

# **Little Malvern & Welland Parish Council**

Minutes of the Annual Parish Council Meeting held on Monday 19<sup>th</sup> May 2014

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## **Present**

Cllrs. Miss J Dalton, Mr M Davies, Mr J Gibbs, Mr W Guy, Mr P Hancock, Mrs E Horton-Smith, Mr J Humphries, Mrs V Nelson, Mrs M Purser, Mrs M Sumner.

## **In Attendance**

County Cllr. Mr T Wells, District Cllr. Mrs C O'Donell, Mr D Sharp (Clerk) and seventeen members of the public.

Before the meeting all councillors completed their 'acceptance of office'.

## **51/15 Election of Chairman**

Cllr. V Nelson was unanimously elected Chairman and duly completed her 'acceptance of office'.

## **Adjournment**

Residents are invited to give their views and questions on issues on the agenda, or raise issues for future consideration.

Firstly councillors introduced themselves to the members of the public.

It was noted that the temporary permission for the signage at Lawn Farm would soon run out and Cllr. Davies offered to investigate whether it was to be extended.

Following a query from a member of the public the Clerk clarified the 'Asset of Community Value' status of the Pheasant Inn.

## **52/15 Apologies**

Cllr. Mr J Mortimer (accepted).

## **53/15 Interests**

- i. ***Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:*** Cllrs. Nelson and Sumner both declared ODI concerning planning application 14/00893/FUL, The Pheasant Inn since they both lived adjacent to the property.
- ii. ***Notification of changes to the register of interests:*** There were none.
- iii. ***To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.):*** Cllrs. Mortimer, Nelson and Sumner to discuss planning application 14/00893/FUL.  
This was approved and the dispensation would last until the next ordinary elections.

## **54/15 Election of Officers, Committees, Working Groups and Parish Council Representatives and to consider their delegated powers**

The following were duly elected:

**Vice Chairman** – Cllr. Sumner

**Communications Working Group** – Cllrs. Dalton, Davies, Nelson & Mortimer.

**Playing Fields Working Group** – Cllrs. Davies & Guy.

**Neighbourhood Planning Group** – All Councillors were included.

**Footpaths Wardens** – Mrs Ann Brookes was to cover Welland and at present there was no representative for Little Malvern. She would be aided by Cllrs. Gibbs and Humphries.

**Village Hall Committee Representatives** – Cllrs. Hancock and Purser.

**Welland Charity Committee Representative** – Cllr. Purser.

**Fete Working Group** – Cllrs. Gibbs & Sumner

**Finance Working Group** – Cllrs. Guy, Hancock & Horton-Smith.

**4Cs Committee Representative** – Cllr. Hancock

**CALC Representative** – Cllr. Sumner.

**Pavilion Representatives** – Cllrs. Davies & Nelson

**55/15 Minutes****To consider for adoption the minutes of the last Parish Council meeting held on 20<sup>th</sup> April:**

These were accepted as an accurate record and they were signed by the Chairman.

**56/15 Progress reports and other matters arising from these minutes**

The Clerk reported that he was awaiting a quotation to fix the metal fence bordering the school field. Also the pooling of water by the entrance to the village hall had been alleviated by WCC who had dug a soak-away.

The Clerk was asked to circulate details of the appeal against the enforcement notice levied on the property occupying part of the former Welland Garage site on Gloucester Road.

**57/15 Reports by District and County Councillors and other Representatives.**

**Cllr. Hancock** reported on a recent 4Cs meeting: Twenty cattle had been purchased by Malvern Hills Conservators and were grazing on Castlemorton Common. In total they owned 76 cattle and 200 sheep which were distributed throughout the Malvern Hills area and as a result they were seeking a consultant to advise on methods for controlling wandering animals.

Finally he confirmed that mowing and scrub clearance were ongoing projects. The next meeting was to be held in November when a 25 year forecast was to be discussed.

**District Cllrs. Davies and O'Donell** confirmed that the first meeting of the council would be tomorrow. Cllr. Davies was also to enquire when superfast broadband would go 'live' in Welland.

**County Cllr. Wells** confirmed that he had arranged a meeting between councillors and WCC Highways representatives to be held this Friday at 10.30am. Speeding and other road safety issues were to be discussed.

**58/15 Committee & Working Party Reports & Recommendations**

**i. Playing Fields:** The Clerk reported that car boot sales would commence on Sunday 7<sup>th</sup> June. Cllrs. Guy and Hancock had adjusted the VAS on Gloucester Road so that it faced southbound traffic. A report detailing drainage recommendations for Spitalfields from the Institute of Groundsmen was awaited.

**ii. Neighbourhood Planning Group:** Information gathered at the Annual Parish meeting last month was being collated and would be presented at the next meeting.

**59/15 Planning:****To consider responses to the following applications:**

Application No	From	Details
14/00893/FUL	The Friary Group Ltd Pheasant Inn Drake Street	Retention and refurbishment of the Pheasant Inn with continued Class A4 Use as a public house on the ground floor with two apartments over, with partial demolition of flanking extensions and timber building to rear. The erection of 18 no. dwellings, access road, parking and landscaping.
15/00522/FUL	Rosie Clare Mays Piece, Marlbank	Erection of static caravan

Cllr. Davies abstained from all votes regarding planning due to his position as District Councillor. 14/00893/FUL – Having declared ODI Cllrs. Mortimer, Nelson and Sumner took part in the discussion but did not vote. It was agreed unanimously to recommend the application for refusal, citing drainage and flooding issues, overdevelopment and unsustainability as primary reasons. A response was to be drafted and would be appended to these minutes.

15/00522/FUL – A site visit was to be arranged and the application discussed at the next meeting.

**60/15 Correspondence**

The following correspondence was presented:

FROM	*email	SUBJECT
CALC	*	Updates
Clerk	*	Damaged Fence
Clerk	*	VAS Rota
S Worcs. ICT	*(i)	Lawn Farm Road Names
AON		Insurance Renewal
Zurich	(ii)	Insurance Renewal
Malvern Hills AONB		Letter of Thanks

- (i) Cllr. Davies to draft a response.
- (ii) Decision on insurance delegated to the Clerk in consultation with the finance group.

### 61/15 Finance

i. **To authorise payment of accounts presented to the meeting:**

The following payments were approved from the **Main Account**:

From/Due to	Date	Amount	Details
Jeremy Moore	06/05	£118.00	Lengthman Duties (April)
Broadleaf Tree Care	05/05	£300.00	Grass Cutting
Steve Maund	28/04	£160.00	Rubbish Bags
JRB Enterprises	05/05	£133.80	Dog Gloves
Welland Village Hall	18/05	£532.94	Library Charges 14/15
Edwin Hardman	18/05	£72.00	Handyman (£90 gross)
DA Sharp	18/05	£378.75	Clerk's Fee (£404.08 Gross SP25 + £69.27 NDP)
<b>TOTAL</b>		<b>£1,695.49</b>	

### Accounts Summary

<b>Reserves Lloyds B/F</b>	£96.88	£96.88	<b>Main Account B/F</b>	<b>£3,094.81</b>
<b>Reserves BOI B/F</b>	£2,868.29			
Interest	£0.25	£2,868.54	MHDC Precept	£10,660.00
<b>Fete Account</b>	£332.70	£332.70	Cemetery Fees	£50.00
<b>Buildings Account</b>	£3,132.51	£3,132.51	Malvern Joggers	£60.00
<b>Neighbourhood Plan Account</b>	£4,731.85	£4,731.85	May Payments	-£1,695.49
<b>Total C/F</b>		<b>£11,162.23</b>	<b>Main Account C/F</b>	<b>£12,169.32</b>

ii. **To consider adding councillors to the bank mandate**

Cllrs Davies, Horton-Smith and Guy were to be added as signatories to accounts.

iii. **To confirm appointment of Internal Auditor**

Mr Steve Tustin was appointed.

### 62/15 Any other matters for report or for future consideration

Councillors were reminded to complete their election expenses forms and Declarations of Pecuniary Interests.

The removal of the sheep dip in the stream on Hancocks Lane was to be discussed at the next meeting.

Two CALC training evenings were to be held next month for councillors, the first being on 1<sup>st</sup> June.

### 63/15 Date of the next meeting

Monday 15<sup>th</sup> June at 7.30pm was confirmed.

There being no further business the meeting concluded at 9.40 pm.