Worcestershire Highways.</p> <p>h) Church Lane Martin Hussingtree Repairs to the damaged road surface outside the Old Rectory had now been completed.</p> <p>i) Verges at Spellis Green These needed to be cleared. Clerk to check with the lengthsman to establish where the cost for this work falls. Cllr Armitage to report on the length of the verge falling within the Parish.</p>	<p>Clerk to carry forward</p> <p>Closed</p> <p>Closed</p> <p>Clerk/Cllr Armitage</p>
<p>5. Chairman Reports</p> <p>a) Standing Orders</p> <p>b) Planning Procedure</p> <p>c) Future Meetings of the Parish Council.</p> <p>d) Notice Board Newland Hurst</p>	<p>The Chairman asked the meeting to consider the adoption of the draft Standing Orders. Cllr John Brodrick proposed that, subject to one amendment, the draft Standing Orders should be adopted (Planning;1.3; para1). This motion was seconded by Cllr. B Meddings and carried unanimously</p> <p>Assessing proposals without the aid of hard copy plans was proving to be problematic. Wychavon Planning Department were not considering investing in a planning tool to assist Parish Councils. It was therefore suggested that the current adopted consultation response procedures should be reconsidered. It was agreed that in the meantime, developers/architects should be asked to provide the Parish Council with copies of plans for major or contentious developments.</p> <p>The Chairman asked the Clerk to provide all Councillors with a list of future meeting dates. It was also agreed that routine non actionable emails be forwarded by the Clerk to the Chairman and Deputy Chair only. In addition, the subject header for emails should be grouped into 4 categories; Planning, Finance, Meetings and General Information.</p> <p>Bellway Homes had agreed, prior to the development of Newland Hurst, to provide a Parish Notice Board upon the completion of the development. This would be located within the vicinity of the Newland Manor site. It was suggested that a meeting now be arranged with the developer, District and Parish Councillors and the neighbouring resident to discuss a suitable location of the board.</p>	<p>Closed</p> <p>Clerk</p> <p>Deputy Chair</p>
<p>6. Deputy Chairman Reports</p> <p>a) WW1 Commemoration Event</p>	<p>A report had been sent to Wychavon District Council detailing the elements of this successful event. The Deputy Chair had also submitted an article, for possible</p>	

	<p>inclusion in the Wychavon District magazine, relating to the Parishes WW1 historical memories and including poignant details of the commemoration event. The Deputy Chair thanked Councillors for their contribution to this event and in turn she was thanked for her outstanding efforts.</p> <p>b) New Homes Bonus Scheme In 2015 additional funds would be available from Wychavon District Council from the New Homes Bonus Scheme. These funds would be specifically allocated for future community projects. Councillors were asked to consider and suggest proposals for such projects. A notice would also be posted on the Parish notice boards for community suggestions and an article would also be placed in a forthcoming publication of the Community Magazine. Bids for these projects would be made in April 2015.</p> <p>c) Severn Trent Water – Works Schedule The Deputy Chair would monitor and liaise on progress with David Hirst, (Agents Morgan Sindall).</p>	<p>All Councillors</p> <p>Deputy Chair</p>
<p>7. District Councillor Reports</p> <p>a) Notice Boards</p> <p>b) Delays in Posting of the Weekly Planning Lists.</p> <p>c) Increased Noise Levels at Hindlip Police Headquarters - Firing Range</p> <p>d) Pershore Lane Traffic Lights</p> <p>e) Land at Martin Hussingtree – A38/ Pershore Lane Junction</p> <p>f) Trading Standards - Welfare of Animals</p> <p>g) Narrow Road -Bridge at Offerton</p>	<p>A prototype of a rural notice board developed by Holt Company was to be assessed by Parishes. The design included drop down boards for ease of access.</p> <p>Reductions in the time allowed for Parish consideration due to the delay in posting lists was a concern The District Councillor agreed to look into this issue. The Localism Act now required Officers to publish their reports on-line. The District Councillor suggested that these might be of interest to Councillors.</p> <p>The District Councillor agreed to investigate this claim and to request that noise levels be monitored by Wychavon District Council</p> <p>Timing issues were reportedly causing bottleneck problems. The District Councillor agreed to investigate albeit informing the meeting that previous adjustments had caused serious delays</p> <p>The District Councillor was in the process of arranging a meeting to discuss the potential transfer of ownership of the isolated triangle section of land from the Parish to the County Council.</p> <p>It was noted that Trading Standards no longer actioned animal welfare incidents (2006 Act).</p> <p>The District Councillor agreed to speak with John Hobbs regarding the siting of additional narrow road (Offerton Bridge) restricted access signage. Suggested location for such signage to be near the roundabout at Worcester Rugby Club.</p> <p>District Councillor Miller left the meeting at 9.00pm.</p>	<p>District Councillor (D.C)</p> <p>D.C</p> <p>D.C</p> <p>D.C</p> <p>D.C</p> <p>D.C</p>
<p>8. Finance</p> <p>a) To Review Payments made and Receipts from the 3rd July 2014 to 6th September 2014 (Appendix 1)</p> <p>b) To report on year to date expenditure compared to budget.</p>	<p>No-questions raised</p> <p>No-questions raised.</p>	

<p>c)</p> <p>d)</p>	<p>To approve the Annual Statements of Account, Auditors Report and Year End Returns 2013/14. Unanimously approved.</p> <p>Preliminary Precept Preparation Meeting 2015/2016 It was agreed that the Finance Committee should hold a preliminary 2015/16 precept meeting on 20th October 2014 at 6.30pm at Salwarpe Village Hall.</p>	<p>Clerk/</p>
<p>9.</p>	<p>Planning Consultations & Enforcement (Appendices 2 – 4) No questions raised.</p>	
<p>10.</p>	<p>Correspondence Copy of correspondence from Moule & Co was distributed to Councillors.</p>	
<p>11.</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p>	<p>Items for Future Agendas</p> <p>Ashford House Trees Overhanging branches onto A38. Homeowner and Highways had been informed. Deputy Chair to progress.</p> <p>Fly Grazing It was suggested that a letter be drafted to the Chief Constable and the Chief Executive of Worcestershire Rugby Club with regard to the effectiveness of the Anti-Social Behaviour Act in respect to the issue of fly grazing.</p> <p>Proposed Development at Court Farm – Notice Board It was suggested that the developer be approached, in the event of development approval at Court Farm, to offer as a gesture of goodwill, the provision of a Parish Notice Board in the vicinity of the development.</p> <p>Cllr Hill left the meeting at 9.20pm</p> <p>Remembrance Service 9th November 8.30am Salwarpe Memorial Site. Cllr D. Luscombe had agreed to lay the wreath on behalf of the Parish Council.</p> <p>Wychavon SWDP Meeting The Chairman, Deputy Chair and Clerk had registered to attend a meeting to be held at Wychavon District Council Offices Pershore on 22nd September at 7.00pm.</p>	<p>Deputy Chair</p> <p>Chairman/Clerk</p>
<p>12.</p>	<p>Date of Next Meeting The date of the next meeting of the Parish Council was approved as Monday 17th November 2014 at 7.00pm.</p>	

There being no further business the Chairman closed the meeting at 9.35 pm.

Signed Date 17th November 2014 Chairman